



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, September 8, 2026
4. **Requested Action:**
Approve RESOLUTION NO. 2026-39: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, DECLARING CERTAIN PROPERTY AS SURPLUS; PROVIDING CERTAIN FINDINGS; AUTHORIZING A LICENSE AGREEMENT OF SAID SURPLUS PROPERTY; AND PROVIDING AN EFFECTIVE DATE.
5. **Cost & Funding Source:**
The County will provide this office space to Senator McClain's staff rent-free. Senator McClain's Office will be responsible for its prorated share of the monthly utility costs.
6. **Justification of Request:**
On March 3, 2026, the BoCC directed staff to develop an agreement allowing Senator McClain and his staff to use office space at the Government Center Complex. Providing this space will allow Levy County residents to meet with the Senator and his staff without traveling outside the County.