

**TASK ASSIGNMENT 2026-2 Amendment No. 1**

**ISSUED PURSUANT TO THAT CERTAIN AGREEMENT FOR CONTINUING  
PROFESSIONAL SERVICES BETWEEN  
LEVY COUNTY, FLORIDA  
AND  
DEWBERRY ENGINEERS INC.**

THIS TASK ASSIGNMENT 2026-2 Amendment No. 1 is entered into by and between LEVY COUNTY, a political subdivision of the State of Florida (the "County") and Dewberry Engineers Inc., a Florida Corporation (the "Consultant"), pursuant to the Agreement between County and Consultant for Continuing Professional Services dated September 19, 2025 as amended (the "Continuing Professional Services Agreement").

1. Amendment of Task Assignment 2026-2. Task Assignment 2026-2, approved by the County on or about January 27, 2026, is hereby amended as provided herein.
2. Scope of Services: Consultant shall provide professional services for the County related to FDEP Resilient Grant Program, Vulnerability Assessment as set forth in the proposal dated January 23, 2026, attached as Exhibit "A" (consisting of two pages) and incorporated herein by reference (the "Services").
3. Compensation: The County shall compensate the Consultant for its performance of the Services based on the lump sum fee set forth in Exhibit "A."

All terms of the Continuing Professional Services Agreement not in conflict with this Task Assignment shall apply to Consultant's services.

IN WITNESS WHEREOF, the parties have entered into this Task Assignment as of the last date of signature for parties set forth below.

BOARD OF COUNTY COMMISSIONERS  
OF LEVY COUNTY, FLORIDA

\_\_\_\_\_

\_\_\_\_\_, Chair

Date: \_\_\_\_\_

ATTEST: Matt Brooks, Clerk of Circuit Court

And Ex-Officio Clerk to the Board of County Commissioners

\_\_\_\_\_

Matt Brooks

Approved as to form and legal sufficiency

\_\_\_\_\_

Nabors, Giblin, & Nickerson PA, Interim County Attorney



Dewberry Engineers Inc. | 850.674.3300  
20684 Central Avenue East | 850.644.3330 fax  
Blountstown, FL 32424 | www.dewberry.com

January 23, 2026

Levy County Board of County Commissioners  
C/o Jason Rivera  
310 School Street  
Bronson, Florida 32621

**RE: Vulnerability Assessment  
Task Work Order Amendment  
FDEP Resilient Grant Program  
Levy County, FL**

Dear County Commissioners:

The County has received additional funding from the Florida Department of Environmental Protection (FDEP) Resilient Florida Grant Program. The additional funding will now include evaluation and public outreach for critical assets within the Town of Inglis and City of Fanning Springs (portion within Levy Co) for a Vulnerability Assessment. Because these communities still do not have a complete VA within this program, the county has agreed to include their asset data as part of this study; however, it does not in any way obligate the county to continue tracking or submitting information on behalf of these assets, once the study is completed. Both communities expressed interest in being a part of the county study, so that future funding for flood mitigation projects, under this program, could be requested from these communities, once the study is completed.

Dewberry Engineers Inc. (Dewberry) is pleased to provide this Task Order Amendment to provide planning services for the proposed project. **Exhibit A** contains a Task Work Order Summary and **Exhibit B** is the attached application scope and budget from FDEP. Dewberry proposes to provide all services in the attached grant agreement for **\$244,200.00**. The associated fees are consistent with the grant amount awarded by FDEP.

If you have any questions, please contact Nathan Kennedy at [nkennedy@dewberry.com](mailto:nkennedy@dewberry.com). Thank you for the opportunity to serve Levy County. We look forward to working with you on the successful completion of this project.

Sincerely,

A handwritten signature in blue ink that reads "Scott Choquette".

Scott Choquette, CFM  
Vice President, Branch Manager

**EXHIBIT A  
COUNTYWIDE COMPREHENSIVE VULNERABILITY ASSESSMENT  
PROFESSIONAL ENGINEERING SERVICES  
FOR LEVY COUNTY  
JANUARY 2026**

This Task Work Order Amendment is for Dewberry, the Consultant, to provide professional services for the Levy County Vulnerability Assessment.

Details of the application scope of work and all required deliverables for each task shown below and located in the FDEP Grant Agreement and the supplemental funding approval notice, attached as **EXHIBIT B**.

<b>Task No.</b>	<b>Task Title – Amended Task Fees in bold</b>	<b>DEP Amount</b>	<b>Match Amount</b>	<b>Total Amount</b>
1	<b>Acquire Background Data and Perform Gap Analysis</b>	<b>\$127,800</b>	\$0	<b>\$127,800</b>
2	<b>Exposure Analysis, Sensitivity Analysis, and Focus Area Mapping</b>	<b>\$37,000</b>	\$0	<b>\$37,000</b>
3	<b>Final Vulnerability Assessment Report</b>	<b>\$49,000</b>	\$0	<b>\$49,000</b>
4	<b>Public Outreach</b>	<b>\$30,400</b>	\$0	<b>\$30,400</b>
<b>New Total Grant Award</b>		<b>\$244,200</b>	\$0	<b>\$244,200</b>

**PROJECT TIMELINE, BUDGET DETAIL, and BILLING:** A preliminary schedule will be provided upon receipt of the Notice to Proceed to the County Project Manager; all tasks must be completed, and all deliverables received based on the grant requirements and are anticipated to be finished by September 2026. Cost-reimbursable grant funding must not exceed the budget amounts indicated below. Requests for any change(s) must be submitted before the current task due date listed in the Project Timeline. Requests are to be sent via email to the Department’s Grant Manager, with the details of the request and the reason for the request being made clear. This Task Work Order shall be considered a Lump Sum Agreement. Billing will be based on the FDEP Contract Agreement. Invoices and the required supporting documentation will be submitted based on the master service agreement and the FDEP grant agreement.

**REIMBURSABLE COSTS:** All reimbursable fees will be charged for the appropriate task. Fees may include costs such as mileage, travel, and reproduction of exhibits and documents for public outreach and final deliverables, as needed.

**EXCLUSIONS:** This scope of services does not include final engineering design, final stormwater modeling, or construction plans. Any modeling provided during planning services is limited and is consistent with FDEP grant requirements.

**PROFESSIONAL SERVICE FEES**

*Dewberry Engineers Inc. proposes to provide these services for a total lump sum fee of **\$244,200.00**.*

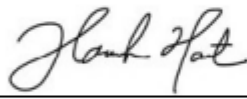
IN WITNESS WHEREOF, the parties hereto have caused this Task Work Order to be executed by their undersigned officials as duly authorized.

**DEWBERRY ENGINEERS, INC.**

20864 Central Ave. East  
Blountstown, FL 32424

By: 

Name and Title:  
Scott Choquette, CFM  
Vice President, Branch Manager

Witnessed: 

Date: 1/23/2025

Attachments:

**Exhibit B – FDEP Grant Award Supplemental Fee Notice; FDEP Draft Grant Agreement**

**LEVY COUNTY**

310 School St Suite 113,  
Bronson, FL 32621

By: \_\_\_\_\_

Name and Title:  
\_\_\_\_\_  
\_\_\_\_\_

Witnessed: \_\_\_\_\_

Date: \_\_\_\_\_

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
GRANT WORK PLAN  
AGREEMENT NO. 26PLN35**

**ATTACHMENT 3**

**PROJECT TITLE:** Levy County Vulnerability Assessment Update.

**PROJECT LOCATION:** The Project is located within Levy County, Florida.

**PROJECT DESCRIPTION:**

Levy County (Grantee) will complete the Levy County Vulnerability Assessment Update Project (Project) to include a Vulnerability Assessment (VA) pursuant to Section 380.093, Florida Statutes (F.S.), as effective July 1, 2024. The Project will include the Town of Inglis and the portion of the City of Fanning Springs that is located within Levy County.

**TASKS AND DELIVERABLES:**

**Task 1: Acquire Background Data**

**Description:** The Grantee will research and compile the data needed to perform the VA based on the requirements as defined in Section 380.093, F.S. Three main categories of data are required to perform a VA: 1) critical and regionally significant asset inventory, 2) topographic data, and 3) flood scenario-related data. GIS metadata must be included for each dataset compiled and each asset dataset must be classified using the asset groups and types defined in paragraphs 380.093(2)(a)1-4, F.S. GIS files and associated metadata must adhere to the Resilient Florida Program's GIS Data Standards, as referenced in Attachment 6, and raw data sources shall be defined within the associated metadata. Flood-scenario-related data should make use of the best available information through the Florida Flood Hub. If Florida Flood Hub data is unavailable, flood scenario-related data shall include:

- Planning horizons: 2050 and 2080.
- Sea level rise projections, if applicable: 2022 National Oceanic and Atmospheric Administration intermediate and intermediate-low projections.
- Tidal flooding, if applicable: Using the threshold for tidal flooding published by the Department.
- Storm surge data, if applicable: Equal to or exceeds the 100-year return period (1% annual chance) flood event.
- Rainfall-induced flooding, to the extent practicable: 25-year (4%), 100-year (1% annual chance) and 500-year (0.2% annual chance) return period flood events.
  - Rainfall-induced flooding analysis is required for all non-coastal communities.

In the process of compiling background data, the Grantee shall identify data gaps, where missing data or low-quality information may limit the VA's extent or reduce the accuracy of the results. The Grantee shall take all practicable steps to rectify any gaps of data necessary to complete analysis of required scenarios.

**Deliverables:** The Grantee will provide the following:

- A technical report to confirm selected scenarios and standards, as required by 380.093(3)(d)3, F.S., including, as applicable, utilized sea level data;
- A Background Data Catalog consistent with the GIS Data Standards (Table 1) that outline the datasets compiled and the raw data sources;

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- Complete the Flood Risk Scenario Matrix consistent with the GIS Data Standards (Table 2) that outline the different flood risk scenarios, planning horizons, return periods, and similar parameters of the VA; and
- Compiled GIS datasets for each of the three main background data categories. To be provided in a single-file geodatabase or zipped folder, whenever possible.
  - GIS files of the critical asset datasets that are not publicly available nor already included in the statewide flood vulnerability and sea level rise data set, containing appropriate metadata, consistent with the GIS Data Standards: formatted using the Critical Assets Basic Attributes Schema (Table 3), and classified using the Critical Assets Groups and Types (Table 4).
  - Topographic and other Raster Flood Risk Data that are not publicly available nor already included in the statewide flood vulnerability and sea level rise data set.

### **Task 2: Exposure and Sensitivity Analyses**

**Description:** The Grantee will perform the exposure and sensitivity analyses. The exposure analysis will identify the depth of water caused by each sea level rise, storm surge, and/or flood scenario. The sensitivity analysis measures the impact of flooding on assets by applying the data from the exposure analysis to the inventory of critical assets created in the Acquire Background Data Task. The sensitivity analysis should include an evaluation of the impact of flood severity on each asset and at each flood scenario and assign a risk level. GIS files and associated metadata must adhere to the Resilient Florida Program's GIS Data Standards, as referenced in Attachment 6, and raw data sources shall be defined within the associated metadata.

**Deliverables:** The Grantee will provide the following:

- GIS data containing the results of the exposure and sensitivity analyses which shall include at minimum:
  - Raster layers with results of the exposure analysis (depth of flood water) for each flood scenario as well as the appropriate metadata that identifies the methods used to create the flood layers. Additionally, any other custom, combined or modified flood scenario raster layer used in the assessment and not publicly available; and
  - GIS files of the critical asset datasets containing the results of the sensitivity analysis for all flood scenarios required by s. 380.093, F.S., consistent with the GIS Data Standards: VA Results Attribute Schema (Table 5) and including the appropriate metadata describing the fields or attribution of the analyses results.

### **Task 3: Final Vulnerability Assessment Report**

**Description:** The Grantee will finalize the VA Report pursuant to the requirements in s. 380.093, F.S. The final VA Report must include all results from the exposure and sensitivity analyses, as well as a summary of identified risks as well as any assigned focus areas (if applicable). It should contain a list of critical and regionally significant assets that are impacted by flooding and sea-level rise, specifying for each asset the flood scenario(s) impacting the asset.

**Deliverables:** The Grantee will provide the following:

- A Final VA Report that provides a summary of results and conclusions based on the statutorily required scenarios and standards in s. 380.093, F.S., to include:
  - Findings of the gap analysis;
  - Recommendations to address the identified data gaps and actions taken to rectify them, if applicable;

- Details on the modeling process and type of models used during the exposure and sensitivity analyses; and
- A summary of assigned focus areas, if applicable.
- A signed VA Compliance Checklist Certification (Exhibit I).

#### **Task 4: Public Outreach Meetings and Stakeholder Engagement**

**Description:** The Grantee will conduct public outreach meetings and stakeholder engagement for the project. Project meetings will be conducted to ensure effective project execution, stakeholder engagement, and compliance with grant requirements. Meeting types include, but are not limited to, the types and descriptions below.

- **Kick-off Meeting**  
The purpose of a kick-off meeting is to discuss the project scope, project goals, schedule, key milestones, and deliverables in order to develop a consistent project approach. The kick-off meeting would be hosted by the Grantee and attendees should be key stakeholders in the project. Prior to the meeting, the Grantee should develop an overall project management plan and address initial actions, identify and invite key stakeholders, prepare the sign-in sheet, draft a project schedule, and prepare any other meeting materials as necessary.
- **Public Presentation of the Final VA**  
The purpose of a public presentation of the final VA to local governing boards, technical committees, or other appropriate officers and elected officials is to share the findings from the final VA and provide recommendations of actions for adaptation strategies and future project funding. The presentation should also inform the public of the results and the future risk of sea level rise and increased flooding and encourage community participation when identifying mitigation strategies to address the flooding vulnerabilities.

**Deliverables:** The Grantee will provide the following:

- **4.1 Kick-off Meeting:** Kick-off meeting agenda (including location, date, and time); a copy of the presentation, if applicable, and all materials created for the meeting; and a summary report or meeting minutes that includes the meeting purpose, stakeholder input, and outcomes.

**4.2 Public Presentation of the Final VA:** Public presentation agenda (including location, date, and time); a copy of the presentation, if applicable, and all materials created for the meeting; and a summary report or meeting minutes that includes the meeting purpose, stakeholder input, and outcomes.

**PERFORMANCE MEASURES:** The Grantee will submit all deliverables for each task to [ResilientFloridaGrants@FloridaDEP.gov](mailto:ResilientFloridaGrants@FloridaDEP.gov) on or before the Task Due Date listed in the Project Timeline. The deliverables for each task should be submitted in chronological order, with the exception of the "Public Outreach Meetings and Stakeholder Engagement" and "Peril of Flood Compliance" tasks, if included. The Department's Grant Manager will review the deliverable(s) to verify that they meet the specifications in the Grant Work Plan and the task description, to include any work being performed by any subcontractor(s), and will provide written acceptance or non-acceptance of the deliverable(s) to the Grantee within thirty (30) calendar days. Deliverables that the Department determines are not acceptable must be corrected and resubmitted within thirty (30) calendar days prior to the Agreement's Date of Expiration, and in coordination with the Department's Grant Manager. Tasks may include multiple deliverables to be completed. The Department will accept partial and full deliverables. Incomplete deliverables will not be accepted. A "partial deliverable" is defined as a deliverable consisting of one (1) or more (but not all)

subcomponents listed in the deliverable list for a single task, where such subcomponent(s) are delivered to the Department at one hundred percent (100%) completion. A "full deliverable" is defined as a deliverable comprising all subcomponents listed in the deliverable list for a single task, all delivered to the Department at one hundred percent (100%) completion. An "incomplete deliverable" is defined as a deliverable for which one hundred percent (100%) completion has not been achieved for any of the subcomponents listed in the deliverable list for a single task. A task is considered one hundred percent (100%) complete upon the Department's receipt and approval of all deliverable(s) listed within the task and the Department's approval provided by the Deliverable Acceptance Letter. All deliverables must be received by the Task Due Date and accepted by the Department on or before the Agreement's Date of Expiration, or the Consequences for Non-Performance set forth herein shall apply.

**CONSEQUENCES FOR NON-PERFORMANCE:** For each task deliverable not received and accepted by the Department at one hundred percent (100%) completion on or before the Agreement's Date of Expiration, the Department will reduce the relevant Task Funding Amount(s) paid to Grantee in proportion to the percentage of the deliverable(s) not fully completed. For each task deliverable not received by the Department by the specified Task Due Date listed in the Agreement's most recent Project Timeline, the Department will reduce the relevant Task Funding Amount(s) by 5% per calendar day, which will be imposed until the Department has received the task deliverable. The Consequence for Non-Performance will be applied to and included in the relevant task deliverable's payment request.

**PAYMENT REQUEST SCHEDULE:** Following the Grantee's full or partial completion of a task's deliverable(s) and acceptance by the Department's Grant Manager, the Grantee may submit a payment request for cost reimbursement using the Exhibit C, Payment Request Summary Form. All payment requests must be accompanied by the Deliverable Acceptance Letter; the Exhibit A, Progress Report Form, detailing all progress made in the invoice period; and supporting fiscal documentation including match, if applicable. If the payment request includes the Contractual Services budget category, the Exhibit H, Contractual Services Certification, and all supporting documentation required therein, must be submitted for each of the Grantee's contractors included in the payment request. Interim payments will not be accepted. Payment requests will not be accepted until all required Exhibit A, Progress Report Forms, have been submitted to the Department's Grant Manager for all reporting periods dating back to the Agreement Execution Date. For the reporting period beginning on the Agreement Begin Date and ending on the Agreement Execution Date, submittal of a single Exhibit A, Progress Report Form, covering only this reporting period will be acceptable. Upon the Department's receipt of the aforementioned documents and supporting fiscal documentation, the Department's Grant Manager will have ten (10) working days to review and approve or deny the payment request.

**ADVANCE PAYMENT:** For grant agreements for which full advance payment has been authorized and approved, the Grantee shall submit an invoice (i.e., payment request) to its Department Grant Manager for the expected cash needs for the initial three (3) month term of the agreement. Once the initial advance amount has been fully expended, the Grantee may request additional advance payments as needed, but no more frequently than quarterly. The Grantee shall submit all invoice documentation for each previously expended advance with each new payment request. All previous advance payment funds must be fully expended prior to initiating another request. Upon receipt of the advanced funds, the Exhibit E, Advanced Funds Expended and Interest Earned Memo, must be submitted to the Department on a quarterly basis in conjunction with the Exhibit A, Progress Report Form.

**PROJECT TIMELINE AND BUDGET DETAIL:** The tasks must be completed by, and all deliverables received by, the corresponding task due date listed in the table below and must be an allowable expenditure category pursuant to Attachment 2, Special Terms and Conditions. Cost-reimbursable grant funding must not exceed the budget amounts indicated below. Requests for any change(s) to the task due date(s) must be submitted on or before the current task due date listed in the Project Timeline. Requests are to be sent via

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email to the Department's Grant Manager, with the details of the request and the reason for the request made clear.

<b>Task No.</b>	<b>Task Title</b>	<b>Budget Category</b>	<b>DEP Amount</b>	<b>Match Amount</b>	<b>Total Amount</b>	<b>Task Start Date</b>	<b>Task Due Date</b>
1	Acquire Background Data	Contractual Services	\$127,800	\$0	\$127,800	7/1/2025	3/31/2026
2	Exposure and Sensitivity Analyses	Contractual Services	\$37,000	\$0	\$37,000	7/1/2025	4/30/2026
3	Final Vulnerability Assessment Report	Contractual Services	\$49,000	\$0	\$49,000	7/1/2025	7/30/2026
4	Public Outreach Meetings and Stakeholder Engagement	Contractual Services	\$30,400	\$0	\$30,400	7/1/2025	10/31/2026
<b>Total:</b>			<b>\$244,200</b>	<b>\$0</b>	<b>\$244,200</b>		



**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

Funding for Resilient Florida – Planning Grants

## **GRANT PROGRAM INFORMATION**

Name of Application: RAN-01612

Grant Funding Type: Funding for Resilient Florida – Planning Projects

## **Applicant Information**

Applicant Account : Levy County  
Applicant Grant Manager : Brooke Smith  
Applicant Authorized Signee : Mary-Ellen Harper  
Applicant Fiscal Agent : Matthew Brooks  
Eligible Entity type : County  
Flood Modeling to Support FFH included:

**Are any additional counties or municipalities included in the project? If so, please list all jurisdictions served by the planning project.**

List the City(ies)/ Town(s)/Village(s): N/A

## Project Information

**Some activities will only be available for communities eligible for reduced cost share. Communities Eligible for Reduced Cost share is defined in s. 380.093(5)(e)1-3, F.S., as a municipality that has a population of 10,000 or fewer or a county with a population of 50,000 or fewer AND a per capita income that is less than the states' per capita income, OR a per capita income that is equal to or less than 75% of the state's per capita income.**

Grant Project Type:

New Vulnerability Assessment (compliant with 380.093)

Grant Project Subtype:

Project Title:

Levy County Comprehensive VA Update

Project Description, including need for project (Limited to 300 words.)

The County (Grantee) will complete an Update to Vulnerability Assessment for

Statutory Compliance and Adaptation Plan Project (Project) to include a comprehensive Vulnerability Assessment (VA) pursuant to Section 380.093, Florida Statutes (F.S.), as effective July 1, 2025.

Total Grant Funding Amount Requested:

204,000.00

Total Grant Match Amount:

0.00

This will help Levy County to plan for

How does your proposed project assist your community in planning for flooding and sea level rise resilience?

current and future projects, so that they are designed with sea level rise and future flooding in mind.

Total Population:

49,129

Percent of Population impacted by this project:

100

## Tasks

Task Number	Task Title	Work Performed By	Task Description	Time To Completion	Total Task Amount Requested	Total Task Match Amount
			<p>The Grantee will research and compile the data needed to perform the VA based on the requirements as defined in Section 380.093, F.S. Three main categories of data are required to perform a VA: 1) critical and regionally significant asset inventory, 2) topographic data, and 3) flood scenario-related data. GIS metadata must be included for each dataset compiled and each asset dataset must be classified using the asset groups and types defined in paragraphs 380.093(2)(a)1-4, F.S. GIS files and associated metadata must adhere to the Resilient Florida Program’s GIS Data Standards, as referenced in Attachment 6, and raw data sources shall be defined within the associated metadata. Flood-scenario-related data should make use of the best available information through the Florida Flood Hub. If Florida Flood Hub data is unavailable, flood scenario-related data shall include:</p> <ul style="list-style-type: none"> <li>• Planning horizons: 2050 and 2080.</li> <li>• Sea level rise</li> </ul>			

1	Acquire Background Data and Perform Gap Analysis	Contractor only	<p>projections: 2022 National Oceanic and Atmospheric Administration intermediate, intermediate high, and intermediate-low projections.</p> <ul style="list-style-type: none"> <li>• Tidal flooding, if applicable: Using the</li> </ul>	1-6 months	\$108,000	\$0
			<p>threshold for tidal flooding published by the Department.</p> <ul style="list-style-type: none"> <li>• Storm surge data, if applicable: Equal to or exceeds the 100-year return period (1% annual chance) flood event.</li> <li>• Rainfall-induced flooding, to the extent practicable: 25-year (10% annual chance), 100-year (1% annual chance) and 500-year (0.2% annual chance) return period flood events.</li> <li>o Rainfall-induced flooding analysis is required for all non-coastal communities.</li> </ul> <p>In the process of compiling background data, the Grantee shall identify data gaps, where missing data or low-quality information may limit the VA's extent or reduce the accuracy of the results. The Grantee shall take all practicable steps to rectify any gaps of data necessary to complete analysis of required scenarios.</p>			

2	Exposure Analysis, Sensitivity Analysis, and Focus Area Mapping	Contractor only	<p>The Grantee will perform the exposure and sensitivity analyses. The exposure analysis will identify the depth of water caused by each sea level rise, storm surge, and/or flood scenario. The sensitivity analysis measures the impact of flooding on assets by applying the data from the exposure analysis to the inventory of critical assets created in the Acquire Background Data Task. The sensitivity analysis should include an evaluation of the impact of flood severity on each asset and at each flood scenario and assign a risk level. GIS files and</p>	1-6 months	\$25,000	\$0
			<p>associated metadata must adhere to the Resilient Florida Program's GIS Data Standards, as referenced in Attachment 6, and raw data sources shall be defined within the associated metadata. The grantee will also prepare focus areas based on the results of the sensitivity analysis.</p>			
3	Final Vulnerability Assessment Report	Contractor only	<p>The Grantee will finalize the VA Report pursuant to the requirements in s. 380.093, F.S. The final VA Report must include all results from the exposure and sensitivity analyses, as well as a summary of identified risks as well as any assigned focus areas (if applicable). It should contain a list of critical and regionally significant assets that are impacted by flooding and sea-level rise, specifying for each asset the flood scenario(s) impacting the asset.</p>	1-6 months	\$49,000	\$0

			<p>The Grantee will conduct public outreach meetings and stakeholder engagement for the project. Project meetings will be conducted to ensure effective project execution, stakeholder engagement, and compliance with grant requirements. Meeting types include, but are not limited to, the types and descriptions below.</p> <ul style="list-style-type: none"><li>• Kick-off Meeting</li></ul> <p>The purpose of a kick-off meeting is to discuss the project scope, project goals, schedule, key milestones, and deliverables in order to develop a consistent project approach. The kick-off meeting would be hosted by the Grantee and attendees should be</p>			
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4	Public Outreach	Contractor only	<p>key stakeholders in the project. Prior to the meeting, the Grantee should develop an overall project management plan and address initial actions, identify and invite key stakeholders, prepare the sign-in sheet, draft a project schedule, and prepare any other meeting materials as necessary.</p> <p>• Public Presentation of the Final AP The Grantee will present the final AP results to local governing boards, technical committees, or other appropriate officers and elected officials in a public presentation. The purpose of the presentation is to share the outcomes of the final AP including resulting prioritized project recommendations and future project funding. The Grantee will prepare all social media notifications, meeting invitations, meeting materials, presentations, and graphics utilized during the meeting, as applicable.</p>	1-6 months	\$22,000	\$0
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## Tasks Budget Category

Task Number	Expense Budget Category	DEP Funding Request Amount	Match Amount
3	Contractual Services	\$49,000	\$0
1	Contractual Services	\$108,000	\$0
4	Contractual Services	\$22,000	\$0
2	Contractual Services	\$25,000	\$0

# Tasks Personnel Grantee

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## Submittal

### Grantee's Certification Statement

By signing this Statement page, the undersigned certifies that:

1. This application is in all respects fair and submitted in good faith without collusion or fraud;
2. If selected through this application process, the recipient will work in good faith and in partnership with the Department of Environmental Protection to manage its subcontractors in a timely and accurate manner;
3. Any funds awarded as a result of this application process will not be used as matching funds to apply for or receive other state funds without departmental review and approval;
4. The undersigned has full authority to bind the applicant.

The selection of the checkbox below acts as your signature.

### Grantee's Authorized Signer's Name

**Please see the certification statements above and ensure you have entered a value for each indicated required field or section in your application. Once all fields are complete, click the checkbox to agree to the certification statements and select "Submit" below**

**Certification Agreement:**

**Signature:** Brooke Smith