



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Nicolle Shalley
2. **Organization/Title/Telephone:** County Attorney/352-486-3389
3. **Meeting Date:** Tuesday, April 25, 2023
4. **Requested Motion/Action:**
Requesting the Board adopt Resolution Number 2023-18 establishing updated Board Rules.
5. **Agenda Presentation:** Yes No N/A
6. **Time Requested:** 2 minutes
(Request will be granted if Possible) allotted time not more than 15 minutes
7. **Is this Item Budgeted (If Applicable):** Yes No N/A
8. **If no, State Action Required:**
 - a. **Budget Action:** EnterTextHere
 - b. **Financial Impact Summary Statement:** EnterTextHere
 - c. **Detailed Analysis Attached** EnterTextHere
 - d. **Budget Officer Approval:** EnterTextHere

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

At the April 11th Regular Meeting, the Board reviewed draft procedural rules and discussed use of County letterhead, the County Seal and County logos. The County Attorney prepared this Resolution Number 2023-18 based on the Board discussion of rules and letterhead. The ordinance to adopt and address use of the County seal and logos will be presented at a future meeting after proper advertisement.

10. Recommended Approval

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A