



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator
3. **Meeting Date:** Tuesday, January 5, 2021

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners approval to accept the lowest most responsive quote received to replace the 30 ton modular air handler with two 15 ton heat pump condensers and to waive the bid process.

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** Click or tap to enter a date.  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Levy County Construction and Maintenance and the Procurement Department received two quotes one from Babione's and the other from Brooks Building Solutions. Babione's cost is \$58,649 with the option to purchase a 10-year warranty at an additional \$10K. Brooks Building Solutions cost is \$64,879, with a 1-year warranty. The Levy County Maintenance Department did try to obtain a 3<sup>rd</sup> quote but the other vendor declined to provide a quote. My recommendation is to accept the quote from Babione's.

10. **Recommended Approval**

- a. **Department Director:** Yes  No  N/A
- b. **County Attorney:** Yes  No  N/A
- c. **County Coordinator:** Yes  No  N/A
- d. **Other:** Yes  No  N/A