Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mitch Harrell, Director
2. **Department:** Public Safety
3. **Meeting Date:** Tuesday, November 3, 2026
4. **Requested Action:**
   Approve the purchase of a four (4) year onsite service contract with Hamilton Medical for ventilators in the amount of $62,370 to be paid annually at $15,592.50 per year as a non-competitive procurement in accordance with Sec. 2-204(a) of County Code.
5. **Cost & Funding Source:**
   $62,370 total cost across four (4) years; $15,592.50 to be paid annually from the EMS fund (116-0240-526-46030).
6. **Justification of Request:**
   This item is available only from this vendor as a sole source (see included documentation). The County Manager in concurrence with the Department Head agree that this purchase is in the best interest of the County under the noncompetitive procurement allowance.
   Sec. 2-204. - Noncompetitive procurements.
   (a)
   Noncompetitive procurements in the amount of $5,000.00 or more may be made through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
   (1)
   The item is available only from a sole source, and the department requesting or requiring the goods or services certifies in writing that there is only one source for the goods or services;

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