Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, November 3, 2026
4. **Requested Action:**

Approve RESOLUTION NO. 2026-69: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AUTHORIZING THE DISPOSITION OF PREVIOUSLY DECLARED SURPLUS REAL PROPERTY THROUGH LISTING WITH A LICENSED REAL ESTATE BROKER; SUPERSEDING THE PRIOR AUTHORIZATION FOR DISPOSITION; AND PROVIDING AN EFFECTIVE DATE.

5. **Cost & Funding Source:**

The minimum base bid initially established in Resolution No. 2025-76 shall not apply to the disposition method authorized herein. Any proposed sale of the Property, regardless of the offered purchase price, shall remain subject to approval by the Board.

6. **Justification of Request:**

On June 28, 2026, the Levy County Board of County Commissioners issued ITB_2026_09, titled 622 E Hathaway Ave, Sale of Real Property soliciting competitive bids for the purchase of the Property. Bids were opened on July 8, 2026 and the County received no responsive bid. This resolution authorizes an alternative method of disposition of the Property through listing with a licensed real estate broker pursuant to Section 2-305(c) of the Code.

Section 2-305(c)

By listing with a licensed real estate broker. Any surplus property may be listed for sale with a licensed real estate broker on such minimum terms and conditions as the board determines in the surplus resolution. The county shall secure the services of licensed real estate broker(s) either by a competitive procurement, or by rotation among all licensed real estate brokers maintaining a real estate office in the county that is open for regular business hours. Offers received by the broker must be submitted to the administrator on the form of contract approved by the county. The administrator shall review offers received and present those that meet the minimum terms and conditions to the board. The board may accept or reject any or all offers.