

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
NOVEMBER 5, 2024**

The Regular Meeting of the Board of Levy County Commissioners was held on November 5, 2024 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills  
Comm. Tim Hodge  
Comm. Matt Brooks  
Comm. Rock Meeks

Also present were: County Attorney – Nicolle Shalley  
County Manager – Mary-Ellen Harper

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Brooks.

**EXPENDITURES**

Comm. Rock Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>153574-153584, 153587-153726</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	2,088,023.46
ROAD	85,692.48
SHIP	30,000.00
MOSQUITO CONTROL	321.66
COURT TECH/CRIM PREV	15,039.55
TRANSPORTATION	1,184.67
911	19,054.83
COURT FACILITIES	12,093.53
MISC GRANTS	35,278.18
EMS	64,253.37
FIRE	199,811.24
TOURIST DEVELOPMENT	6,992.86
UTILITIES	7,135.89
ADD COURT COSTS	4,859.83
BLDG INSPECT & SAFETY	34,445.42
CAPITAL PROJECTS	26,894.33
LANDFILL	31,187.19
<b>TOTAL</b>	<b>\$ 2,662,268.49</b>
<b>EFT/ACH PAYMENT</b>	<b>\$ 398,627.40</b>

**LCNR EXPENDITURES**

Comm. Hodge made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>153585</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	800.65
ROAD	134.95
TRANSPORTATION	41.15
EMS	191.05
FIRE	83.92
CAPITAL PROJECTS	385.70
LANDFILL	287.57
<b>TOTAL</b>	<b>\$ 1,924.99</b>

**AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES**

Comm. Hodge made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

<b>CHECK NUMBER</b>	<b>153586</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	1,764.45
<b>TOTAL</b>	<b>\$ 1,764.45</b>

**AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Rock Meeks made a motion to approve the agenda with an additional item under the County Manager, Mary-Ellen Harper; a presentation of the new county website. Second was made by Comm. Hodge and the MOTION CARRIES.

**PROCLAMATIONS/RECOGNITIONS**

- A. Requesting Board approval of a Proclamation identifying November 4-11, 2024 as “Operation Green Light for Veterans Week” in Levy County.

Comm. Brooks made a motion to approve the Proclamation as presented identifying November 4-11, 2024 as “Operation Green Light for Veterans Week” in Levy County. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Presentation of proclamations recognizing Comm. John Meeks and Comm. Matt Brooks for their years of service.

## **BUSINESS OR INFORMATIONAL ITEMS COUNTY MANAGER**

Mary-Ellen Harper

- A. Requesting Board approval and the Chair’s signature on a letter of support for the Florida Institute of Government in Central Florida and the Greater Orlando Area.

Comm. Hodge made a motion to approve the Chair’s signature on the letter of support as presented by Mrs. Harper. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Mrs. Harper gave a presentation of the new website for the Levy County Board of County Commissioners. The new website will go active on November 7<sup>th</sup> at 10:00 A.M.

- C. Requesting feedback from the Board on whether there is a desire to schedule an Animal Services Strategic Planning Workshop on Tuesday, November 19, 2024 at 1:00 P.M. following the regular scheduled Board meeting.

Comm. Hodge made a motion to schedule an Animal Services Strategic Planning Workshop on Tuesday, November 19, 2024 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

Audience members who spoke regarding this item were: Diane Marchand, Renate Cannon and Linda Cooper.

## **DEVELOPMENT DEPARTMENT**

Bernard “Bo” Cox, Provisional Building Official

Requesting Board approval of Resolution 2024-72; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 IN THE AMOUNT OF \$120,344 TO APPROPRIATE FUNDS FOR DEVELOPMENT DEPARTMENT OFFICE RENOVATIONS; AND PROVIDING AN EFFECTIVE DATE, and approval of the purchase for office furniture/equipment from OEC Business Interiors off Florida State Contract No. 56120000-24-NY-ACS.

Comm. Rock Meeks made a motion to approve Resolution 2024-72 as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

## **DEPARTMENT OF PUBLIC SAFETY**

Mitch Harrell, Director

Requesting Board approval and the Chair’s signature on the Fourth Amendment to the Contract between the University of Florida, Board of Trustees for Medical Director Services for Levy County Department of Public Safety.

Comm. Rock Meeks made a motion to approve the Fourth Amendment to the Contract between the University of Florida, Board of Trustees for Medical Director Services with the Chair’s signature as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **COUNTY ENGINEER**

Andrew Carswell

Requesting Board approval of Resolution 2024-69; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, CERTIFYING LEVY COUNTY MEETS THE CRITERIA FOR REDUCTION OR WAIVER OF DEPARTMENT OF ENVIRONMENTAL PROTECTION AND WATER MANAGEMENT DISTRICT PERMIT PROCESSING FEES; REQUESTING SAME; AND DIRECTING TRANSMITTAL OF THIS RESOLUTION TO THE PERMITTING ENTITIES.

Comm. Rock Meeks made a motion to approve Resolution 2024-69 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

## **PROCUREMENT**

Alicia Tretheway, Coordinator

- A. Requesting Board approval of the lowest, responsive, responsible bidder (McLaughlin & Company) for the Courthouse Renovations & Addition in the amount of \$956,700.

Comm. Brooks made a motion to approve McLaughlin & Company for the Courthouse Renovations & Addition as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval and the Chair's signature for Change Order No. 5 to the Agreement between McLaughlin & Company, Inc. and Levy County in the amount of \$7,860 for the Development Department Office Renovations.

Comm. Brooks made a motion to approve Change Order No. 5 to the Agreement with McLaughlin & Company, Inc. with the Chair's signature as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- C. Requesting Board approval of Resolution 2024-71; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-25 IN THE AMOUNT OF \$7,860 DUE TO A CHANGE ORDER FOR DEVELOPMENT DEPARTMENT OFFICE RENOVATIONS; AND PROVIDING AN EFFECTIVE DATE.

Comm. Brooks made a motion to approve Resolution 2024-71 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **SOLID WASTE**

Mary-Ellen Harper for Travis Newsome, Assistant Director

- A. Requesting Board approval of (1) the Small County Solid Waste Grant Agreement Form from FDEP, (2) Resolution 2024-70, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$93,750 DUE TO ADDITIONAL GRANT REVENUE FOR PURCHASE OF SOLID WASTE EQUIPMENT; PROVIDING AN EFFECTIVE DATE, and (3) purchase of a Mac Trailer utilizing Grant funds and deductions for trade-in's.

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Comm. Rock Meeks made a motion to approve the Small County Solid Waste Grant Agreement form from FDEP, Resolution 2024-70 and purchase of a Mac Trailer as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- B. Requesting Board approval of (1) Scope of Work Agreement form from FDEP for the FY 24/25 Waste Tire Amnesty Day and (2) Resolution 2024-65, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR IN THE AMOUNT OF \$25,000 FOR WASTE TIRE AMNESTY DAY, PROVIDING AN EFFECTIVE DATE.

Comm. Hodge made a motion to approve the Scope of Work Agreement form from FDEP and Resolution 2024-65 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

The Waste Tire Amnesty Day is scheduled for December 7<sup>th</sup>.

## **TOURIST DEVELOPMENT**

Tisha Whitehurst, Director

Requesting signatures of the Board of County Commissioners on a letter of support for Resource Institute's application for the EPA Community Change Grant.

Comm. Brooks made a motion to approve the signatures of the Board of County Commissioners on the letter of support as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **COUNTY ATTORNEY**

Nicolle M. Shalley

- A. Requesting Board approval of Resolution 2024-67, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, RATIFYING CERTAIN EXTENSIONS OF THE DECLARATION OF EMERGENCY ISSUED IN RESPONSE TO HURRICANE HELENE; AUTHORIZING CONTINUED COUNTY RESPONSE; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR FILING WITH THE CLERK AND POSTING IN ACCORDANCE WITH FLORIDA STATUTE.

Comm. Rock Meeks made a motion to approve Resolution 2024-67 as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2024-68, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, RATIFYING THE DECLARATION OF EMERGENCY AND ADMINISTRATIVE ORDER ISSUED IN RESPONSE TO HURRICANE MILTON; PROVIDING AN EFFECTIVE DATE; PROVIDING FOR FILING WITH THE CLERK AND POSTING IN ACCORDANCE WITH FLORIDA STATUTES.

Comm. Hodge made a motion to approve Resolution 2024-68 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

The meeting recessed at 10:11 A.M.

The meeting reconvened at 10:20 A.M.

### PLANNING & ZONING/PUBLIC HEARING

Tara Howell, Director

Requesting the Board review Legislative Ordinance No. 2024-6 for approval regarding Accessory Structures and Uses:

AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMENDING CHAPTER 50 (LAND DEVELOPMENT CODE) OF THE COUNTY CODE OF ORDINANCES RELATED TO THE ACCESSORY STRUCTURES AND USES; BY REVISING SEC. 50-679 TITLED “LOT REGULATIONS”; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE.

Comm. Mills asked if anyone in the audience wished to speak regarding this Ordinance. Those who spoke were: Bo Cox, Charlie Kennedy. Alphus Wilkerson urged the Commissioners to table this item until the new Commissioners take office.

Comm. Brooks made a motion to approve Ordinance 2024-6 as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

### RECOGNIZE ELECTED OFFICIALS

Sue Beaudette, Town of Bronson reported of the recent Trunk of Treats event in Bronson. She also announced the next Waccasassa Water and Wastewater Cooperative Board meeting coming up in Bronson on Wednesday, November 20<sup>th</sup> and the next Bread of the Mighty mobile food drive is Friday, November 22<sup>nd</sup> beginning at 9:30 A.M.

### COMMISSIONERS’ REPORTS

**Comm. Hodge** reminded everyone to exercise their right to vote today.

**Comm. Brooks** reminded everyone of the Countywide Veteran’s Day Parade will take place in Yankeetown on Saturday, beginning at 10:00 A.M. at the Yankeetown School and end at the Inglis Community Center.

**Comm. Mills** commended the Supervisor of Elections office for their hard work during this election time and encouraged everyone to vote.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 10:49 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, Desiree Mills