Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Thomas Strom, Engineer
2. **Department:** Engineering
3. **Meeting Date:** Tuesday, November 3, 2026
4. **Requested Action:**
   Authorize staff to negotiate continuing professional services agreements with the firms determined to be qualified under RFQ_2026_01, Continuing Professional Engineering Services, and authorize the Chair to execute the agreements upon approval by the County Attorney as to form and legal sufficiency.

5. **Cost & Funding Source:**
   None at this time. Individual task assignments will be funded from the applicable project budgets and approved in accordance with County policy.

6. **Justification of Request:**
   Levy County issued RFQ_2026_01, Continuing Professional Engineering Services, on September 9, 2026, to establish a pool of qualified consultants capable of providing a variety of professional services on an as-needed basis. The RFQ included multiple disciplines, including engineering, surveying, architecture, landscape architecture, permitting assistance, environmental services, construction engineering and inspection (CEI), and other related professional services.

   The County received twenty-three (23) proposals. The Professional Services Committee reviewed and evaluated all proposals in accordance with the criteria established in the RFQ and determined that all respondents met the minimum qualifications and demonstrated the capability to provide one or more of the requested professional services.

   Due to the broad range of disciplines included in the solicitation, the County's limited in-house professional staff, and the need to maintain a diverse pool of qualified consultants to support future projects, staff recommends negotiating and executing continuing professional services agreements with all qualified firms. Execution of these agreements does not guarantee any minimum amount of work. Services will be authorized on an as-needed basis through future task assignments in accordance with the terms of the negotiated agreements.