



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator
3. **Meeting Date:** Tuesday, March 16, 2021

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' approval to waive the bid process and except the iWorQ proposal submitted by iWorQ Systems Inc.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

The Levy County Development Department is currently using an outdated system. The one-time set-up fee for this program is \$27,000. The annual subscription fee will be \$16,000. The County Attorney will need to review the agreement for the iWorQ System. The Development Department also received another quote in the amount of \$187,360 from Central Square the annual subscription fee for this software would be \$24,000.

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A