



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator
3. **Meeting Date:** Tuesday, April 25, 2023

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' approval of the Generic Letter of Need for Broadband, and authorize the Local Technology Planning Team Chair to sign said letters when requests are made.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Staff have received several request for letters of support from Broadband providers to provide letters of support. As advised by the County Attorney she suggested we create a letter of need so that we are not endorsing or supporting a particular company. Unless it is one that has been selected/vetted through a public process and determined the best to meet the need.

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A