

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
DECEMBER 10, 2024**

The Regular Meeting of the Board of Levy County Commissioners was held on December 10, 2024 at 9:00 A.M. in the Levy County Government Center Auditorium with the following Commissioners present:

Chairman, Comm. Desiree Mills  
Comm. Tim Hodge  
Comm. Rock Meeks  
Comm. Charlie Kennedy  
Comm. Johnny Hiers

Also present were: County Attorney – Nicolle Shalley  
County Manager – Mary-Ellen Harper

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Hodge.

**EXPENDITURES**

Comm. Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Kennedy and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>153855-154017</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	3,844,176.78
ROAD	113,608.82
SHIP	79,777.00
MOSQUITO CONTROL	180.35
TRANSPORTATION	11,997.17
911	19,054.83
COURT FACILITIES	11,902.13
MISC GRANTS	1,797.39
EMS	42,208.32
FIRE	11,337.23
TOURIST DEVELOPMENT	11,781.90
UTILITIES	384.42
BLDG INSPECT & SAFETY	146,108.32
CAPITAL PROJECTS	5,008.59
ROAD IMPRV & RESTORE	3,566.60
LANDFILL	22,821.74
<b>TOTAL</b>	<b>\$ 4,325,711.59</b>
<b>EFT/ACH PAYMENT</b>	<b>\$ 351,284.32</b>

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Mills requested the item she has under Commissioners' Reports be moved to the end of the Agenda as a regular Agenda Item to discuss pursuing future changes to Code 50-678 pertaining to maximum impervious coverage percentage for commercial use.

Comm. Hodge made a motion to approve the agenda with the change as stated. Second was made by Comm. Kennedy and the MOTION CARRIES.

## **MINUTES**

The minutes for the Regular Board meetings held October 15, 2024 and October 22, 2024 were presented for Board approval.

Comm. Hodge made a motion to approve the minutes for the Regular Board meetings held October 15, 2024 and October 22, 2024 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **PUBLIC COMMENT**

Mr. Davis, representing FBA, spoke to the Board of filing deadlines for assistance regarding damages from Hurricane Helene and Hurricane Milton.

Maria Wise spoke of issues with road conditions in her neighborhood due to increased population in the area. She suggested improving the road base material to withstand the increased traffic.

Sallie Ann Collins also spoke of the conditions of county dirt roads and of homeowners insurance companies cancelling coverage.

## **BUSINESS OR INFORMATIONAL ITEMS**

### **CLERK OF COURT & COMPTROLLER**

Diana Sanchez, Finance Director

Requesting Board approval of Resolution 2024-84; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, CORRECTING A SCRIVENER'S ERROR IN RESOLUTION 2024-24 WHICH AMENDED THE FINAL BUDGET FOR FISCAL YEAR 2023-2024; PROVIDING AN EFFECTIVE DATE.

Comm. Hodge made a motion to approve Resolution 2024-84 as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

## **COUNTY MANAGER**

Mary-Ellen Harper

A. Requesting Board approval of the Animal Services Strategic Plan.

Matt Weldon and Brandy Cannon gave an update of the Animal Services Department. Following the update, Mrs. Harper presented results from the November 19<sup>th</sup> Animal Services Workshop followed by a Strategic Plan for this department to the Board.

Audience members who spoke regarding this item were: Terry Witt, Maria Wise, Linda Cooper, Will Ary, Manager, Town of Yankeetown, Sue Beaudette, Town of Bronson, and Diane Marchand.

Comm. Kennedy made a motion to approve the Animal Services Strategic Plan as presented. Second was made by Comm. Hiers and the MOTION CARRIES.

B. Mrs. Harper presented Levy County Branding Guidelines and requested approval from the Board.

Following discussion, Comm. Kennedy made a motion to Table this item. Second was made by Comm. Hiers and the MOTION CARRIES.

## **EMERGENCY MANAGEMENT**

Rick Rogers, Assistant Director

Requesting the Levy County Board of County Commissioners' (1) approve the Emergency Management Performance Grant (EMPG) Agreement; and (2) adopt Resolution 2024-81; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 IN THE AMOUNT OF \$51,463 DUE TO ADDITIONAL REVENUE FROM AN EMERGENCY MANAGEMENT PERFORMANCE GRANT; AND PROVIDING AN EFFECTIVE DATE.

Comm. Meeks made a motion to approve the Emergency Management Performance Grant Agreement and adoption of Resolution 2024-81 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **MAINTENANCE**

Doug Partin, Director

Requesting Board approval to appropriate Contingency Reserves for fiscal year 2025 for the Water Department in the amount of \$7,096 to purchase a Toshiba copier.

Comm. Hodge made a motion to appropriate Contingency Reserves for FY 2025 for the Water Department as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

## **PARKS AND RECREATION**

Matt Weldon, Director

Requesting Board approval of 1) Florida Fish and Wildlife Conservation Commission Grant Agreement No. 24074: Design, Engineering and Permitting for Shell Mound Boat Ramp Channel Improvements and 2) Approval of Resolution 2024-83; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$869,460 DUE TO ADDITIONAL REVENUE FROM A STATE GRANT FOR SHELL MOUND BOAT RAMP CHANNEL IMPROVEMENTS; PROVIDING FOR AN EFFECTIVE DATE.

Comm. Meeks made a motion to approve Florida Fish and Wildlife Conservation Commission Grant Agreement No. 24074 and Resolution 2024-83 as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

## **PROCUREMENT**

Alicia Tretheway, Coordinator

- A. Requesting Board approval to 1) terminate the Agreement between Levy County and ADA Site Compliance, LLC, and 2) authorize the County Manager to sign and send a written Notice of Termination Without Cause pursuant to Section 3.4 of the MSA.

Comm. Meeks made a motion to terminate the Agreement with ADA Site Compliance, LLC and authorize the County Manager to sign and send a written Notice of Termination as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

- B. Requesting Board approval of Change Order No. 1 to the DEP Agreement, No. 23PLN59, Levy County Comprehensive Vulnerability Assessment.

Comm. Meeks made a motion to approve Change Order No. 1 to the DEP Agreement, No. 23PLN59 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- C. Requesting Board approval to Adopt Resolution 2024-78; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 IN THE AMOUNT OF \$10,972,471 DUE TO ADDITIONAL GRANT REVENUE FOR THE LEVY COUNTY EMERGENCY OPERATIONS AND 911 CENTER PROJECT; AND PROVIDING AN EFFECTIVE DATE.

Comm. Hodge made a motion to adopt Resolution 2024-78 as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

- D. Requesting Board approval to extend the Agreement term between Levy County and Anderson Columbia Co., Inc. for the widening and resurfacing of existing lanes on CR 347 until December 10, 2025.

Comm. Meeks made a motion to approve extending the Agreement term with Anderson Columbia Co., Inc. for CR 347 as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

- E. Requesting Board approval to extend the Agreement term between Levy County and Anderson Columbia Co., Inc. for the widening and resurfacing of existing lanes on CR 345.

Comm. Meeks made a motion to approve extending the Agreement term with Anderson Columbia Co., Inc. for CR 345 as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

## **TRANSIT**

Connie Conley, Director

- A. Requesting Board approval of Resolution 2024-80; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AUTHORIZING THE EXECUTION AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR A CAPITAL ASSISTANCE GRANT UNDER 49 USC SECTION 5339 (BUS AND BUS FACILITIES PROGRAM FOR RURAL AREAS); AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD, THE EXPENDITURE OF GRANT FUNDS, AND THE PERFORMANCE OF OTHER FUNCTIONS AND DUTIES RELATED TO THE GRANT APPLICATION, ACCEPTANCE, AND ADMINISTRATION; AND PROVIDING AN EFFECTIVE DATE.

Comm. Hodge made a motion to approve Resolution 2024-80 as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2024-79; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AUTHORIZING THE EXECUTION AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR AN OPERATING ASSISTANCE GRANT UNDER 49 U.S.C. SECTION 5311 (FORMULA GRANTS FOR RURAL AREAS); authorizing the acceptance of a grant award, the expenditure of grant funds, and the performance of other functions and duties related to grant application, acceptance and administration; and providing an effective date.

Comm. Meeks made a motion to approve Resolution 2024-79 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **SHIP**

Marlon Gayle, Housing Planner

- A. Requesting Board approval of a Deferred Payment Loan Agreement in the amount of \$30,000 for Anthony Day, PA #624, for an existing unit in Chiefland, FL.

Comm. Meeks made a motion to approve the Deferred Payment Loan Agreement for Anthony Day, PA #624 as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

- B. Mr. Gayle provided the Board with the Levy County AHAC Affordable Housing Incentive Report, 2024.

Comm. Meeks made a motion to approve the Levy County AHAC Affordable Housing Incentive Report, 2024 as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

The meeting recessed at 10:26 A.M.

The meeting reconvened at 10:40 A.M.

## COMM. MILLS

Comm. Mills invited Planning Director, Tara Howell to provide information to the Board on pursuing future changes to Code 50-678 pertaining to maximum impervious (impervious generally meaning any surface not allowing water through it) coverage percentage for commercial use. Gerry Dedenbach, Professional Land Planner also spoke providing additional information to the Board.

Audience members, Renate Cannon and Linda Cooper spoke regarding this item.

## ELECTED OFFICIALS

Sue Beaudette, Town of Bronson stated the next Waccasassa Water & Wastewater Cooperative Board meeting is scheduled for Wednesday, December 18<sup>th</sup> in Cedar Key. The Bread of the Mighty Mobile Food Drive will be in Bronson at the Park on Friday, December 27<sup>th</sup> at the park at 9:30 A.M. Municipal Elections will take place on Tuesday, April 1<sup>st</sup>. Mrs. Beaudette also announced the Town of Bronson was recently awarded a \$1.1 million grant for the re-surfacing of Oak Street, Lake Street and Gilbert Street.

## COMMISSIONERS' REPORTS

**Comm. Meeks** spoke of the Health Department will no longer be issuing septic permits. This will be transitioned to the DEP. Counties will have the option to keep records in-house, issue and inspect their own.

**Comm. Hodge** reported of the Chiefland Christmas Parade.

**Comm. Hiers** reported of the Williston Christmas Parade.

**Comm. Mills** encouraged everyone to support the local organizations and Church Organizations collecting items for needy families for Christmas. She then announced January 3<sup>rd</sup> is the date for installation of Constitutional Officers and January 7<sup>th</sup> at 1:00 P.M. will be the Legislative Delegation Meeting. Renovations of the meeting room will also begin in January.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING  
ADJOURNED AT 11:33 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

---

Clerk of Court, ~~Danny J. Shipp~~, Matt Brooks

---

Chairman, Desiree Mills