

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
MARCH 18, 2025**

The Regular Meeting of the Board of Levy County Commissioners was held on March 18, 2025 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills  
Comm. Tim Hodge  
Comm. Rock Meeks  
Comm. Charlie Kennedy  
Comm. Johnny Hiers

Also present were:

County Attorney – Nicolle Shalley  
County Manager – Mary-Ellen Harper

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Hodge.

**EXPENDITURES**

Comm. Hodge made a motion to approve the following expenditures presented for payment. Second was made by Comm. Meeks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>154747-154877</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	187,367.41
ROAD	69,084.60
SHIP	30,000.00
MOSQUITO CONTROL	67.15
COURT TECH/CRIM PREV	18,409.53
TRANSPORTATION	10,246.36
COURT FACILITIES	1,322.48
MISC GRANTS	117,809.61
EMS	49,031.42
FIRE	40,339.99
TOURIST DEVELOPMENT	750.31
UTILITIES	801.68
ADD COURT COSTS	2,459.83
BLDG INSPECT & SAFETY	11,314.11
CAPITAL PROJECTS	21,396.92
ROAD IMPRV & RESTORE	75,990.00
LANDFILL	78,420.77
<b>TOTAL</b>	<b>\$ 714,812.17</b>
<b>EFT/ACH PAYMENT</b>	<b>\$ 309,027.13</b>

DRAFT

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Kennedy made a motion to approve the agenda with the following changes: postpone Proclamations/Recognitions, Human Resources, and Planning & Zoning items until next Tuesday; add a Non-Agenda item concerning Levy County Sheriff's Office/E911; correct FY listed on agenda for last two items under County Manager (Rural Grant Application). Second was made by Comm. Hodge and the MOTION CARRIES.

## **RECOGNIZE ELECTED OFFICIALS**

Comm. Mills read a statement from Sheriff McCallum reporting the two girls who went missing yesterday had been found alive and safe in the Waccasassa Bay area after the tides and wind caused them to drift from Cedar Key, where they originally left paddle boarding.

## **PROCLAMATIONS/RECOGNITIONS**

~~Presentation of milestone service awards for completion of five continuous years of service and at the end of every additional 5 years of service for the quarter ending March 31, 2025. - RESCHEDULED~~

## **PUBLIC COMMENT**

Williston resident, Maggie Smith spoke to the Board of a platting issue she is facing with regard to her property.

## **BUSINESS OR INFORMATIONAL ITEMS**

### **LEVY COUNTY COMMISSIONER, JOHNNY HIERS**

- A. (10:29) Requesting the Levy County Board of County Commissioners direct the Planning Department to return with an analysis and proposed language that provides credit for right of ways.

Audience member, Sara Eastman spoke of an issue she is facing in attempts to get permitted to build on her property. The total property size is reduced due to the small amount of right of way, making it too small to build upon.

County Planner, Tara Howell spoke on this item providing information and stated the language could be reviewed.

Following discussion, the Commissioners agreed by consensus to direct Planning Department and staff to review language and return to the Board with any changes which could be made.

- B. (27:35) Requesting the Levy County Board of County Commissioners direct the Planning Department and staff to return with an analysis and proposed language to allow unrecorded subdivisions of 20.01 acres and larger with a private road without platting.

Audience members who spoke regarding this item were: Glen Shepherd, Jr. and Skipper Henderson.

Following discussion, the Commissioners agreed to direct Planning Department and staff to prepare an analysis and provide proposed language as requested at a later date.

## LEVY COUNTY MANAGER

Mary-Ellen Harper

- A. (1:01:44) Requesting Board approval of RESOLUTION NO. 2025-15: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, DECLARING CERTAIN PROPERTY AS SURPLUS AND AUTHORIZING NON-COMPETITIVE DISPOSITION OF THAT SURPLUS PROPERTY IN ACCORDANCE WITH SECTION 2-320 OF THE COUNTY CODE AND SECTION 274.05, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE. This is a donation of two (2) portable buildings from the Board of County Commissioners currently located on the Annex property to the Levy County School District. The District will bear all costs of removal and relocation.

Comm. Kennedy made a motion to approve Resolution 2025-15 as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

- B. (1:03:36) Requesting the Board receive a presentation from State Attorney, Brian Kramer. Mr. Kramer introduced himself to the Board and shared information about the work at the State Attorney's Office.
- C. (1:13:10) Requesting the Board receive First Quarter Fiscal Year Quarterly Reports for October 1, 2024 – December 31, 2024 from the Animal Services and Housing Departments.

Brandy Cannon gave the First Quarter Report for Animal Services to the Board and Marlon Gayle gave the First Quarter Report for the Housing Department.

- D. (1:25:46) Requesting Board approval of the FY 2026 Budget Calendar. (see attached)

Comm. Hodge made a motion to approve the FY 2026 Budget Calendar as presented. Second was made by Comm. Meeks and the MOTION CARRIES.

- E. (1:27:17) Requesting the Board appoint a representative to serve on the North Central Florida Homeless Continuum of Care Council (CoC).

Mr. Gayle stated he and Mrs. Conley had spoken about this and agreed Mrs. Conley would take the appointment as representative and he would be her alternate.

As Mrs. Conley was not present, the Commissioners agreed to Table this item until a later meeting when she would be in attendance and could verify she would be available.

- F. (1:28:59) Requesting the Board adopt ORDINANCE NO. 2025-1: AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCE OF LEVY COUNTY, FLORIDA TO DESIGNATE AN OFFICIAL COUNTY SEAL AND PROVIDE FOR ITS USAGE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE.

Comm. Meeks made a motion to adopt Ordinance 2025-1 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- G. (1:29:58) Requesting Board approval of a Budget Amendment to appropriate Reserve for Contingency funds for the cost of the EMS, Fire, and Solid Waste Annual Maintenance Program Assessment expenses in the amount of \$40,100. The expense is a result from re-evaluating the Annual Fire and EMS Assessments. These Assessments were last re-evaluated in 2018.

Comm. Hodge made a motion to approve the Budget Amendment as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

- H. (1:31:00) Requesting the Board to determine the amount of repayment, if any, from A&M Manufacturing.

Following discussion by the Board, Comm. Kennedy made a motion to repay the amount of \$32,252.00 to A&M Manufacturing in two payments. Second was made by Comm. Hiers and the MOTION CARRIES.

- I. (1:40:59) Arica Leshner, requested Board approval of a non-competitive procurement for the Logging Recorder Maintenance for 2024-2025 for the County's E-911 Center from Replay Systems. The cost of \$9,347 for this project would be covered by the Rural Grant.

Comm. Meeks made a motion to approve the non-competitive procurement as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- J. (1:41:45) Arica Leshner requested Board approval and signature of the Chair on a Rural Grant Application for the Logging Recorder Maintenance for 2024-2025 for the County's E-911 Center in the amount of \$9,347.

Comm. Meeks made a motion to approve the Rural Grant Application as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

### **LEVY COUNTY SHERIFF'S OFFICE**

(1:42:09) Arica Leshner requested Board approval of a competitive procurement from Replay Systems for the E911 Maintenance for 2025-2026 for the County's E-911 Center. The cost of this project will be \$27,655.99 and will be covered by the Rural Grant.

Comm. Meeks made a motion to approve a competitive procurement as requested. Second was made by Comm. Hiers and the MOTION Carries.

Mrs. Leshner requested the Board recognize the procurement just approved as "non-competitive".

Comm. Meeks made a motion to recognize the procurement as "non-competitive" as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

## LEVY COUNTY DEVELOPMENT

Bernard “Bo” Cox, Provisional Building Official

(1:43:57) Requesting Board approval of ORDINANCE NO. 2025-3; AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES OF LEVY COUNTY, FLORIDA RELATING TO THE COUNTY DEVELOPMENT DEPARTMENT AND PLANNING AND ZONING DEPARTMENT; BY REPEALING OBSOLETE CODE PROVISIONS; BY AMENDING APPENDIX B “SCHEDULE OF FEES, RATES AND CHARGES”; BY AMENDING SECTION 50-718 TO TRANSFER AUTHORITY FOR PERMITTING TEMPORARY EXCAVATION AND FILL ACTIVITY FROM THE DEVELOPMENT TO THE PLANNING AND ZONING DEPARTMENT; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING DIRECTIONS TO THE CLERK AND PROVIDING AN EFFECTIVE DATE.

Comm. Kennedy made a motion to approve Ordinance 2025-3 as presented. Second was made by Comm. Hiers and the MOTION CARRIES.

## DEPARTMENT OF PUBLIC SAFETY

Mitch Harrell, Director

(1:46:57) Requesting Board approval of RESOLUTION NO. 2025-11; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$5,610.51 DUE TO ADDITIONAL REVENUE FROM THE FLORIDA DEPARTMENT OF HEALTH DISBURSEMENT OF EMERGENCY MEDICAL TRUST FUNDS; AND PROVIDING AN EFFECTIVE DATE.

Comm. Meeks made a motion to approve Resolution 2025-11 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## LIBRARY

Darlene Slattery, Coordinator

(1:47:48) Requesting Board approval of the State Aid to Libraries Grant Agreement between the State of Florida, Department of State and Levy County Board of County Commissioners for and on behalf of Levy County Public Library System.

Comm. Hodge made a motion to approve the State Aid to Libraries Grant Agreement as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

## HUMAN RESOURCES

Jacqueline Martin, Director

~~A. Present to the Board a “Release of Property Damage” form for their consideration. This form will release payment for damages to an awning at the Levy County Landfill.~~

~~B. Present proposed appointments to serve as the County’s Representatives on the Public Risk Management of Florida (PRM) Property & Casualty and Group Health Board of Directors.~~

## MOSQUITO CONTROL

Mary-Ellen Harper on behalf of Matt Weldon, Director

(1:48:37) Requesting Board approval of RESOLUTION 2025-10; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$67,479 DUE TO ADDITIONAL REVENUES FROM STATE GRANTS FOR MOSQUITO CONTROL; AND PROVIDING AN EFFECTIVE DATE.

Comm. Meeks made a motion to approve Resolution 2025-10 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## ROAD DEPARTMENT

Alice LaLonde, Administrative Coordinator

- A. (1:49:25) Requesting Board approval to purchase a 2025 Ford Explorer off the Florida Sheriff's Association Contract FSA24-VEL32.0, Pursuit, Administrative, and Other Vehicles. The purchase will be made from Duval Ford and will replace a 2006 GMC Yukon with 246,000 miles on it.

Comm. Hodge made a motion to approve the purchase of a 2025 Ford Explorer as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

- B. (1:51:23) Requesting Board approval of the purchase of tow (2) bat-wing mowers from Ag-pro/John Deere in amount of \$23,450 each, utilizing the State of Florida Contract for Florida Agriculture and Lawn Equipment, Contract #25101900-21-STC. These mowers are replacing two 2010 models.

Comm. Meeks made a motion to approve the purchase of 2 bat-wing mowers from Ag-pro/John Deere as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- C. (1:52:08) Requesting Board approval of Resolution 2025-12; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 BY APPROPRIATING \$560,000 FROM IMPACT FEES – ROAD DISTRICT NO. 1 TO FUND SPECIFIED ROAD IMPROVEMENTS WITHIN THAT DISTRICT; AND PROVIDING AN EFFECTIVE DATE. This is to increase the final budget for the widening of CR345.

Comm. Meeks made a motion to approve Resolution 2025-12 as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

- D. (1:52:59) Requesting Board approval of RESOLUTION 2025-13; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 BY APPROPRIATING \$495,000 FROM RESERVES TO FUND A SPECIFIED ROAD PROJECT; AND PROVIDING AN EFFECTIVE DATE. This is to increase the final budget of the SCRAP Grant for C347.

Comm. Hodge made a motion to approve Resolution 2025-13 as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

- E. (1:54:54) Requesting Board approval of RESOLUTION 2025-14; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 BY APPROPRIATING \$60,000 FROM RESERVES TO FUND A SPECIFIED ROAD PROJECT; AND PROVIDING AN EFFECTIVE DATE. This is to increase the final budget of the SCRAP Grant for C341.

Comm. Hiers made a motion to approve Resolution 2025-14 as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

## **SOLID WASTE**

Travis Newsome, Assistant Director

(1:55:36) Requesting Board approval of (1) Award of a Contract in the amount of \$99,730 to White Key Contractors, LLC as the lowest responsible bidder for ITB 2025-007 – Levy County Solid Waste Transfer Station Tipping Floor Repair, and (2) RESOLUTION 2025-16; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 BY APPROPRIATING \$110,000 FROM RESERVES TO FUND A SPECIFIED LANDFILL PROJECT; AND PROVIDING AN EFFECTIVE DATE.

Comm. Meeks made a motion to award the Contract for the Solid Waste Transfer Station Tipping Floor Repair to White Key Contractors, LLC as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

Comm. Hiers made a motion to approve Resolution 2025-16 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **HOUSING DEPARTMENT**

Marlon Gayle, Housing Planner

(1:59:26) Requesting Board approval of a Deferred Payment Loan Agreement in the amount of \$30,000 for Allysia J. and Michael R. Ramiya, PA #626 for an existing unit in Chiefland, Florida.

Comm. Hodge made a motion to approve the Deferred Payment Loan Agreement for Allysia J. and Michael R. Ramiya, PA #626 as requested. Second was made by Comm. Meeks and the MOTION CARRIES.

## **NATURE COAST BUSINESS DEVELOPMENT COUNCIL**

Scott Osteen, Executive Director

(2:01:00) Informative presentation concerning the economic development projects currently working in Levy County.

## PLANNING & ZONING

Tara Howell, Director

- A. ~~Requesting Board approval of ORDINANCE 2025 2; AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMENDING THE TEXT OF THE LAND DEVELOPMENT CODE RELATED TO LOT, YARD AND HEIGHT REGULATIONS, TREE AND OPEN SPACE REQUIREMENTS AND ENVIRONMENTAL ASSESSMENTS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; AND PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE. - RESCHEDULED~~
- B. ~~QUASI JUDICIAL HEARING — Requesting the Board conduct a quasi-judicial Public Hearing on Petition No. SE 2024 2; William Menadier of Menadier Engineering, LLC, representing Landmark Apostolic Church of Williston, Inc. Requesting a Special Exception for an Educational Facility pursuant to Sec. 50 757; Educational Facilities of the Levy County Land Development Code to allow an addition to an existing Educational Facility known as Next Generation Christian Academy. Located on approximately 12.39 acres of land located at 5651 NE 167<sup>th</sup> Ct., Williston, Florida, 32696 in Section 27, Township 12S, Range 18E, Levy County, Florida. - RESCHEDULED~~
- C. ~~Requesting Board review of Petition CPA 25 01; A presentation of the revised draft EAR Amendments and the accompanying Data and Analysis report as required by the CPTA grant from Florida Commerce. – RESCHEDULED -~~

## COMMISSIONERS' REPORTS

**Comm. Meeks** spoke of the Suwannee River Livestock Show and Fair, reminding everyone the sale day is tomorrow.

**Comm. Kennedy** spoke of a Court Facilities meeting he recently and of changes discussed.

**Comm. Mills** spoke of various meetings she attended recently.

## MINUTES

Requesting Board approval of minutes for the Regular Meeting held January 21, 2025.

Comm. Kennedy made a motion to approve the minutes for the Regular Meeting held January 21, 2025 as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 11:26 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Matt Brooks

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Chairman, Desiree Mills