



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, January 21, 2025

4. **Requested Action:**  
Requesting the Levy County Board of County Commissioners' approval of a new Organizational Structure to include Division Directors.

5. **Cost & Funding Source:**  
The current budget includes an appropriation of \$74,000 for a Public Information Officer. As the position is vacant, this funding can be reallocated to fund the proposed pay scale for the new organizational structure.

6. **Justification of Request:**  
The proposed organizational structure reduces the County Manager's span of control from 19 Department Directors to 12 Division Directors and incorporates the quasi-departments into the organizational structure. Each Division Manager has a span of control of five or fewer departments, allowing for improved communication, increased efficiency due to inter-departmental collaboration, and better accountability within all departments.