



Levy County Board of County Commissioners  
Procurement Department  
310 School Street  
P.O. Box 310  
Bronson, FL 32621  
Phone: 352-486-5218, Ext. 2

**NEW/CURRENT VENDOR INFORMATION SHEET**

PLEASE TYPE OR PRINT CLEARLY

Date Submitted: \_\_\_\_\_

Full Legal or Parent Company Name: \_\_\_\_\_

Additional Company Name or "Doing Business As": \_\_\_\_\_

Physical Address of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

County: \_\_\_\_\_

Tax I.D. Number: \_\_\_\_\_ Or SSN: \_\_\_\_\_

**Contact Information**

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you or any other officer, owner, member, etc. currently employed by Levy County?  Yes  No

If yes, please provide the following information:

Full Name: \_\_\_\_\_ County Department/Position: \_\_\_\_\_

Signature of Business Owner: \_\_\_\_\_

Print Name of Business Owner: \_\_\_\_\_

**Products/Services Provided**

Please indicate all products, materials, and/or services that your company can legally provide (i.e. electrician services, plumbing supplies, mowing services, small engine parts, engine repairs, etc.)

**PRODUCTS/PARTS/MATERIALS**

**SERVICES**

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All vendors are required to be properly licensed with a current active licenses in Levy County and/or with the State of Florida, as required by law.

Current Licenses Attached:  Yes  No

W9 Attached:  Yes  No

Licenses may be faxed to (352) 486-5167 or emailed to Ali Tretheway at [Tretheway-ali@levycounty.org](mailto:Tretheway-ali@levycounty.org).

No guarantee is expressed or implied that any commodities/services will be purchased as a result of the submittal of this registration.