

Levy County

RFQ No. 2022-01

ENGINEERING SERVICES -WIDENING AND RESURFACING OF CR 345

SUBMITTED TO: LEVY COUNTY BOCC ON MAY 27, 2022

CONTACT: GREGORY G. BAILEY, PE
NORTH FLORIDA PROFESSIONAL SERVICES, INC.
1450 SW STATE ROAD 47
LAKE CITY, FL 32025
(386) 752-4675 P | (386) 752-4674 F





NFPS

PO BOX 3823
LAKE CITY, FL 32056

PHONE (386) 752-4675
FAX (386) 752-4674

www.nfps.net

May 27, 2022

Procurement Department
Levy County Board of County Commissioners
P.O. Box 310
Bronson, Florida 32621-0310

**SUBJECT: LETTER OF INTEREST FOR RFQ 2022 – 001
ENGINEERING SERVICES FOR CR 345 WIDENING AND RESURFACING**

Dear County Commissioners and Evaluation Committee:

North Florida Professional Services, Inc. (NFPS) is very pleased to provide our response to your Request for Proposals for Engineering Services for the CR 345 Widening & Resurfacing Project. We understand the County will require an engineering team who will provide prompt, reliable and quality service at a reasonable cost, that leads to the successful completion of this project. We employ experienced and motivated principals, project engineers and support personnel that will attend to Levy County’s resurfacing project as a top priority and in a timely manner.

NFPS, a full-service engineering firm, is headquartered in Lake City, Florida. NFPS is registered as a Small Business Enterprise with the Florida Department of Transportation (FDOT) and is pre-qualified by FDOT in the following categories:

- | | |
|---|---|
| 3.1 Minor Highway Design | 8.1 Control Surveying |
| 3.2 Major Highway Design | 8.2 Design, Right of Way, and Construction Surveying |
| 3.3 Controlled Access Highway Design | 8.4 Right of Way Mapping |
| 7.1 Signing, Pavement Marking & Channelization | 10.1 Roadway Construction Engineering Inspection |
| 7.3 Signalization | 13.5 Sub Area/Corridor Planning |
| | 13.6 Land Planning/Engineering |

We offer in-house surveying for our clients to aid with expediting projects and to provide cost savings. We will partner with a highly respected subconsultant to provide supplemental services like geotechnical analysis.

Understanding Levy’s Goals and the Consultant Scope of Services

We have reviewed the Scope of Services listed under Part II of the RFP and are very familiar with the project site and the County’s goals. Through our preliminary studies, field inspection and direction in the RFP, we understand that the County is seeking engineering analysis, design, plans preparation, development of bid documents and specifications, surveying, permitting with the Water Management District and FDOT, testing as required, minor planning activities, constructability reviews, preparation of estimated schedules for design and construction, preparation of cost estimate updates at major design milestones, strong management and coordination activities to keep the project on schedule and under budget and to ensure that the Commissioners and other County staff are kept up to date with frequent status reports, and any other related services as needed for the Project and for compliance with any state and federal regulations.

Mr. James H. Pitman, our Transportation Director, will serve as the Project Manager, Engineer of Record and will also be the point of contact for all questions. His contact information is:

1450 SW State Road 47 (386) 752-4675 (P)
Lake City, FL 32025 (386) 752-4674 (F)
JPitman@nfps.net (386) 628-7855 (C)

The NFPS team will use best-practices and current policies and procedures to deliver the features described in the Scope of Services, but always looking to apply a practical design philosophy to save time and money. We know that good communication will be critical to the success of this project and we will work closely with County staff during the design and construction phases. We will also be meeting with and speaking to internal and external stakeholders to ensure that we are aware of any concerns that they have and see that they are properly vetted through the County.

We have visited the project site and explored the corridor and the results of our review and our site observations indicate that the project is a good candidate for using a base reclamation operation (mixing in place) for improving the structural strength of the roadway, improving the riding surface and it would complement the widening operations. We anticipate extending or replacing existing cross drain culverts and providing safety end treatments to all drainage pipe. We will evaluate the critical design elements for the corridor and make improvements where desired by the County. We have collected the old plans and R/W maps from the FDOT for this old State Secondary roadway.

NFPS Qualifications and Ability to Perform

Our team has extensive experience providing engineering, design, permitting and construction inspection experience for rural road construction projects in the north Florida area. Mr. Greg Bailey and Mr. Pitman, two of the senior professional engineers with the firm, bring more than 70 years of combined roadway design experience to the firm and have been the Engineer of Record for dozens of roadway projects similar to this one. Our firm is currently the Engineer of Record for Hamilton, Suwannee, Dixie, Columbia, Union, Baker and Gilchrist County where we have engineered resurfacing projects very similar to this SCRAP project.

Mr. Pitman and several of the key team members for this project were once key leaders of the FDOT Design Department and they have outstanding relationships with DOT staff, especially the Local Programs office. These relationships have been instrumental in understanding what FDOT wants in terms of documentation and design preferences. We have also been able to secure additional funding for many projects that were originally underfunded.

Familiarity with Local Conditions

Our principals have been in partnership in North Florida since 1995, and our team is very familiar with the Levy County area and the unique needs of this region. Jim Pitman was the Engineer of Record on the on-going CR 339 over Little Waccasassa River Realignment Project as well as the Mastadon Bridge Replacement Project in Inglis, FL.

North Florida Professional Services, Inc. is very interested in providing Levy County with professional Engineering Services as well. NFPS will always be available to provide immediate response to the County's engineering needs throughout the life of the project. Our corporate office in Lake City, FL, is approximately an hour from the project site, giving us the mobility to provide a face to face response promptly to meet County needs.

The mission of our firm has been to provide exceptional, dedicated service to this region while maintaining the beauty of rural living. An overwhelming majority of our NFPS staff hail from or have lived & worked in this region for a substantial amount of time and have a dedication to this area that is unparalleled to any firm who commutes in for your business and leaves to reside elsewhere. We take pride in our projects because they directly affect our communities, our families and our neighbors.

Finally, we are committed to be a proactive, hands-on partner for Levy County. If selected as your engineering firm for this project, we will make ourselves available when you need us, attend County Commissioner meetings and proactively research innovative design trends and grant opportunities that could benefit the County. We look forward to working with Levy County.

Sincerely,



James H. Pitman, PE

Transportation Engineering Director



LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
 PROCUREMENT DEPARTMENT
 P.O. BOX 310
 310 SCHOOL STREET
 BRONSON, FL 32621
 PHONE: (352) 486-5218 EXT. 2
 FAX: (352) 486-5167
 EMAIL: TRETHERWAY-ALI@LEVYCOUNTY.ORG

COVER PAGE

RFQ_2022_001 – ENGINEERING SERVICES FOR THE WIDENING AND RESURFACING OF CR 345

LAST DAY FOR QUESTIONS: Wednesday, May 11, 2022

DUE DATE: Monday, May 18, 2022, 2:00 PM

SUMMARY OF SCOPE: The County is seeking the services of a qualified firm or individual to provide professional engineering, design, planning, surveying, permitting, administrative and related services for the widening and resurfacing existing lanes on CR 345 (NW 30th Ave) from SR 500 to SR 129

SUBMITTAL OF PROPOSAL: Levy County only accepts electronic submittals through “E-Bidding” on the DemandStar platform, www.DemandStar.com. In order to submit a proposal in response to this solicitation the bidder must be registered with DemandStar.

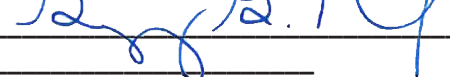
For questions relating to this bid, contact Ali Tretheway, Procurement Coordinator at tretheway-ali@levycounty.org.

ITEMS THAT MUST BE INCLUDED WITH PROPOSAL: Submitting an incomplete document may deem the proposal non-responsive, causing rejection. Please check each box for each item submitted with proposal. Prior to submitting my proposal, I have verified that all forms are attached and are considered as part of my proposal:

- COVER PAGE
- INTRODUCTORY LETTER
- TEAM ORGANIZATION, MANAGEMENT AND CAPACITY
- INDIVIDUALS QUALIFICATIONS
- WORK PLAN
- EXPERIENCE AND REFERENCES
- PROPOSAL SIGNATURE FORM
- STATEMENT OF PROPOSER’S FINANCIAL STABILITY
- SUMMARY OF LITIGATION
- CERTIFICATE OF INSURABILITY
- EVIDENCE THAT THE PROPOSER IS QUALIFIED TO TRANSACT BUSINESS IN THE STATE OF FLORIDA
- DRUG FREE WORKPLACE FORM
- NON-COLLUSION AFFIDAVIT
- CONFLICT OF INTEREST DISCLOSURE STATEMENT
- COPIES OF ANY APPLICABLE AND CURRENT LICENSES OR CERTIFICATIONS REQUIRED
- VENDOR INFORMATION SHEET
- CONTRACT EXCEPTION FORM
- VENDORS ON SCRUTINIZED COMPANIES LIST
- W9

Company Name: NORTH FLORIDA PROFESSIONAL SERVICES, INC.
 Name: GREGORY G. BAILEY, PE
 Email Address (Required): GBAILEY@NFPS.NET
 Address: 1450 SW STATE ROAD 47, LAKE CITY, FL 32025
 Mailing Address (if Different): PO BOX 3823, LAKE CITY, FL 32056
 Telephone: (386) 752-4675 FEIN: 27-1868423

By signing this form, I acknowledge I have read and understand, and my firm complies with all General Conditions and requirements set forth herein:

SIGNATURE OF AUTHORIZED REPRESENTATIVE: 
DATE SUBMITTED: 05/27/2022

THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL



TAB 1

TEAM ORGANIZATION, MANAGEMENT & GENERAL QUALIFICATIONS

GENERAL QUALIFICATIONS



Similar Past and Current Assignments

1. Baker County – Engineering Design, Surveying & Permitting for Turner Cemetery Road - provide Engineering/Surveying Services for paving +/- 3.0 mile of an existing dirt road along with replacing 85ft one lane wooden bridge
2. Baker County – Engineering Services for the Design & Permitting for the Paving of 3 Miles of OC Horne Rd - provide Engineering/Surveying Services for the paving and resurfacing of ±3 miles of OC Horne Road which is an existing unpaved road.
3. Baker County – Engineering Services for the Design, Surveying & Permitting of a new access road for Woodstock Industrial Park - provide Engineering/Surveying Services for a new +/- 0.5 mile 2 lane undivided rural road with 5 feet paved shoulders, an at grade rail road crossing over CSX right of way and US Hwy 90
4. Baker County – Engineering Services for CR 125 North Widening & Resurfacing - provide Engineering Services for the Resurfacing and Widening for 5.5 miles of CR-125 North
5. City of Lake City – Lake Shore Hospital Road Design - provide three (3) alternative conceptual designs, including construction cost estimates pertaining to the development of an emergency access road
6. Columbia County – Herlong Road Resurfacing - Design for the resurfacing of Herlong Road from CR 131 to US Highway 441
7. Dixie County – Kate Green Road Resurfacing from CR 55A to US 19
8. Dixie County – Upholstery Rd Resurfacing from Willow Hole Rd to Wilderness Rd
9. Gilchrist County – CR 340 Resurfacing from SR 47 to Alachua Gln
10. Hamilton County – Design Engineering & Construction Engineering Inspection Services for road reconstruction of SW 90th Boulevard from CR 249 to US 41
11. Hamilton County – Love’s Bypass Road Construction - New road construction on SR 51 (US 129) east of I-75 to alleviate traffic congestion caused by the opening of Love’s Travel Stop
12. Hamilton County – Widening & Resurfacing of 104th Ave - Design for the widening and resurface NW 104th Ave and only resurface NW 35th Dr, NW 103rd PL, and Chan Bridge Road from US 129 to US 129

GENERAL QUALIFICATIONS



Firm's History

North Florida Professional Services, Inc. (NFPS) was founded in 1990 providing professional engineering services to the public and private sectors in under the name of B&B Engineering. In 1995, they expanded the company to better assist client needs by providing surveying and mapping services when they acquired WC Hale & Associates, a local surveying firm. With this acquisition, B&B Engineering transitioned into the full-service engineering, surveying and planning firm, Bailey Bishop & Lane, Inc.

In 2010, the principals expanded their array of professional services to include grant acquisition and administration, as well as water and sewer plant management services. At that time, the company stopped offering surveying services and changed its name to North Florida Professional Services, Inc. Our firm began offering surveying services again in 2020 for our projects to provide expedited services.

Contract Services

North Florida Professional Services, Inc. is dedicated to providing quality services on each project from concept to completion. The breadth of our services for our continuing services clients include utilities engineering, transportation engineering, construction inspection engineering, site development, traffic engineering and studies, and more. All these services, combined with our expertise, commitment and our partnership with clients, lead to meeting and exceeding our clients' goals.

OUR SERVICES INCLUDE:

- Transportation Engineering
- Site Planning & Design
- Water, Sewer & Natural Gas
- Utilities Planning & Design
- Grant Writing & Administration
- General Engineering Services
- Environmental Services
- Construction Management
- Infrastructure Improvements
- Land Development
- Permits & Licenses
- Stormwater Management

As engineering professionals, NFPS embraces challenges and works with our clients and fellow professionals to provide solutions for all projects. Our staff listens carefully and our project managers lead methodically. Our quality services allow us to remain within scope, budget and schedule on every project every time.

Our vision is to be a world-class engineering firm that assists our clients in achieving and exceeding their goals while continuing to be a community leader – and we aim to do this, every day for every client.

Firm Size

North Florida Professional Services, Inc. (NFPS) is a well-established professional engineering firm with proven expertise in civil engineering. NFPS employs 36 talented full time staff members including professional engineers, inspectors, CAD designers, grant acquisition and administration specialists serving North Florida and South Georgia. Our principals have been providing Professional Engineering services in a variety of specialized fields since 1995.

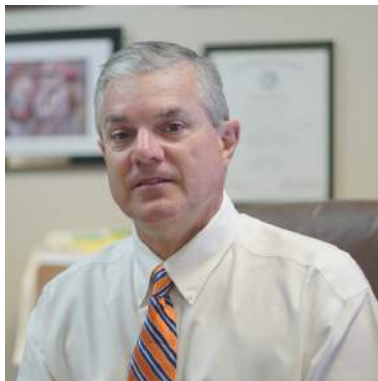
PROJECT TEAM



Proposed Project Team

The NFPS Proposed Project Team brings an expert perspective to this project developed by our extensive design and construction experience with similar projects. The proposed staff has been judiciously selected to provide key technical expertise and local experience specific to this project. Our interdisciplinary staff of engineers, inspectors, designers, project managers and grant coordinators provide collaborative and comprehensive solutions to benefit Levy County's citizens and economy.

This section outlines a brief overview of the Proposed Project Team and an organized chart illustrating each team member's position.



JAMES H. PITMAN, PE
Transportation Director
Career Experience: 35+

Experience

Jimmie Pitman, PE will serve as Project Manager & Chief Engineer. Mr. Pitman has been a licensed professional engineer in the state of Florida for over 30 years.

During his long tenure with the Florida Department of Transportation, Mr. Pitman held the positions of Roadway Design Squad Leader, District Roadway Design Engineer and for the last ten years he served as the District Design Engineer. As the Chief Design Engineer for FDOT's District 2, he was responsible for managing the Design resources and producing hundreds of Work Program projects that included billions of dollars of design and construction.

Project Responsibilities

Jimmie Pitman, PE will serve as Project Manager & Chief Engineer in charge of design for this project.

- A. ENGINEERING SERVICES**
- B. PLANNING AND SERVICES**



GREGORY G. BAILEY, PE
Project Manager
NFPS
Career Experience: 35+

Experience

Mr. Bailey has over 30 years of experience in the areas of water distribution systems and wastewater collection and treatment systems. During his career, Mr. Bailey served as District Permits Engineer for District II.

His duties in this position included preparation of permits for the Environmental Protection Agency, Army Corps of Engineers, St. Johns River Water Management District, Suwannee River Water Management District, Florida Department of Environmental Regulation, Florida Department of Natural Resources and other local regulatory agencies.

Project Responsibilities

Mr. Bailey will serve as Senior Project Manager. He will manage the team and be the primary contact. Mr. Bailey will be supported by the NFPS Corporate office as he also serves as administrator and QA/QC of the design, permitting and construction management.

- A. ENGINEERING SERVICES**
- B. PLANNING AND SERVICES**
- H. OTHER SERVICES**

PROJECT TEAM



R. P. (PHIL) BISHOP, JR., PE
Construction Engineering
Director
NFPS
Career Experience: 35+

Experience

R. P. (Phil) Bishop, Jr., PE will perform Construction Services and Feasibility Reviews for Levy County and in a supervisory role to his Inspectors on all constructibility aspects of projects. Mr. Bishop has over thirty-five (35) years of experience in the areas of civil engineering, structural inspection, structural design, roadway design, residential and commercial design, construction engineering and inspection (CEI) management, contract administration, and materials engineering. Mr. Bishop has extensive knowledge of all levels of CEI projects and excellent contacts within FDOT. He will prove an asset to the team.

Project Responsibilities

- C. CONSTRUCTION/FEASIBILITY REVIEWS**
- D. CONSTRUCTION SCHEDULING**
- H. OTHER SERVICES**



TERRY BOB WHITE, PE
Project Manager
Career Experience: 40+

Experience

Terry 'Bob' White, PE will serve as Senior Project Administrator for Stormwater Management and utility related projects. Mr. White has over 30 years of experience as a professional engineer, holding a myriad of positions within the engineering field and is familiar with all levels of permitting (Federal, State, and County). Mr. White has conducted numerous projects associated with water quality assessment, land development, stormwater design, wastewater treatment and discharge, water treatment and distribution, hazardous waste management, and design water and wastewater systems for industry and municipalities.

Project Responsibilities

- A. ENGINEERING SERVICES**
- B. PLANNING AND SERVICES**
- E. VALUE ANALYSIS**
- H. OTHER SERVICES**



SHANNON WILLIAMS
Grant Administration
NFPS
Career Experience: 12

Experience

Since joining NFPS in 2015, Ms. Williams has successfully applied her technical and grant writing skills to help secure several proposals submitted by the Grants Department. Ms. Williams serves as Grant Coordinator for NFPS, facilitating grant services for the continuing services Counties and Municipalities under contract with the firm. Ms. Williams is responsible for researching all funding sources and grant programs available to NFPS clients. Shannon has been very successful in securing needed grants and other funding opportunities as well as maintaining the guidelines of various Federal, State and Local grant funds.

Project Responsibilities

- F. GRANT AND LOAN SERVICES**
- G. ADMINISTRATIVE SERVICES**
- H. OTHER SERVICES**

ORGANIZATIONAL CHART



PRIME CONSULTANT / CIVIL ENGINEERING
NORTH FLORIDA PROFESSIONAL SERVICES, INC.

LEAD PROJECT MANAGER

JAMES H. PITMAN, PE
 Director of Transportation
 Senior Project Manager
 B.S. Civil Engineering,
 University of Florida
 Career Experience: 35

A. Engineering Services
 B. Planning and Services

QUALITY CONTROL

GREGORY G. BAILEY, PE
 QA/QC Management
 B.S. Civil Engineering,
 Georgia Institute
 of Technology
 Career Experience: 35+

A. Engineering Services
 B. Planning and Services
 H. Other Services

CONSTRUCTIBILITY

R. P. (PHIL) BISHOP, JR., PE
 Construction Inspection
 Engineer
 B.S. Civil Engineering,
 Auburn University
 Career Experience: 35+

C. Construction/
 Feasibility Reviews
 D. Construction Scheduling
 H. Other Services

ADMINISTRATION

SHANNON WILLIAMS
 Administrative Services
 B.S., Technical Education,
 University of West Florida
 M.S. Information
 Florida State University
 Career Experience: 10+

F. Grant and Loan Services
 G. Administrative Services
 H. Other Services

WATER RESOURCES

TERRY 'BOB' WHITE, PE
 Water Resource Engineer
 B.S. Civil Engineering
 University of Florida
 M.S. Civil Engineering,
 University of Colorado
 Career Experience: 35+

A. Engineering Services
 B. Planning and Services
 E. Value Analysis
 H. Other Services

SURVEYING SERVICES

JAMES SMITH
 Professional Surveyor
 and Mapper

ALICE GEIGER
 Senior Technician

GEOTECHNICAL SERVICES

If needed NFPS will partner
 with a local firm
 recommended by the County
 in an effort to expend some
 funds for this project locally.

PROJECT TEAM STATEMENT



May 26, 2022

Levy County Board of County Commissioners
P.O. Box 310
310 School Street
Bronson, FL 32621

SUBJECT: Key Staff Member Participation

Dear County Commissioners and Evaluation Committee:

The staff presented on this proposal will be the staff assigned to this project. This proposed staff will be conducting the work on this project and will be available throughout the duration of this project. No substitutions will be made without the consent of the County.

Thank you,

James H. Pitman, PE



TAB 2

INDIVIDUAL QUALIFICATIONS

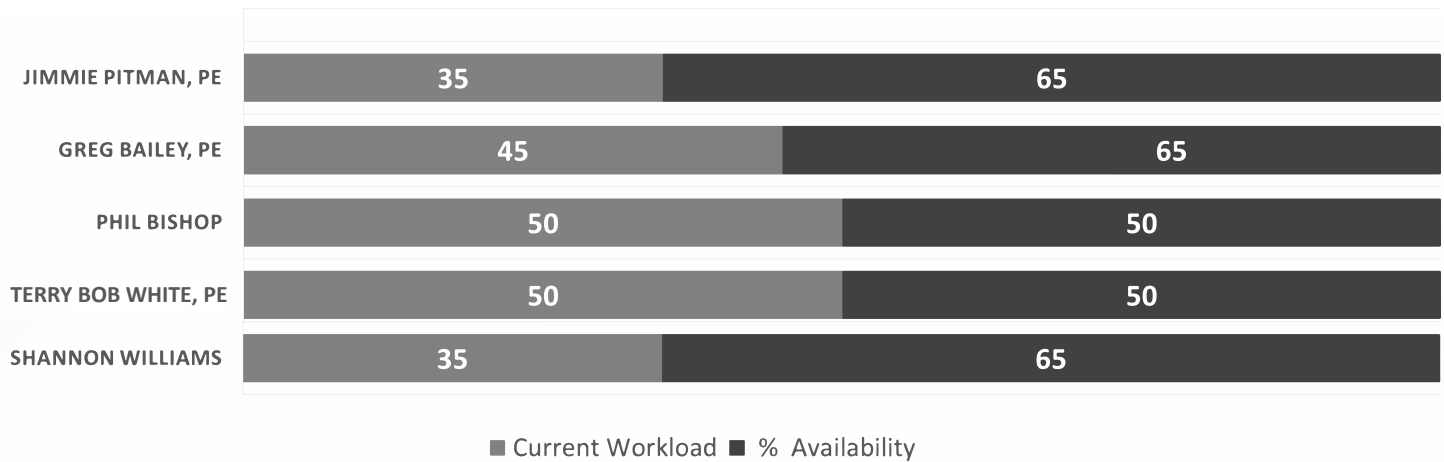


STAFF AND MANAGEMENT AVAILABILITY

KEY STAFF AVAILABILITY

At NFPS, our team has adequate resources and schedule availability to ensure the successful completion of the engineering, design, planning, surveying, permitting, administrative and related services for the widening and resurfacing existing lanes on CR 345 (NW 30th Ave) from SR 500 to SR 129 on time and within budget. We have ample staff and resources to perform this work without adversely affecting our current projects. The chart below provides an estimate of our key team members' percentage of availability for Levy County's SCRAP engineering project.

KEY TEAM MEMBERS' AVAILABILITY



CURRENT AND FUTURE WORKLOAD

NFPS has an experienced and highly professional staff that is accustomed to the responsibility entailed by being awarded SCRAP, SCOP, LAP and CIGP projects. Our current workload primarily consists of County related projects incurred by our continuing services contracts with Suwannee, Hamilton, Dixie, Columbia, Baker, Lafayette, Taylor, Putnam and Gilchrist counties. These include continual short-term resurfacing projects for the counties.

It is the goal of NFPS to implement and adhere to a quality control plan that ensures a successful project. The entire process of developing and completing a project must have a continuous thread of quality control to ensure the type of success and continuity we've experienced serving numerous counties and local governments concurrently. NFPS has the staff and availability to extend our superior engineering services to Levy County with the assurance that we can provide a quality product with the project assigned.

QUALITY/COST CONTROLS

NFPS will merge the best practices of each partner's approved QA/QC process, one that has been used on previous DOT/County work, and create a comprehensive review and communication process that takes advantage of the experience of multiple team members who have over 30 years of design, plans preparation and construction experience.

The QA/QC process will incorporate front checking, back checking and constructability reviews. We will document how we address comments from the County or other invested parties. Our process will focus on delivering construction documents that will be biddable, constructible and of high quality.

Our team kick-off meeting will emphasize a working culture where quality and attention to detail is paramount. A high level of quality control, provided by Engineers with many years of similar experience, will greatly reduce the chances of issues during construction that cause cost and time overruns. Mr. Pitman and Mr. Bishop have provided recent CEI oversight on local projects, where they enforced the requirements of the plans, specs and budget.



JAMES H. PITMAN, PE



Education

B.S. Civil Engineering,
University of Florida

Accomplishments

- Professional Engineer
No. 42035, FL

Areas of Expertise

- Street and Highway Design
- Drainage & Stormwater System
- Project Management
- Maintenance of Traffic
- Public Involvement

Years of Experience

- 35+

Professional Experience

Mr. Pitman has over 35 years of extensive experience in Civil Engineering including field surveying, site development, design of all types of transportation facilities, project management and cost estimating and has been a long-term member of the Florida Greenbook Committee as well as a voting member for Plans Preparation Manual updates. During his long tenure with the Florida Department of Transportation, Mr. Pitman held the positions of **Roadway Design Squad Leader, District Roadway Design Engineer** and for the last ten years he served as the **District Design Engineer**.

Mr. Pitman served as Engineer of Record for over 50 projects, ranging in complexity from sidewalk jobs to multi-lane reconstruction projects and has managed a Design work group that included over 100 people, in the areas of drainage, utility coordination, R/W mapping, surveying, roadway design, structures design and consultant project management. As **Chief Design Engineer** for FDOT District II, he was responsible for managing the Design resources and producing hundreds of Work Program projects that included billions of dollars of design and construction. Mr. Pitman has served as Engineer of Record on dozens of resurfacing projects all over District II. Over the last three years, Mr. Pitman has been the EOR for 41 projects, including County SCOP/SCRAP and FDOT LAP projects. He is currently the EOR for 2 FDOT Bridge replacement projects in Levy County.

Project Experience

FDOT, I-10 DRAINAGE IMPROVEMENTS IN COLUMBIA COUNTY, FL– North Florida Professional Services, Inc. partnered with Anderson Columbia Co., Inc. on this project. Our team was responsible for all investigation, design, permitting, coordination, final approved construction documents and activities necessary for the construction of drainage modifications on Interstate I-10 in Columbia County from west of SR 25/US 41 (MP 6.486) to the County Road 250 Overpass (MP 13.799). Mr. Pitman served as Senior Design Engineer for this project. Improvements included the construction of drainage culverts, raising the road profile on I-10 and raising an existing bridge (290073) crossing at Forest Road 236.

Financial Project ID: 432641-1-52-01

FDOT, PD&E CR 339 LITTLE WACCASASSA RIVER BRIDGE #340049, LEVY COUNTY, FL – Mr.

Pitman is serving as Design and PD&E Engineer for this bridge replacement project in Levy County. The overall scope of work for the Project Development & Environmental phase of this project is to investigate replacement options and then develop construction plans for the selected option. The major activities on this project include coordinating survey, environmental, cultural resources, utilities, permitting, right-of-way, geotechnical and full design plans.

This FDOT project takes place in two phases. Phase I is the PD&E Study and Phase II is the Design. PD&E tasks are expected to include Traffic Counts, Forecasts & Analysis, Alternative Analysis, Environmental Analysis, Pond Siting/Drainage Analysis, Bridge Hydraulic Report (BHR), Concept Development, Data Review/Analysis, Report Summarizing Data Collection and Findings and Public Involvement Support. Work on Phase II, Design Phase has now commenced. **Reference: David Tyler, PE FDOT Project Manager, (386) 752-3778**

POE SPRINGS ROAD MULTI-USE TRAIL LAP PROJECT IN ALACHUA COUNTY – Mr. Pitman served as Engineer of Record for this LAP project. NFPS was tasked with providing the preliminary design, final design, drainage design, permitting, production of bid documents, utility coordination, and overall project management. The scope of this project called for the design of a 10' wide asphalt bicycle/walking trail for 3.203 miles on the north right-of-way of Poe Springs Road (CR 340) from the entrance of Poe Springs Park to US 27 / S Main Street (SR45). A 6' concrete sidewalk was constructed for 0.259 miles on the west right-of-way of US 27 / S Main Street (SR 45) from Poe Springs Road (CR 340) to SW 5th Avenue, in Alachua County. The project had a total cost of \$1,600,000.00. Mr. Pitman also provided quality control throughout the project. Financial Project ID: 433990-2-38-01

CR 152 FROM MADISON COUNTY LINE TO US 41 LAP PROJECT IN HAMILTON COUNTY – Mr. Pitman served as Engineer



of Record for this LAP project. This project included the design of safety improvements along CR152, including the addition of a 4' paved shoulder and new signs and pavement markings in Hamilton County. NFPS designed approximately 13.4 miles of shoulder widening with some drainage improvements and finalized plans and provided cost estimate with quantities. **Financial Project ID: 436009-1-38-01**

CR 252 FROM US 441/41 TO MILL CREEK COURT LAP PROJECT IN COLUMBIA COUNTY – Mr. Pitman served as Engineer of Record for this LAP project. This project was for the design of a five-foot-wide sidewalk, crosswalk, signs and pavement markings along CR 252 from US 441/41 to Mill Creek Court in Columbia County. **Financial Project ID: 433994-2-38-01**

SW WILSON SPRING RD FROM SW PLYMOUTH AVE TO SW CULLEN AVE LAP PROJECT IN COLUMBIA COUNTY – Mr. Pitman served as Engineer of Record for this LAP project. This project scope called for the design of a 5' wide sidewalk, crosswalk, signs and pavement markings along SW Wilson Spring Road from SW Plymouth Avenue to SW Cullen Avenue in Columbia County. **Financial Project ID: 433992-2-38-01**

CR 209 FROM HENLEY ROAD TO CR 315B AT CR 739B (STANDRIDGE RD.) INTERSECTION LAP PROJECT IN CLAY COUNTY – Mr. Pitman served as Engineer of Record for this LAP project. This project scope called for the design of safety improvements along CR 209, including the addition of a 4' paved shoulder, westbound left turn lane at CR 739B, guardrail replacement along bridge to current standards east of Hands Drive and new signs and pavement markings within the limits of the shoulder and turn lane widening. **Financial Project ID: 439511-1-38-01**

OLD DIXIE HIGHWAY FROM SOUTHSIDE PARK TO SR 55/JEFFERSON STREET LAP PROJECT IN TAYLOR COUNTY – Mr. Pitman served as Engineer of Record for this LAP project. This project scope called the design of a 5' wide concrete sidewalk for 1.56 miles along the west right-of-way of Old Dixie Highway from Southside Park to SR 55/Jefferson Street in Taylor County. **Financial Project ID: 435683-2-38-01**

CR 218 FROM CLAY HILL ELEMENTARY TO TAYLOR RD LAP PROJECT IN CLAY COUNTY – Mr. Pitman served as Engineer of Record for this LAP project. This project scope called the design and construction of approximately 0.5 miles of 5' and 8' wide concrete sidewalks along the northern and southern right-of-ways of CR 218; from approximately 130 feet west of CR 217 to John Wilkinson Road (north right-of-way) and from Clay Hill Elementary School to Taylor Road (southern right-of-way). The project had a total cost of \$651,400.00. **Financial Project ID: 437350-1-38-01**

DISTRICT-WIDE LOCAL PROGRAMS EXPERIENCE – For many years, Mr. Pitman was actively involved in the preliminary development of the SCRAP and SCOP projects in District II. His responsibilities included the review of submitted applications, performing field reviews of each candidate and preparing the initial scope documents and conceptual cost estimates. As the District Design Engineer, he provided quality assurance functions and direction on design criteria application. In recent years, he has been heavily involved in the planning, designing, and administration of local programs for most of the REDI counties in District II. He attends many of the BOCC meetings and has strong relationships throughout the Suwannee Valley. He works closely with the District II Local Programs Office to help program and deliver SCOP, SCRAP, CIGP, and LAP projects.

RELEVANT DESIGN EXPERIENCE – During Mr. Pitman's 30 years of design experience, he has been the Engineer of Record for a variety of projects. For the last several years, he was responsible for the approval of all typical section packages and pavement designs for all projects in District II. He has extensive experience in the design, plans preparation and quality assurance reviews for all types of off-system projects. For the last 12 years, he has been a voting member of the Florida Greenbook Committee, which provides the design criteria for off-system projects. While working for FDOT, Mr. Pitman was heavily involved in the delivery of 14 off-system projects that were a part of the American Recovery and Reinvestment Act of 2009 (ARRA). These projects were delivered on extremely aggressive schedules, using innovative data collection and cost-effective plans formats. Mr. Pitman was an integral part of the fast-paced coordination efforts with local government officials and Road Superintendents. These projects were highly successful and measured well against extensive federal oversight and audits. These projects had a combined construction cost estimate of over \$21 million.



Education

B.S. Civil Engineering, Georgia Institute of Technology

Accomplishments

- Professional Engineer No. 43858, FL
- Professional Engineer No. 002687, GA
- Professional Engineer No. 32942, AL

Areas of Expertise

- Drainage & Stormwater System Design
- Street & Highway Design
- Permitting
- Land Development and Design
- Utility System Design Planning
- Public Infrastructure Design

Years of Experience

- 35

Professional Experience

Mr. Bailey has over 30 years of experience in the areas of planning, transportation design, access management, site development, land development, water distribution systems, wastewater collection and treatment systems, recreational design, hydrological studies and environmental studies. He has managed hundreds of development projects, from the planning stages through completion for a wide variety of both public and private clients.

From 1982 through 1987, Mr. Bailey, PE was employed with the Florida Department of Transportation (FDOT) in the PD&E Department. Also, while at FDOT, Mr. Bailey, PE served as District Permits Engineer for District II. During the permitting process, Mr. Bailey, PE coordinated with the various agencies to negotiate any mitigation measures required for impacts. Any measures required by the permit were then designed under his direction. These included stormwater management facilities and wetland mitigation. He also conducted public hearings related to projects and conducted traffic studies and analysis.

His duties in this position included preparation of permits for the Environmental Protection Agency, Army Corps of Engineers, St. Johns River Water Management District, Suwannee River Water Management District, Florida Department of Environmental Regulation, Florida Department of Natural Resources and other local regulatory agencies.

Related Experience

POE SPRINGS ROAD FROM POE SPRINGS TO US 27 (MAIN STREET) LAP PROJECT IN ALACHUA COUNTY – For this project, NFPS was tasked with providing the preliminary design, final design, drainage design, permitting, production of bid documents, utility coordination, and overall project management. The project had a total cost of \$1,600,000.00 and is expected to be completed by December of 2018. Mr. Bailey served as QA/QC manager for this multi-use trail & sidewalk LAP project.

CR 252 FROM US 441/41 TO MILL CREEK COURT IN COLUMBIA COUNTY – This project was for the design of a five-foot-wide sidewalk, crosswalk, signs and pavement markings along CR 252 from US 441/41 to Mill Creek Court in Columbia County. NFPS was tasked with the preliminary design, final design, drainage design, permitting, production of bid documents, utility coordination, and project management.

CR 152 FROM MADISON COUNTY LINE TO US 41 LAP PROJECT IN HAMILTON COUNTY – This project included the design of safety improvements along CR152, including the addition of a 4' paved shoulder and new signs and pavement markings in Hamilton County. Mr. Bailey served as QA/QC manager this 13.4-mile shoulder widening project. NFPS provided the preliminary design, final design, drainage design, permitting, production of bid documents, utility coordination, and project management.





SW WILSON SPRING RD FROM SW PLYMOUTH AVE TO SW CULLEN AVE LAP PROJECT IN COLUMBIA COUNTY – This project consisted of the design of a 5' wide sidewalk, crosswalk, signs and pavement markings along SW Wilson Spring Road from SW Plymouth Avenue to SW Cullen Avenue in Columbia County. NFPS was

responsible for the preliminary design, final design, drainage design, permitting, production of bid documents, utility coordination, and overall project management. Mr. Bailey served as QA/QC for this project.

CEI SERVICES FOR SR 200 (US 301) RESURFACING, FDOT, DISTRICT II – This three-part State road project in Bradford County includes resurfacing and improvements at SR 200 (US 301) from Andrews Street to NW 219th, SR 200(US 301) from CR 100A to SR 100, and SR 200(US 301) from SR 100 to Andrews Street. Mr. Bailey provides project administration for this project as QA/QC Manager conducting Quality Assurance Reviews to ensure compliance with the requirements of the Agreement. As QA/QC Manager, Mr. Bailey evaluates the adequacy of materials, processes, documentation, procedures, training, DocuSign Envelope guidance, and staffing included in the execution of this Agreement. Quality Assurance Reviews have been developed and are performed to achieve compliance with specific QA provisions contained in the Agreement.

I-95/OLD ST. AUGUSTINE ROAD INTERCHANGE IMPROVEMENTS, FDOT, DISTRICT II – Improvements for this FDOT project consisted of the construction of auxiliary lanes on I-95 (SR 9) in Duval County from the Old St. Augustine Road interchange to 0.8 miles South of I-295, as well as safety modifications to the I-95/Old St. Augustine Road interchange. Mr. Bailey provided project administration for this project as principal-in-charge. The contract also included milling and resurfacing of existing lanes, shoulder treatment, drainage improvements, curb and gutters, traffic signals, barrier wall, guardrail, signing and pavement markings and other incidental construction on I-95 (SR 9). NFPS was responsible for the CEI services on this large scale FDOT project.

LOVE'S GAS MAIN EXTENSION PROJECT, HAMILTON COUNTY & CITY OF JASPER, FL – This economic development project was a joint project between the City of Jasper and Hamilton County. The City's portion of the project involved CDBG Economic Development funded installation of more than 5 miles of 6" HPDE gas pipe, natural gas odorization system and regulator station to facilitate the economic development project for location of Loves Truck Stop at the US HWY 129 and I-75 interchange. Mr. Bailey provided engineering for this project as County Engineer. NFPS provided planning services, design and permitting, Construction Inspection and management services for the main extension. The County's portion involved FDOT required turn lanes on US Hwy 129 and a paved access roadway for ingress and egress to the Loves Truck Stop site. NFPS completed the OTTED grant applications and secured the \$250,000 in Rural Infrastructure Funds for the County's portion of the project. Project Timeline: Design: 90 Days. Construction: 180 days.

BASCOM NORRIS BYPASS ROAD, COLUMBIA COUNTY BOCC & CITY OF LAKE CITY, FL – FDOT studied, beginning in the early 1970's, where to place a bypass road around Lake City. Due to expansive growth in the area, in 1998, Columbia County and The City of Lake City implemented these plans. Our firm planned, designed and prepared detailed construction plans for this extensive project. Mr. Bailey, PE, as Principal-In-Charge, evaluated a potential route to efficiently move traffic between the southern and eastern parts of the City, the western business district area, and the northern part of the City. Our firm evaluated traffic conditions, potential development areas, and desired destinations to determine the most economical route for this new roadway. The selected alignment for Bascom Norris Drive connects US 441, US 41, State Road 47, State Road 247, and US 90. This route provides a corridor that connects the major activity centers of Lake City. This project ended in 2015.

SR 9A FROM I-95 TO BEACH BOULEVARD, DUVAL COUNTY – Mr. Bailey, PE performed traffic studies and analysis to update an alignment approved by EIS in 1973 due to changes in wetland regulations. A new highway route through undeveloped and developed areas was being established. Mr. Bailey performed studies to determine the impact to wetlands, transportation systems, and to determine how to connect to I-95, US-1, and Butler Blvd. He also conducted and led multiple public hearings to address the concerns of the residents of the area, the County, and the general traveling public.

CR 135 RESURFACING, HAMILTON COUNTY, FL – This FDOT SCRAP Project included the resurfacing of CR 135 from mile post 3.5 to CR 6 and widening Bridge #320015. NFPS performed Design & CEI for this project which included the widening and resurfacing of a two-lane rural roadway, widening of the existing two-lane bridge structure over Hunter Creek and MOT plans for bridge widening and entire project. This 11.9-mile project also consisted of new approach slabs, additional pilings, construction of a new bridge barrier wall and deck widening, extending existing culverts, constructing headwalls, grassing all disturbed areas, and replacement of all signs & pavement markings within project limits. Mr. Bailey served as the Project Manager for the project.



R.P. (PHIL) BISHOP, JR., PE



Education

B.S. Civil Engineering, Auburn University

Accomplishments

- Professional Engineer No. 38546, Florida (1987)

Areas of Expertise

- Structural Design
- Structural Inspection
- Stormwater Management
- Construction Engineering & Inspection (CEI)
- Public Infrastructure Design

Years of Experience

- 3+

Professional Experience

Mr. Bishop has over thirty-six (36) years of experience in the areas of civil engineering, structural inspection, structural design, roadway design, residential and commercial building design, construction engineering and inspection (CEI) management, contract administration, and materials engineering. Mr. Bishop has coordinated the contract administration activities, as well as supervised as many as five inspection teams that included Inspectors and material testing consultants, for numerous roadway widening and/or resurfacing construction projects in Columbia, Hamilton, and Dixie Counties.

Project Experience

Before founding North Florida Professional Services, Mr. Bishop worked for the Florida Department of Transportation (FDOT) for over fifteen (15) years. He supervised the inspection and certification of precast drainage structures, concrete pipe and pre-stressed concrete bridge components used on FDOT projects. Other duties during his six-year tenure in the District Materials Office included supervision of the materials testing laboratory, budget preparation for the Materials Office, and management of consultant contracts. He also coordinated several special research projects and investigations involving soils, and pavement. He served three (3) years as the Director of Transportation Operations, where he was responsible for all construction, maintenance, traffic ops, and material testing activities in District II.

While at FDOT, Mr. Bishop served five (5) years as a construction project engineer and later as a Resident Engineer. As a Project Engineer, Mr. Bishop supervised the construction of many projects ranging from small highway capacity improvements to multimillion-dollar bridge and building projects. His responsibilities as Project Engineer included assuring compliance with all plans, specifications and contract documents by the contractor and providing clarification and interpretation of the plans and specifications for the contractor. He and his staff of inspectors handled all inspection duties, material certifications, shop drawing reviews, progress payments and final estimates. As the Resident Construction Engineer, Mr. Bishop

supervised a staff of forty-two (42) engineers, inspectors and other support personnel. He was responsible for the construction, engineering and inspection (CEI) of FDOT projects in an eight (8) county area.

Related Experience

NOBLES FERRY BRIDGE (CR 249) ACROSS THE SUWANNEE RIVER, SUWANNEE COUNTY – Served as Assistant Project Engineer during the last year of construction of the bridge. This bridge substructure was supported by a combination of drilled shafts and conventional prestressed pile bents.

I-10 RESURFACING PROJECTS, BAKER COUNTY – Managed the resurfacing of I-10 from the Columbia County Line to the Duval County Line. These projects involved the milling of defective pavement and resurfacing to meet heavier traffic loads.

I-10 REST AREA PROJECTS, COLUMBIA AND SUWANNEE COUNTIES – Managed the reconstruction to two rest areas along I-10. This project involved the construction of new buildings, water and sewage plants, and resurfacing of the existing parking area.

I-10 BRIDGE SAFETY WIDENING – Was the Project Engineer in charge of managing the Construction Inspection and Contract Administration activities required to widen all interstate bridges on I-10 in Columbia and Suwannee Counties. This work was necessary to provide for 10' emergency shoulders on the outside of the travel lane.

CR 751 BRIDGE REPLACEMENT, HAMILTON COUNTY – Managed the construction of the Alapaha River bridge and over one mile of new roadway construction. During this project, numerous foundation problems involving subsoil conditions were encountered and resolved by Mr. Bishop and his inspectors.



R.P. (PHIL) BISHOP, JR., PE

HORSESHOE BEACH CITY STREET PAVING, DIXIE COUNTY – This project consisted of a boundary and topographic surveying of all streets located within the city limits which consisted of approximately 30,000 LF of right of ways. Horizontal and vertical control was established using GPS and the topographic features were located with both GPS and traditional surveying methods. Control surveying and right of way mapping were implemented in this project. Mr. Bishop's team also provided complete engineering design to resurface and refinish about 30 local streets. Our team was able to create plans that reclaimed base and pavement of existing roads and reused them for base material, which saved the Town money by giving them new streets with recycled materials. Construction Cost was approximately \$750,000. Mr. Bishop served as the project engineer and supervised all the inspectors and was responsible for the overall inspection of the roadway construction. Project began May 2007 and was completed August 2008.

TOWN OF SUWANNEE SEAWALL, DIXIE COUNTY – Due to consecutive storm events during the spring of 2008, the banks of Salt Creek were severely eroded in the right of way of CR 349, which is the Town's only evacuation route for the approx. 800 residents of the unincorporated town of Suwannee. In order to keep Salt Creek from undermining the road, NFPS was asked by Dixie County to research funding sources to correct the erosion problems. NFPS initiated the grant process with USDA NRCS by facilitating an on-site meeting to show the NRCS Staff the severity of the problem. Subsequently, NRCS awarded the County \$1.1 Million in funding to construct a seawall with concrete cap to correct the erosion problems and provided for minor repairs to the roadway. NFPS provided design, permitting, construction inspection, and grant services for this project. The project was funded through USDA NRCS Emergency Watershed Protection (EWP) Program. Because of the 210-day deadline imposed by NRCS, NFPS worked very quickly to successfully complete the project. Mr. Bishop served as the project engineer and supervised all the inspectors and was responsible for the overall inspection of the roadway construction. Project began August 2008 and was completed May 2009.

DIXIE COUNTY ENGINEER OF RECORD – Principal in Charge and CEI manager for engineering projects for Dixie County from April 2007 to October 2014. Projects include: 14 road design projects totaled approximately \$16.6 Million, Seawall Reconstruction Project, Emergency Operations Center, Senior Center and consulting as needed. Mr. Bishop also helped the County acquire \$1.2 Million in additional funding on some of these projects. The roadway projects Mr. Bishop was the responsible CEI Engineer are as follows:

CR 353 SCRAP RESURFACING FROM CR351N TO CR 349N – Construction Cost was \$1,407,586. Services rendered included: Roadway Design, Drainage Design, Bid Preparation & Negotiation, Construction Contract Administration, Signing and Marking of Roadway, CEI Services, As-Built Certification, and Grant Contract Closeout. Mr. Bishop served as the project engineer and supervised all the inspectors and was responsible for the overall inspection of the roadway construction. Project began April 2007 and was completed August 2007.

CR 358 LOOP ROAD SCRAP RESURFACING FROM US 19N AT LYDIA BAPTIST CHURCH TO US 19N AT JENA ROAD – Due to the condition and age of the surface treatment DOT road, it was necessary to do a mix in place of the existing base and roadway in order to have a cohesive, uniform base to lay new asphalt. This caused the project to need additional funds and NFPS was successful in acquiring additional funds of \$267,596 for the project and a second supplemental agreement of \$24,413 for replacing 3 648" pipes for a drainage way. Total Construction Cost was \$1,628,140. Mr. Bishop served as the project engineer and supervised all the inspectors and was responsible for the overall inspection of the roadway construction. Project began April 2007 and was completed December 2007.

GORNTO SPRINGS ROAD SCRAP RESURFACING FROM SR 349 TO END OF PAVEMENT – Construction cost was \$380,160. Services rendered include: Roadway Design, Drainage Design, Bid Preparation & Negotiation, Construction Contract Administration, Signing and Marking of Roadway, CEI Services, As-Built Certification, and Grant Contract Closeout. Mr. Bishop served as the project engineer and supervised all the inspectors and was responsible for the overall inspection of the roadway construction. Project began October 2007 and was completed May 2008.

CR 358 (JENA ROAD) SCOP WIDENING AND RESURFACING FROM US 19 TO END OF PAVEMENT – This project included two box culverts within the first two miles of the road that needed to be widened to keep a uniform road and eliminate need for additional guardrail. NFPS was able to help secure a supplemental agreement to pay for the additional costs of widening the box culverts which totaled \$668,237. Total Construction Cost was \$2.37 Million. Services rendered included: Roadway & Drainage Design, Bid Preparation & Negotiation, Construction Contract Administration, Signing and Marking of Roadway, CEI Services, As-Built Certification, and Grant Contract Closeout. Mr. Bishop served as the project engineer and supervised all the inspectors and was responsible for the overall inspection of the roadway construction. Project began April 2007 and was completed February 2008.



TERRY R. (BOB) WHITE, JR., PE



Education

B.S. Civil Engineering,
University of Florida

M.S. Civil Engineering,
University of Colorado

Licenses/Registrations

- Professional Engineer No. 37390, FL

Areas of Expertise

- General Civil Engineering
- Project Management
- Stormwater Management
- Groundwater Assessment & Remediation
- Surface Water Quality
- Environmental Site Assessments
- FDOT PD&E Manual
- Qualified FDEP Stormwater Management Inspector & Instructor

Years of Experience

- 35+

Professional Experience

Mr. White has over 30 years of experience as a professional engineer, holding a myriad of positions within the engineering field and is familiar with all levels of permitting (Federal, State, and County). Mr. White has conducted numerous projects associated with water quality assessment, land development, stormwater design, wastewater treatment and discharge, water treatment and distribution, hazardous waste management, and design water and wastewater systems for industry and municipalities.

Mr. White has worked on projects addressing water quality impacts in surface waters for municipal, commercial, and industrial clients. He has prepared Contamination Assessment Plans and Reports, Remedial Action Plans, and performed Remedial Investigations and Feasibility Studies, hazardous waste tank inspections, and tank closures. He has participated in the development of site-specific Quality Assurance Project Plans (QAPPs), Site Health and Safety Plans, decontamination plans, and standard operating procedures for onsite monitoring and served as Project Manager for Groundwater Monitoring and Preparation of QAPPs for over 50 contamination assessments and other groundwater monitoring projects.

Mr. White has been a seminar speaker relating to the performance of Environmental Site Assessments and Hazardous Waste Issues and has spoken at the Florida Chamber Environmental Short Course on Numeric Nutrient Criteria and is thoroughly familiar with the regulations dealing with hazardous waste and petroleum including its storage, treatment, and disposal, as well as dealing with hydrocarbons and underground storage tanks. He has performed program management for Preservation Project Jacksonville, which incorporates the largest park system in the nation. This includes project management, engineering design, master planning, management planning, property management, and funding assistance.

Related Experience

NPDES RELATED EFFORTS – Mr. White handled work associated with NPDES Discharge permitting; mapping all internal and external discharge points in ARCMAP; preparing and submitting all Discharge Monitoring Reports for surface water, groundwater, toxicity and biological integrity; assisted John Davis (ESP) with water quality and biological studies; met with DEP to discuss Numeric Nutrient Criteria Plan of Study; assisted ESP in preparation of NNC POS and initiated various water quality studies to gather data for permit renewal effort; led an effort to replace meters and samplers at internal and external sampling stations; and hosted two DEP NPDES Inspections with no noted violations.

DRINKING WATER SYSTEM RELATED EFFORTS – Mr. White hosted two DEP Potable Water System Inspections with no violations; prepared revisions to Lead & Copper sampling plans; prepared revisions to all Disinfection and Disinfection By-Product sampling plans; prepared Drinking Water System Operation and Maintenance Manual from scratch; mapped all drinking water wells in ARCGIS; prepared and received approval modification of SRWMD Water Use permit; supervised the installation of three new drinking water wells, prepared and submitted quarterly monitoring reports on water use to SRWMD.

STORM RELATED EFFORTS – Mr. White prepared reports regarding the impacts of Tropical Storm Debby (TSD); mapped various items regarded flooding in ARCGIS; met with DEP Compliance Staff in regards to TSD impacts; entered water quality data into spreadsheets for presentation; assisted in preparation of list of Environmental equipment destroyed in the flood; issued Boil Water Notices for four facilities and got clearance and issues Recissions for the same; supervised the pumping out of all SRCC lift stations; and provided assistance on treatment of CTC Process Water.



TERRY R. (BOB) WHITE, JR., PE

oversight of erosion and sediment control issues, oversight of turbidity sampling; coordination with Broward County Parks to ensure coordination with Park Programs; oversight of arsenic contaminated soil removal; preparation of Interim Source Removal Reports for contaminated soil removal, hauling, and disposal; and coordination with South Florida Water Management District and the Army Corps of Engineers on issues relating to the project.

NPDES RELATED EFFORTS – Mr. White handled work associated with NPDES Discharge permitting; mapping all internal and external discharge points in ARCMAP; preparing and submitting all Discharge Monitoring Reports for surface water, groundwater, toxicity and biological integrity; assisted John Davis (ESP) with water quality and biological studies; met with DEP to discuss Numeric Nutrient Criteria Plan of Study; assisted ESP in preparation of NNC POS and initiated various water quality studies to gather data for permit renewal effort; led an effort to replace meters and samplers at internal and external sampling stations; and hosted two DEP NPDES Inspections with no noted violations.

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SHANNON C. WILLIAMS



Education

B.S., Technical Education,
University of West Florida, 2008

M.S. Information,
Florida State University, 2018

Graduate Certificate
Information Architecture
Florida State University, 2018

PhD in Information,
Florida State University, Ongoing

Certifications

- FDOT Construction Math
- FDOT Final Estimates
- FDOT Contract Plans Reading
- FDOT Maintenance Specification Package Preparation
- FDOT Guardrail Installation & Inspection

Areas of Expertise

- Grant & Technical Writing
- Land Use Planning
- Grant Administration
- Adobe Illustrator
- Adobe InDesign
- Adobe PhotoShop
- AutoCAD

Professional Experience

Since joining NFPS in 2015, Ms. Williams has successfully applied her technical and grant writing skills to help secure several proposals submitted by the Grants Department. Ms. Williams serves as Grant Coordinator for NFPS, facilitating grant services for the continuing services Counties and Municipalities under contract with the firm.

Ms. Williams is responsible for researching all funding sources and grant programs available to NFPS clients. Shannon has been very successful in securing needed grants and other funding opportunities. Ms. Williams brings a strong background in various software applications to enhance application packages with visual graphics as well as a graduate level education in project organization and heads the Marketing Division of NFPS researching proposal opportunities and maintaining the company's various media requirements.

Ms. Williams has a master's in information studies through Florida State University which gives her the expertise to process data with a focus on the relationship between information, people, and technology. Ms. Williams is now enrolled in FSU's PhD program in Information.

Current Project Experience

COLUMBIA COUNTY HAZARD MITIGATION GRANT – Ms. Williams completed the Hurricane Irma Hazard Mitigation Grant (HMGP) application on behalf of Columbia County. The successful application awarded the County \$1.2 million in funding to perform acquisition and demolition of resident properties subject to repetitive flooding. This work included door-to-door visits to interview qualified citizens and document repetitive damage due to severe flooding, organizing public meetings to obtain information from affected citizens and a detailed application process including the operation of the BCA Toolkit to determine the cost benefit of projects identified through the interview process. Ms. Williams is now administering the grant and maintaining close relationships to the affected citizens.

COLUMBIA COUNTY CDBG-DR GRANT – Ms. Williams has recently assisted Columbia County in applying for the Community Development Block Grant – Disaster Recovery Hurricane Irma funding. The County was awarded the funding along with 11 other counties and municipalities. This funding is to be used to support the County's Repetitive Loss Home Buyout initiative. The information gathering phase of this grant opportunity required in depth community engagement to garner awareness and interest in the project including advertised public meetings and door-to-door canvassing.

BAKER COUNTY FLORIDA BOATING IMPROVEMENT PROGRAM GRANT – Ms. Williams wrote the application and Baker County was approved to reconstruct the Saint Marys Cove boat ramp facility. The scope of work is to improve the Saint Marys Cove Public Boat Ramp facility at the end of Steel Bridge Road in the western portion of Baker County off State Road 121. During the ramp replacement, the ramp will be realigned with the access road for continuity allowing for safer and easier use of the ramp for boaters.

The County will also construct an asphalt paved parking area for approximately 10 trucks with boat trailers and leveled grassed parking for approximately 25 additional trucks and trailers. The access road is partially paved, ending in a graded dirt road causing a large amount of sediments and sand to be washed from the road down the ramp and into the riverbed. Engineer's assessments have also documented sediment and sand due to the erosion of retaining walls breaking away from the river shoreline. To correct this problem, dredging will occur to remove the sediments, paving the full access road and replacing the retaining walls.



TOWN OF FORT WHITE – MAYOR’S PARK HISTORICAL PARK EXHIBIT SIGNS – Ms. Williams assisted the Town of Fort White by writing an historical grant application for the creation of 8 exhibit signs to be placed at the Town’s Mayor Park to highlight the history of railway in the Town. The Town was awarded the funds and Ms. Williams is currently administering the grant on behalf of the Town and creating the graphics for the signs.

BAKER COUNTY – SANDERSON FIRE STATION COMMUNITY DEVELOPMENT BLOCK GRANT – Ms. Williams wrote proposals to apply for and administer the FFY 2019 CDBG grant. The County intends to use the funds to erect a new fire station in the Sanderson area. NFPS was awarded the opportunity to write the grant and to also provide engineering and construction inspection services. The grant application required extensive surveying to meet the CDBG LMI requirement. Ms. Williams conducted public meetings and CATF meetings on behalf of the County as well.

UNION COUNTY – CDBG-MIT APPLICATION – The U.S. Department of Housing and Urban Development (HUD) announced that \$633 million in first-of-its-kind funding would be available to the state of Florida for disaster mitigation projects in areas impacted by presidentially declared disasters in 2016 and 2017. These funds are available through HUD's newly created Community Development Block Grant - Mitigation (CDBG-MIT) and will be used to fund disaster mitigation programs to better protect Florida from future disasters.

Union County selected NFPS to write the grant application for the critical hardening of its EMS building by designing a new ADA compliant layout for the building to include ADA compliant restrooms, new flooring throughout, repairing wood rot damage at the base of walls and door jambs, relocating open pipes, key card or pin number locks for doors, addressing slick flooring in ems bays, addressing heating and ventilation issues in ems bays, addition of perimeter fencing, safety lighting and cameras, steel doors and additional security in area storing sensitive items, new rafters/trusses to meet hurricane safety standards, addressing roof leaks and fire sprinkler system throughout.

HAMILTON COUNTY FLORIDA BOATING IMPROVEMENT PROGRAM GRANT – Ms. Williams wrote the application and Hamilton County was approved to reconstruct the Five Hole Springs boat ramp facility. The scope of work is to enhance and improve boating access and provides a benefit to boaters by replacing and expanding the existing boat ramp with a standardized concrete boat ramp.

The improvements will also include an increase in retaining wall coverage, add 5 paved parking spaces for boat trailers, 9 grassed standard parking spaces and 4 paved standard parking spaces. Additionally, the project will include a 140’ floating dock system with pylons and dredging to expand the width of the canal at the boat ramp. These upgrades will improve boat access to the Suwannee River and allow for faster and more efficient launching and recovery of vessels.

COLUMBIA COUNTY SPORTS & RECREATION ADVISORY COUNCIL – Ms. Williams provides grant consulting services to the Richardson Community Center/Annie Mattox North recreation centers. These community centers are a part of Columbia County’s Sports and Recreation program and are located in disadvantaged communities. Ms. Williams attends Advisory Council meetings to determine the ever-changing needs of these low-income communities and locates funding to support programs such as after school care and STEM programs.



TAB 3

WORK PLAN



NFPS WORK PLAN APPROACH

NFPS has reviewed the Scope of Services as described in RQ-03 of RFQ_2022-001, Request for Qualifications for Engineering Services for CR 345 Widening & Resurfacing. We understand the County seeks a professional, reliable engineering firm to provide the project management and engineering design services necessary to bring the construction of this project to a successful completion, within schedule and budget, and with minimal effort required by the County staff.

Our anticipated scope of services would include the following elements:

- A. Engineering Services: collect existing data for the corridor like accident data, old plans, straight-line diagrams and R/W maps. Many of these documents are available from FDOT, because the road was built by the DOT under the old State Secondary system, as section 34570. Survey the corridor and collect topographic features and R/W information; prepare typical section package and pavement design package and submit to the County for approval; perform engineering analysis and design; perform plans preparation using CADD tools and a format that is preferred by County staff; calculate quantities and develop bid documents and specifications, permitting with the Water Management District (we anticipate an exemption under the “Dusty Roads” program and NO DEP involvement) and FDOT for any approval required to work within State R/W.
- B. Planning Services: Plan and coordinate services needed for the project that may be provided by sub-consultants, like geotechnical analysis or pavement cores. Establish a project design schedule that will provide the team and the County with timelines for project activities, and to ensure that we stay on the agreed upon schedule.
- C. n the agreed upon schedule.
- D. Constructability / Feasibility Reviews: Our CEI division will perform constructability reviews of the 90% plans and the final plans package to ensure the project is biddable and contains the pay items and quantities needed to build the project. We will attend the bid opening and provide analysis of bids received; provide post-design services during construction; and provide detailed reviews of any construction documents related to the construction of the Project. According to RQ-03 and in conformance with FDOT requirements, Construction Engineering and Inspection services for the Project will be procured by the County under a separate selection process.
- E. Construction Scheduling: We will prepare a design schedule that includes project activities and expected durations which will coincide with calendar dates for each; we will prepare an estimate of construction time based on expected production rates of the contractor, taking into account potential holidays and weather days. We will use this schedule to identify the critical path of project completion and ensure that we start key activities at the appropriate time to secure approvals by the deadline.
- F. Value Analysis: We will evaluate project elements and their associated costs at the main phase submittals and discuss the cost / benefit with County staff. We will use this type of value analysis to fine tune the plan details.
- G. Grant and Loan Services: We do not anticipate any additional grant services for this project, but if we need to seek additional funding from the FDOT, we have great relationships with the District 2 Local Programs office staff, and have successfully garnered additional funds on many recent SCOP/SCRAP projects. We also have a grants department that is very successful in getting approved for many other types of grants and funding programs.
- H. Administrative Services: Complete management and reporting services for the Project; appearance at and participation in meetings of County staff and the Board of County Commissioners; provide documentation for invoicing and reimbursement actions; provide support for public involvement if needed; provide frequent status reports to County Staff and / or the Board of Commissioners and maintain project documentation in the project folder.
- I. Other Services: Any other services related to the Project as requested by the County.



NFPS WORK PLAN APPROACH

APPROACH TO THE PROJECT

At North Florida Professional Services, we appreciate the need for cost-effective professional services imposed by budgetary constraints because we concentrate on working with rural governments in the North Florida area. Our company respects the unique aspects of implementing quality transportation services in a region with limited funding and staff resources. Also, through our special relationships with FDOT and other agencies in the region, we are uniquely positioned to pursue and potentially secure additional funding for projects like this.

The NFPS team will use best-practices and current policies and procedures to deliver the features described in the Scope of Services. Good communication will be critical to the success of this project and we will work closely with County staff during the design and construction phases. We will also be meeting with and speaking to internal and external stakeholders to ensure that we are aware of any concerns that they have and see that they are properly vetted through the County.

We are anticipating that the critical issues will be as follows: 1) maintenance of traffic during the widening operations - we will provide detailed temporary traffic control plans that provide for safe travel through the work zone without severely restricting the contractor's operations; 2) the connection to the State highways at each end of the project need to be evaluated for safety and good deceleration – we will evaluate super-elevation, intersection sight distance and the use of signs, pavement markings, rumble strips and reflective pavement markers to delineate the travel lanes and provide abundant warning of the stop conditions; 3) there are several places where there may be some potential subsurface irregularities or base failure – we will do the proper exploratory work to determine probable causes and recommend repair actions; 4) due to recent supply chain issues and rampant inflation, we could potentially have a funding shortfall that will restrict the scope of work – we will work with County staff to do a value analysis to stretch the work as far as it can go, without sacrificing good quality. We will also support the County in any requests for additional funds from the DOT District 2 Local Programs office; 5) Environmental permitting – while we believe there should be no wetland impacts, it is an issue we are very sensitive to because of the current approach by DEP. We believe the project fully qualifies for a Water Management District exemption under 62-330.051 (4)(c)(d) and we will recommend not seeking an exemption verification from the District; 6) safety improvements – we will review all available safety data and crash history and make site specific safety improvements like widening radii to prevent off-tracking of larger vehicles, providing a safety edge, clearing corners of vegetation to provide good intersection sight distance, providing the proper roadside clear zones, consider the use of audible edge lines, providing proper shoulder widths and correcting roadway cross slopes.

Our approach to the design and management of this project will follow a traditional methodology but with a practical design approach that enhances opportunity for cost savings and time efficiencies. This approach facilitates keeping the project on time and within budget, and with the proper level of coordination/communication with County staff and project stakeholders. Our project approach will include the following elements:

- Project kickoff Meeting with County staff to finalize the project scope and schedule and to establish constraints for working times and lane closure restrictions. We will work with key personnel of the County to establish the lines of communication and roles of responsibility.
- Phase I Roadway Analysis and Plans Preparation where the key tasks will be typical section analysis and selection, pavement design analysis and selection, roadside safety analysis, evaluation of the 13 critical design elements and preparation of a Design Report, evaluation of drainage, establishing need for permits and making initial utility contacts.
- Phase II Roadway Analysis and Plans Preparation where the development of plans continues based on the decisions made in Phase I. Plans components will include, but are not limited to key sheet, typical sections, miscellaneous details, notes, quantity sheets, plan sheets, cross sections, special details, temporary traffic control plans, stormwater pollution prevention plans and signing and pavement markings plans. When the required components are complete, a Phase II review will be held with County staff and select stakeholders.
- Phase III Roadway Plans Preparation will include the completion of roadway geometrics and plan details and the calculation of quantities. A preliminary construction cost estimate will be created and compared with the allocated funding. Our CEI staff will conduct an extensive constructability review to ensure that assumed methods and phasing



NFPS WORK PLAN APPROACH

are efficient and logical.

- Phase IV Plans Preparation will include the completion of the plans, quantities, specifications and bid documents. A Phase IV plans review will be held with County staff and select stakeholders.
- Finally, during the Bidding Phase, NFPS will assist the County with advertising for construction bids. We will attend the bid opening and then review all received bids for responsiveness. Based upon the extensive review of the bids received, we will recommend the lowest, responsive, responsible bidder to the County for the construction of the project. Additionally, our Engineer of Record will be readily available during the construction phase to provide post-design services and support.



TAB 4

EXPERIENCE AND REFERENCES

NFPS OVERVIEW



NFPS is well-qualified to meet the engineering needs of Levy County as defined in RFP 2022_001 throughout the duration of this SCRAP contract. Our firm specifically provides services for rural area governments in the North Central Florida area. Years of serving various government agencies has afforded us a valued understanding that each City, Town and County is unique and should not be standardized. NFPS has already dedicated a Senior Engineer and Project Manager to Levy County who currently attend meetings to address transportation needs. Your engineer and project manager serves as an extension of your staff and is available for consultation without the need of additional fees or task work orders. We have been under similar service contracts for many years with cities, counties & schools in the surrounding area and we know through experience that every service is not billable because a quick call to your engineer for advice is not quantifiable.

CONTINUING SERVICES IN OTHER COUNTIES & MUNICIPALITIES

Our firm has completed hundreds of transportation engineering design projects including paving and resurfacing, safety improvements, trails/sidewalks, site planning, construction engineering inspection (CEI), recreation and parks projects, stormwater, flood studies, environmental projects, and planning studies under continuing service contracts. This vast experience gives our clients an advantage when it comes to engineering projects with NFPS because we can make recommendations for the most cost effective management of the client's project needs.

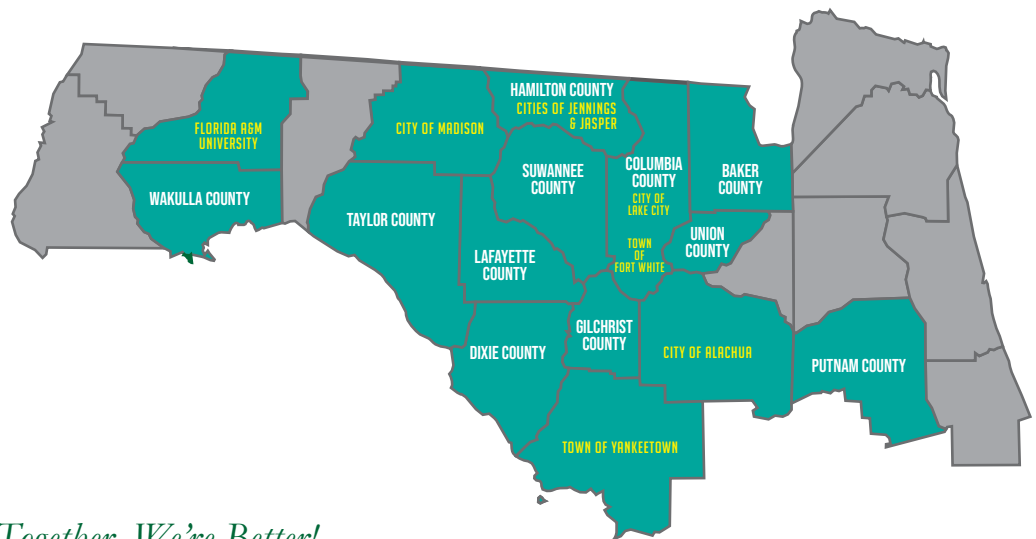
In addition to our technical engineering qualifications, NFPS is uniquely qualified to help Levy County when seeking funding for the projects that are prioritized by the County. Once priority projects have been identified, our in-house grants coordinator, Shannon Williams, can assist the Board with identifying funding sources and completing necessary grant applications. Ms. Williams has been highly successful in helping our clients maximize their budgets through the acquisition of grants.

Our experienced NFPS staff has provided engineering, planning, and/or grant services to many municipalities, counties, special districts and state agencies. North Florida Professional Services, Inc. currently represents the following local governments as well as others:

CORPORATE OFFICE:
North Florida Professional Services, Inc.
1450 SW State Road 47
Lake City, Florida 32025
(386) 752-4675 (Phone)
(386) 752-4674 (Fax)

PROJECT MANAGER
James H. Pitman, PE
1450 SW State Road 47
Lake City, Florida 32025
JPitman@nfps.net
(386) 628-7855 (Cell)

PRESIDENT
Gregory G. Bailey, PE
1450 SW State Road 47
Lake City, Florida 32025
GBailey@nfps.net
(386) 397-3627 (Cell)



Together, We're Better!

NFPS is a small business ready to make a big impact by providing Levy County with quality service deserving of a growing County with outstanding leadership. Our size, location and commitment to quality provides the optimal platform for success in this industry. The hands-on and personal approach of North Florida Professional Services, Inc. benefits the interests of both Levy County and the outcome of the projects we share. As a business we are

known for our accountability and responsiveness. We pride ourselves on our prompt reply to emails, phone calls and general inquiries as well as personal attendance for local government meetings concerning our projects.

Unlike some of the larger firms – all of our clients are a priority – irrespective of size. Your project is just as important to us, as it is to you.

Levy County will work directly with senior staff throughout the life of each project. North Florida Professional Services, Inc. has long recognized the importance of continuous, strategic leadership during all stages of development.

As a consultant who has successfully maintained professional engineering services for clients throughout the North Florida region, we possess the depth of experience and understanding unrivaled by other consultancies and we ensure our knowledge and experience benefits every project.

Start to Finish Solutions for Your Community



COUNTY ROAD 351 ROADWAY CONSTRUCTION

PROJECT DESCRIPTION

This FDOT SCRAP & SCOP funded project was for the widening and resurfacing of CR 351 in Dixie County from Horseshoe Beach to CR 137. This 11.8 mile project included replacing cross drain pipes at various locations, erecting guardrail, replacement of roadway signs, and pavement markings along the length of this project. In addition to designing and permitting for this project, NFPS performed final construction inspections (including sampling and testing), prepared as-built plans, prepared a final acceptance letter, assured all permit requirements were met, and submitted final invoices on time and within budget.

TOTAL CONTRACT FUNDING

The total FDOT contract amount for this Small County Road Assistance Program (SCRAP) and Small County Outreach Program (SCOP) funded project including design, construction and inspection is approximately:

\$4,059,000.00

PERFORMANCE PERIOD

180 CALENDAR DAYS

DAYS 1-30

- MOBILIZATION
- MAINTENANCE OF TRAFFIC
- TEMPORARY SIGNAGE

DAYS 31-90

- CLEARING & GRUBBING
- CULVERT & HEADWALL WORK
- EROSION CONTROL

DAYS 91-150

- CROSS DRAIN INSTALLATION
- ASPHALT PAVING OPERATIONS
- GUARDRAIL INSTALLATION

DAYS 151-180

- FINAL STRIPING
- SIGNS & PAVEMENT MARKINGS
- RUMBLE STRIPS
- GRASSING & SODDING

CLIENT REFERENCE

Dixie County
Board of County Commissioners
214 NE Hwy 351
Cross City, FL 32628

Contact: Tim Alexander
County Manager
P (352) 498-1426
F (352) 498-1277
tim.alexander@dixie.fl.gov

PROJECT MANAGER

Chad McCormick
Project Manager
P (386) 752-4675
F (386) 752-4674
cmccormick@nfps.net

SERVICES PROVIDED

- Roadway Design
- Drainage Design
- Permitting
- Signing & Pavement Marking
- Bid Preparation & Negotiation
- Construction Inspection
- Contract Management



DIXIE COUNTY CDBG ROAD PAVING GRANT SERVICES



PROJECT DESCRIPTION

NFPS was selected by the Dixie County Board of County Commissioners to perform the Grant Administration Services for the CDBG road paving project in Dixie County, Florida. The County intended to pave three existing dirt roads in the Old Town Hammocks area known as Cooper Road and Thompson Road.

Services provided by NFPS include Grant Administration, Bidding and Contract Negotiation, and Construction Engineering Inspection (CEI) Services.

TOTAL CONTRACT FUNDING

The total contract amount for this Community Development Block Grant (CDBG) funded project including design, construction and inspection is approximately:

\$1,650,000.00

PERFORMANCE PERIOD

190 CALENDAR DAYS

DAYS 1-30

- MOBILIZATION
- MAINTENANCE OF TRAFFIC
- SEDIMENT BARRIER

DAYS 31-90

- INLET PROTECTION SYSTEM
- CLEARING & GRUBBING
- REGULAR, BORROW, AND SUBSOIL EXCAVATION
- STABILIZING ROADWAY & SHOULDER

DAYS 91-150

- TURNOUT CONSTRUCTION
- ASPHALT PAVING OPERATIONS
- PIPE, CULVERT & MANHOLE INSTALLATION
- CONCRETE CURB & GUTTER
- RIP RAP, RUBBLE, F&I, DITCH LINING

DAYS 151-190

- UTILITY & FIRE HYDRANT INSTALLATION
- SIGNS & PAVEMENT MARKINGS
- PERFORMANCE TURF & SOD

CLIENT REFERENCE

Dixie Board of County Commissioners
214 NE Hwy 351
Cross City, FL 32628

Contact: Tim Alexander
County Manager
P (352) 498-1426
F (352) 498-1277
tim.alexander@dixie.fl.gov

PROJECT MANAGER

Chad McCormick
Project Manager
P (386) 752-4675
F (386) 752-4674
cmccormick@nfps.net

SERVICES PROVIDED

- Grant Administration
- Bidding Preparation & Negotiation
- Contract Negotiation & Administration
- Construction Engineering Inspection (CEI)



SALT CREEK SEAWALL TRANSPORTATION DESIGN PROJECT

PROJECT DESCRIPTION

As the Dixie County Engineer, NFPS was tasked with assisting the County in finding funding to construct a seawall between the Salt Creek Canal and CR 349 in the Town of Suwannee. NFPS staff worked diligently to find a funding source and coordinated with the USDA NRCS regional office to procure an Emergency Watershed Protection Grant of \$1.1 million. The project was funded on an "emergency need" basis and was given a 220 day time limit. Thus, NFPS had to expedite the engineering design, permitting, and construction bidding processes to maintain the rigid schedule. NFPS worked with the NRCS staff and the County Manager to progress through the project and maintain all federal grant reporting and financial procedures.

TOTAL CONTRACT FUNDING

ANTICIPATED COST

\$1,150,000.00

ACTUAL COST

\$1,100,000.00

PERFORMANCE PERIOD

220 CALENDAR DAYS

DAYS 1-30

- CONTRACT SIGNING
- MOBILIZATION
- MAINTENANCE OF TRAFFIC

DAYS 31- 90

- SURVEY
- PLANS PREPARATION
- BARRIER STABILIZATION

DAYS 91 - 120

- CLEARING
- CONSTRUCTION ACTIVITIES

DAYS 121 -220

- FINAL CONSTRUCTION
- LANDSCAPING
- CLEAN-UP

CLIENT REFERENCE

Dixie County
Board of County Commissioners
214 NE Hwy 351
Cross City, FL 32628

Contact: Tim Alexander
County Manager
P (352) 498-1426
F (386) 792-6808
tim.alexander@dixie.fl.gov

PROJECT MANAGER

Gregory G. Bailey, PE
President
P (386) 752-4675
F (386) 752-4674
gbailey@nfps.net

SERVICES PROVIDED

- Permitting
- Design
- Construction Plans
- Grant Management
- Construction Inspection
- Bid Preparation & Negotiation



SW 59TH DRIVE ROADWAY CONSTRUCTION

PROJECT DESCRIPTION

SW 59th Drive, in south central Hamilton County, is a two-lane rural collector road that serves as an important east-west corridor connecting CR 158 at two points creating a loop.

NFPS provided the design and permitting for the widening and resurfacing to convert 1.72 miles the existing dirt road to a paved road and improved drainage and resurface 1.87 miles of existing paved road.

Major items of work included: environmental permitting, clearing and grubbing, major earthwork, drainage structures, base and asphalt construction and signing and pavement markings.

TOTAL CONTRACT FUNDING

The total FDOT contract amount for this Small County Outreach Program (SCOP) funded project including design, construction and inspection is approximately:

\$1,212,000.00

PERFORMANCE PERIOD

240 CALENDAR DAYS

DAYS 1-30

- MOBILIZATION
- MAINTENANCE OF TRAFFIC
- SEDIMENT BARRIER

DAYS 31-120

- CLEARING & GRUBBING
- REGULAR & BORROW EXCAVATION
- MILLING OPERATIONS
- TURNOUT CONSTRUCTION

DAYS 121-210

- PIPE & CULVERT INSTALLATION
- ASPHALT PAVING OPERATIONS

DAYS 211-240

- SIGNS & PAVEMENT MARKINGS
- PERFORMANCE TURF & SOD

CLIENT REFERENCE

Hamilton County
Board of County Commissioners
207 NE First Street
Jasper, FL 32052

Contact: Louie Goodin
County Coordinator
P (386) 792-6639
F (386) 792-6808
hamiltoncounty@windstream.net

PROJECT MANAGER

James H. Pitman, PE
Transportation Director
P (386) 752-4675
F (386) 752-4674
jpitman@nfps.net

SERVICES PROVIDED

- Roadway Design
- Drainage Design
- Environmental Permitting
- Signing & Pavement Marking
- Bid Preparation & Negotiation
- Post Design Services



CR 135 ROADWAY CONSTRUCTION

PROJECT DESCRIPTION

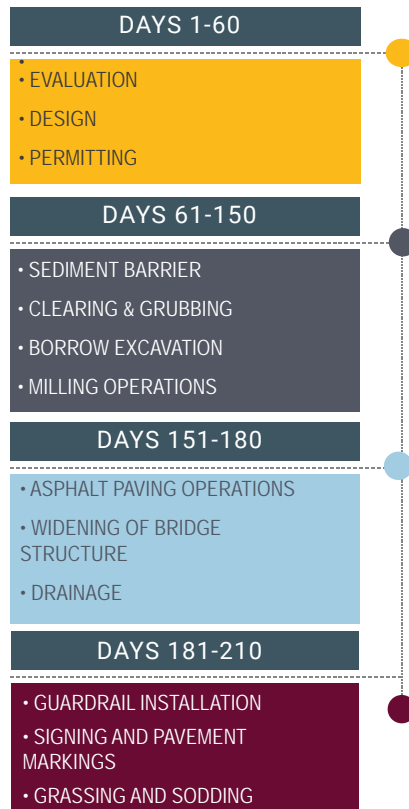
NFPS provided design and construction inspection services for the resurfacing of CR 135 in Hamilton County. This 11.9 mile project consisted of resurfacing CR 135 from mile post 3.5 to CR 6, widening Bridge #320015, extending existing culverts, constructing headwalls, grassing all disturbed areas, and replacement of all signs and pavement markings within the project limits. Design included the widening and resurfacing of a two-lane rural roadway, widening of the existing two lane bridge structure over Hunter Creek, and MOT plans for bridge widening and the entire project.

TOTAL CONTRACT FUNDING

The total FDOT contract amount for this Small County Road Assistance Program (SCRAP) funded project including design and construction:

\$2,968,502.00

PERFORMANCE PERIOD 210 CALENDAR DAYS



CLIENT REFERENCE

Hamilton County
Board of County Commissioners
1153 US Hwy 41 NW, Suite 2
Jasper, FL 32052

Contact: Louie Goodin
County Coordinator
P (386) 792-6639
hamiltoncounty@windstream.net

PROJECT MANAGER

Gregory G. Bailey, PE
President
P (386) 752-4675
F (386) 752-4674
gbailey@nfps.net

SERVICES PROVIDED

- Roadway Design
- Drainage Design
- Environmental Permitting
- Signing & Pavement Marking
- Bid Preparation & Negotiation
- Construction Inspection
- Post Design Services



COUNTY ROAD 252 ROADWAY CONSTRUCTION

PROJECT DESCRIPTION

This FDOT SCOP funded project consisted of reclaiming, widening and resurfacing 10.01 miles of existing pavement from SR 51 east on CR 252 to SR 249/US 129. This project also consisted of constructing cross drains with end treatments, grassing all disturbed areas, and replacement of all signs within project limits.

NFPS engineers and CEI inspectors were able to provide quality services for this project on time and within budget of this critical access road for major farming industries and residents. Concentrating on citizen input and aesthetics as well as attention to cost eliminates objections and promotes public acceptance of major projects like CR 252. NFPS was responsible for both design and CEI.

NFPS staff assisted Suwannee County in securing a supplemental agreement, adding nearly \$2 million dollars in additional funding to the project. This funding extended the County Road 252 Reclamation Project from the original US 129 to CR 349 limits to include an additional 5 miles to conclude at SR 51. The funding also allowed for the paving of two additional residential side roads which provided an added benefit to this rural farming community.

TOTAL CONTRACT FUNDING

The total contract amount for this FDOT Small Counties Outreach Program (SCOP) funded project including design, construction and inspection was approximately:

\$3,260,437.00

PERFORMANCE PERIOD 230 CALENDAR DAYS

DAYS 1-30

- MOBILIZATION
- MAINTENANCE OF TRAFFIC

DAYS 31-90

- PAVEMENT RECLAMATION
- LIMEROCK MATERIAL FOR BASE
- SEDIMENT BARRIER

DAYS 91-210

- CULVERT REPLACEMENT
- ASPHALT PAVING
- PERFORMANCE TURF & SOD

DAYS 211-230

- SIGNS & PAVEMENT MARKINGS
- RUMBLE STRIPS

CLIENT REFERENCE

Suwannee County
Board of County Commissioners
13150 80th Terrace
Live Oak, FL 32060

Contact: Debbie Vickers
Administrative Assistant
P (386) 362-3992
F (386) 362-1032
debbiev@suwgov.org

PROJECT MANAGER

James H. Pitman, PE
Transportation Director
P (386) 752-4675
F (386) 752-4674
jpitman@nfps.net

SERVICES PROVIDED

- Roadway Design
- Permitting
- Signing & Pavement Marking
- Contract Management
- Construction Inspection



MT. CARRIE ROAD ROADWAY CONSTRUCTION

PROJECT DESCRIPTION

Mt. Carrie Road, within the Osceola National Forest in eastern Columbia County, is a two-lane rural collector road that serves as an important access route for residents and Forest Service activities.

NFPS provided design and permitting to convert the existing dirt road to a paved road and improve shoulders and drainage.

Major items of work included: major clearing and grubbing, major earthwork, drainage structures, base and asphalt construction and signing and pavement markings.

The NFPS Design Team took great care in acknowledging and following the design criteria provided by the USDA on this to protect our natural resources.

TOTAL CONTRACT FUNDING

The total contract amount for this special project funded by Colubia County including design, construction and construction engineering inspection was approximately:

\$1,295,000.00

PERFORMANCE PERIOD

120 CALENDAR DAYS

DAYS 1-30

- MOBILIZATION
- MAINTENANCE OF TRAFFIC
- SEDIMENT BARRIER
- CLEARING & GRUBBING

DAYS 31-60

- REGULAR & BORROW EXCAVATION
- STABILIZING ROADWAY & SHOULDER

DAYS 61-100

- TURNOUT CONSTRUCTION
- PIPE & CULVERT INSTALLATION
- ASPHALT PAVING OPERATIONS

DAYS 101-120

- SIGNS & PAVEMENT MARKINGS
- PERFORMANCE TURF & SOD

CLIENT REFERENCE

Columbia County
Board of County Commissioners
135 NE Hernando Ave, Ste 203
Lake City, FL 32056

Contact: Kevin Kirby,
Assistant County Manager
P (386) 758-1019
F (386) 758-2148
kevin_kirby@columbiacountyfla.com

PROJECT MANAGER

James H. Pitman, PE
Transportation Director
P (386) 752-4675
F (386) 752-4674
jpitman@nfps.net

SERVICES PROVIDED

- Roadway Design
- Drainage Design
- Environmental Permitting
- Signing & Pavement Marking
- Bid Preparation & Negotiation
- Post Design Services



PERIMETER ROAD CONSTRUCTION ENGINEERING INSPECTION

PROJECT DESCRIPTION

NFPS' role in this project included providing the Construction Engineering Inspection (CEI) of the stabilizing and paving of an existing dirt road, and adding a new roadway between US Hwy 90 and NE 72nd Trace. This project also consisted of 24' paved roadway surface, grassed shoulders, and roadside ditches. The total project length was 2.5 miles.

NFPS provided the CEI services for this new construction project through the woods, which serves as a bypass route for trucks on the eastern side of Live Oak. During construction, our team identified several deficiencies in the plans and provided design solutions that lead to a better project. We provided a design for a flashing beacon and also had to coordinate with CSX to quickly expedite an agreement to construct a modified crossing at its intersection with US 90.

The management approach was to hold the contractor to the requirements of the plans and specs and to stay in close contact with Suwannee County Public works to expedite decisions and to keep them aware of project progress.

TOTAL CONTRACT FUNDING

The total FDOT contract amount for this County Incentive Grant Program (CIGP) funded project including design, construction and inspection is approximately:

\$3,959,630.00

PERFORMANCE PERIOD

300 CALENDAR DAYS

DAYS 1-30

- MOBILIZATION
- MAINTENANCE OF TRAFFIC
- TEMPORARY SIGNAGE
- CLEARING & GRUBBING

DAYS 31-210

- EXCAVATION
- STABILIZATION OF LIMEROCK BASE
- DITCH & SHOULDER WORK
- SEDIMENT CONTROL
- CULVERT INSTALLATION

DAYS 211-270

- PIPE & CULVERT INSTALLATION
- ASPHALT PAVING OPERATIONS
- GUARDRAIL INSTALLATION

DAYS 211-240

- FINAL STRIPING
- SIGNS & PAVEMENT MARKINGS
- GRASSING & SODDING

CLIENT REFERENCE

Suwannee County
Board of County Commissioners
13150 80th Terrace
Live Oak, FL 32060

Contact: Debbie Vickers
Public Works
P (386) 362-3992
F (386) 362-1032
debbiev@suwgov.org

PROJECT MANAGER

James H. Pitman, PE
Transportation Director
P (386) 752-4675
F (386) 752-4674
jpitman@nfps.net

SERVICES PROVIDED

- Roadway Design
- Drainage Design
- Environmental Permitting
- Signing & Pavement Marking
- Bid Preparation & Negotiation
- Post Design Services



REAL TERRACE ROADWAY CONSTRUCTION

PROJECT DESCRIPTION

Real Terrace involved the design and permitting of a new three-lane urban section roadway through the woods. It provides an important alternative corridor that allows traffic to avoid the heavily congested retail area at the emerging end of NW Bascom Norris Drive and US Highway 90 West in Lake City.

Major items of work are heavy clearing and grubbing; design and installation of water lines, gas lines, and sanitary sewer that tie into the existing City of Lake City utilities; curb inlets and storm sewer, base and asphalt construction; retention ponds and signs and pavement markings. The total project length is approximately .44 miles.

TOTAL CONTRACT FUNDING

The total contract amount for this Columbia County and City of Lake City joint funded project including design, construction and inspection is approximately:

\$1,650,000.00

PERFORMANCE PERIOD

190 CALENDAR DAYS

DAYS 1-30

- MOBILIZATION
- MAINTENANCE OF TRAFFIC
- SEDIMENT BARRIER

DAYS 31-90

- CLEARING & GRUBBING
- REGULAR & BORROW EXCAVATION
- INLET PROTECTION SYSTEM
- STABILIZING ROADWAY & SHOULDER

DAYS 91-150

- TURNOUT CONSTRUCTION
- ASPHALT PAVING OPERATIONS
- PIPE, CULVERT, MANHOLE INSTALL
- CONCRETE CURB & GUTTER
- RIP RAP, RUBBLE, F&I, DITCH LINING

DAYS 151-190

- UTILITY & FIRE HYDRANT INSTALLATION
- SIGNS & PAVEMENT MARKINGS
- PERFORMANCE TURF & SOD

CLIENT REFERENCE

Columbia County
Board of County Commissioners
135 NE Hernando Ave, Ste 203
Lake City, FL 32056

Contact: Kevin Kirby
Assistant County Manager
P (386) 758-1005
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kevin_kirby@columbiacountyfla.com

PROJECT MANAGER

James H. Pitman, PE
Transportation Director
P (386) 752-4675
F (386) 752-4674
jpitman@nfps.net

SERVICES PROVIDED

- Roadway Design
- Drainage Design
- Environmental Permitting
- Signing & Pavement Marking



I-95/OLD ST AUGUSTINE ROAD INTERCHANGE IMPROVEMENTS

PROJECT DESCRIPTION

Improvements for this FDOT funded project consisted of the construction of auxiliary lanes on I-95 (SR 9) in Duval County from the Old St. Augustine Road interchange to 0.8 miles South of I-295, as well as safety modifications to the I-95/Old St. Augustine Road Interchange.

The contract also included milling and resurfacing of existing lanes, shoulder treatment, drainage improvements, curb and gutters, traffic signals, barrier wall, guardrail, signing and pavement markings, and other incidental construction on I-95 (SR 9). As the Prime Consultant, NFPS was responsible for the CEI services on this large scale FDOT project.

TOTAL CONTRACT FUNDING

The total FDOT contract amount for this project including design, construction and inspection was approximately:

\$4,042,398.00

PERFORMANCE PERIOD

280 CALENDAR DAYS

DAYS 1-60

- MOBILIZATION
- MAINTENANCE OF TRAFFIC
- SPECIAL DETOURS
- SEDIMENT BARRIER

DAYS 61-120

- CLEARING & GRUBBING
- TEMPORARY BARRIER WALL
- REMOVAL OF EXISTING CONCRETE PAVEMENT
- ASPHALT PAVING OPERATIONS
- SPECIAL DETOURS

DAYS 121-240

- PIPE & CULVERT INSTALLATION
- CONCRETE CURB & GUTTER
- SHOULDER CONCRETE BARRIER WALL
- GUARDRAIL
- SPECIAL DETOURS

DAYS 241-280

- RUMBLE STRIPS
- PERFORMANCE TURF
- PAINTED PAVEMENT MARKINGS
- SIGNALIZATION & SIGN POSTS
- COMPLETION

CLIENT REFERENCE

Florida Department of Transportation
Palatka Construction
105 Yelvington Road
Palatka, FL 32131
P (386) 312-4826

PROJECT MANAGER

Gregory G. Bailey, PE
President
P (386) 752-4675
F (386) 752-4674
gbailey@nfps.net

PROJECT ADMINISTRATOR

Javier Castro
Project Administrator
P (386) 752-4675
F (386) 752-4674
jcastro@nfps.net

SERVICES PROVIDED

- Contract Management
- Construction Inspection



TAB 5

REQUIRED FORMS

RESPONSE SIGNATURE FORM

The undersigned attests to his/her authority to submit this response and to bind the entity/firm herein named to perform in accordance with an agreement entered into with the County, if the entity/firm is awarded the agreement by the County. The undersigned further certifies that he/she has read the entire Request for Qualifications package, and any other documentation relating to the Request for Qualifications, and that this response is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

Type of Organization (please check one):

- INDIVIDUAL
- PARTNERSHIP
- CORPORATION
- JOINT VENTURE
- LLC

Firm Name: North Florida Professional Services, Inc.

Home Office Address: PO Box 3823

City, State, Zip: Lake City, FL 32056

Address (Servicing Levy County if Different from Above): _____

Name/Title of Levy County Rep: Megan Carter

Telephone: 386-752-4675 Fax: 386-752-4674

Signature: Megan Carter Date: 05/25/2022

Is Respondent a small or minority business, women’s business enterprise, or labor surplus area firm?

Yes No (Check which is applicable)

As Addenda are considered binding as if contained in the original Request for Qualifications, it is critical each respondent acknowledge receipt of same. The submittal may be considered void if receipt of addendum is not acknowledged.

Receipt of Addenda Acknowledged:

Addendum No. 1 Dated 5/11/22
 Addendum No. 2 Dated 5/18/22
 Addendum No. 3 Dated 5/19/22

Signature J. C. Walker
 Signature J. C. Walker
 Signature J. C. Walker



NFPS



PO BOX 3823
LAKE CITY, FL 32056



PHONE (386) 752-4675
FAX (386) 752-4674



www.nfps.net

May 27, 2022

Levy County Board of County Commissioners
P.O. Box 310
310 School Street
Bronson, FL 32621

SUBJECT: Financial Stability

Dear County Commissioners and Evaluation Committee:

North Florida Professional Services, Inc. (NFPS) is financially stable and has been since its incorporation in 2010. NFPS has not led for bankruptcy protection and neither of its principals have led for bankruptcy protection neither. Furthermore, NFPS has never defaulted on any loans and is in good standing with all of our banks and creditors.

NFPS also completes a financial audit each year in order to meet pre-qualification standards for FDOT. This audit is prepared by a Florida Registered CPA and the results of that annual audit are always clean and we have never had any audit findings.

Thank you,

Gregory G. Bailey, PE



NFPS



PO BOX 3823
LAKE CITY, FL 32056



PHONE (386) 752-4675
FAX (386) 752-4674



www.nfps.net

May 27, 2022

Levy County Board of County Commissioners
P.O. Box 310
310 School Street
Bronson, FL 32621

SUBJECT: Litigation History

Dear County Commissioners and Evaluation Committee:

North Florida Professional Services, Inc. does not have any litigation or proceeding whereby, during the history of our firm, a court or any administrative agency has ruled against our firm in any matter related to the professional activities of the firm. This includes any class actions within our company where named, industry investigations by Attorneys General, in addition to individual cases. North Florida Professional Services, Inc. understands it has a continuing duty to inform the County of any new claims filed against our firm.

Thank you,

Gregory G. Bailey, PE
President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Crystal Cantrell	
Trevor Hickman Insurance 383 SW Baya Dr		PHONE (A/C, No, Ext): (386) 752-0006	FAX (A/C, No): (386) 752-9806
Lake City FL 32025		E-MAIL ADDRESS: crystal@lhinsagency.com	
INSURED		INSURER(S) AFFORDING COVERAGE	
North Florida Professional Services Inc P.O. BOX 3823		INSURER A: NATIONWIDE INS CO OF AMERICA	NAIC # 25453
Lake City FL 32056-3823		INSURER B: DEPOSITORS INSURANCE	42587
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	ACPBPOZ5924388204	03/22/2022	03/22/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000 OTHER: \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	N	ACPBPOZ5924388204	03/22/2022	03/22/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	ACPWCD5924388204	03/22/2022	03/22/2023	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 181, Additional Remarks Schedule, may be attached if more space is required)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 181, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/26/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Washington, LLC 19689 7th Ave NE, Ste 183 PMB #369 Poulsbo WA 98370	CONTACT NAME: Anni Owens PHONE (A/C. No. Ext): 360-626-2021 E-MAIL ADDRESS: anni.owens@assuredpartners.com		FAX (A/C. No): 360-626-2021
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED North Florida Professional Services Inc PO Box 3823 Lake City FL 32056	18876	INSURER A : Hudson Insurance Company	25054
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 91961983


REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N <input checked="" type="checkbox"/> N / A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab; Claims Made			PRB0619113703	3/15/2022	3/15/2023	\$2,000,000 Per Claim \$2,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured Status is not available on Professional Liability Policy.

CERTIFICATE HOLDER**CANCELLATION**

For Information Only	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Licensee

Name:	NORTH FLORIDA PROFESSIONAL SERVICES, INC.	License Number:	29011
Rank:	Registry	License Expiration Date:	
Primary Status:	Current	Original License Date:	03/05/2010

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
43858	Current, Active	BAILEY, GREGORY G	Registry		Professional Engineer	02/28/2023


DRUG FREE WORKPLACE FORM

The undersigned Respondent in accordance with Section 287.087, Florida Statutes, hereby certifies that the Respondent North Florida Professional Services, Inc. (name of firm or individual) does:

1. Publish a statement notifying employees that the unlawful manufacture, distributions, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
 2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintain a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
 3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
 4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
 5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
 6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

NAME OF RESPONDENT:

North Florida Professional Services, Inc.

Signature: 
Title: Secretary/Treasurer
Date: 05/25/2022

NON-COLLUSION AFFIDAVIT

I, Megan Carter of the County of Columbia

According to law on my oath, and under penalty of perjury, depose and say that:

1. I am Secretary/Treasre of the firm of North Florida Professional Services, Inc. providing this response to RFQ 2022-01 for Engineering Services, and that I executed the said response with full authority to do so.
2. This response has been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to qualifications or responses of any other responder or with any competitor; and no attempt has been made or will be made by the responder to induce any other person, partnership or corporation to submit, or not to submit, a response for the purpose of restricting competition;
3. The statements contained in this affidavit are true and correct, and made with full knowledge that Levy County relies upon the truth of the statements contained in this affidavit in awarding contracts for any services resulting from this RFQ for said project.

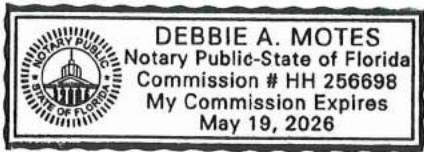
Megan Carter
Signature of Respondent Representative

5/25/2022
Date

STATE OF: Florida

COUNTY OF: Columbia

Sworn to (or affirmed) and subscribed before me by means of XX physical presence or _____ online notarization, this 25 day of May, 2022, by Megan Carter (name), as Secretary/Treasurer (title) for North Florida Professional Srvc(name of respondent). XX Personally known OR _____ Produced Identification _____ (type of identification)



Debbie A. Motes
NOTARY PUBLIC

My Commission Expires: 05/29/2026

CONFLICT OF INTEREST DISCLOSURE STATEMENT

The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All respondents must disclose with their responses or bids whether any officer, director, employee or agent is also an officer or an employee of the Board of County Commissioners. All respondents must disclose whether any officer, partner, director or proprietor is the spouse or child of one of the members of the Board of County Commissioners. All respondents must disclose the name of any County officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the firm or any of its branches or affiliates. All respondents must also disclose the name of any employee, agent, lobbyist, previous employee of the Board, or other person, who has received or will receive compensation of any kind in connection with the response to this RFQ. All respondents are also required to include a disclosure statement of any potential conflict of interest that the respondent may have due to other clients, contracts, or interest associated with the performance of services under this RFQ and any resulting agreement. Use additional sheets if necessary.

Names of Officer, Director, Employee or Agent that is also an Employee of the Board:

Names of Officer, Partner, Director or Proprietor who is spouse or child of Board Member:

Names of County Officer or Employee that owns 5% or more in Respondent's firm:

Names of applicable person(s) who have received compensation:

Description of potential conflict(s) with other clients, contracts or interests:

None of the above applicable: XX

Signature:  Printed Name: Megan Carter

Respondent Name: North Florida Professional Services, Inc.

Date: 05/25/2022



Ron DeSantis, Governor

STATE OF FLORIDA



BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

BAILEY, GREGORY G

PO BOX 3823
LAKE CITY FL 32056

LICENSE NUMBER: PE43858

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.





Ron DeSantis, Governor

STATE OF FLORIDA



BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES



PITMAN JR, JAMES H

6237 SE COUNTRY CLUB ROAD

LAKE CITY

FL 32025

LICENSE NUMBER: PE42035

EXPIRATION DATE: FEBRUARY 28, 2023

Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor

STATE OF FLORIDA



BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

BISHOP, ROBERT PHILLIP JR

210 SW GERTRUDIS DRIVE
LAKE CITY FL 32024

LICENSE NUMBER: PE38546

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com

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Ron DeSantis, Governor

Halsey Beshears, Secretary



STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE
PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

WHITE, TERRY ROBINSON JR

8716 SW STATE ROAD 47
LAKE CITY FL 32024

LICENSE NUMBER: PE37390

EXPIRATION DATE: FEBRUARY 28, 2021

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



VENDOR INFORMATION SHEET

DATE: 05/25/2055

COMPANY NAME: North Florida Professional Services, Inc.

PHYSICAL ADDRESS: 1450 SW SR 47

MAILING ADDRESS: PO Box 3823

CITY: Lake City STATE: FL ZIP: 32056

TELEPHONE NUMBER: 386-752-4675

FAX NUMBER: 386-752-4674

TOLL FREE NUMBER: N/A

EMAIL: mcarter@nfps.net

FEID NUMBER: 27-1868423 OR SSN: _____

CONTACT PERSON: Megan Carter

TITLE: Secretary/Treasurer

CONTACT NUMBER: 386-752-4675



The information requested above is necessary to update our files or to add your name to the County's vendor list. You are a vital part of the operation of Levy County and we want to thank you for your support. The information on this form will allow us to pay you for the goods and/or services we have received in a timely manner and give us the ability to contact the necessary person in case there is a problem or question in processing.

VENDORS ON SCRUTINIZED COMPANIES LISTS

By executing this Certificate, the bid proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the bid proper immediately or immediately terminate any agreement entered into for cause if the bid proposer is found to have submitted a false certification as to the above or if the Contractor is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the bid proposer has submitted a false certification, the County will provide written notice to the bid proposer. Unless the bid proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the bid proposer. If the County's determination is upheld, a civil penalty shall apply, and the bid proposer will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by bid proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: 05/25/2022

SIGNATURE: 

COMPANY: North Florida Professional Services, Inc.

NAME: Megan Carter

(Typed or Printed)

ADDRESS: PO Box 3823

TITLE: Secretary/Treasurer

Lake City, FL 32056

E-MAIL: mcarter@nfps.net

PHONE NO.: 386-752-4675

W9 FORM
(on following page)

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. North Florida Professional Services, Inc	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. PO Box 3823	Requester's name and address (optional)
6 City, state, and ZIP code Lake City, FL 32056	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
2	7		1	8	6	8	4	2	3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date ▶ 5/25/2022
------------------	--------------------------	------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.