



Levy County Board of County Commissioners Agenda Item Summary Form

- 1. Name: Jacqueline Martin
2. Organization/Title/Telephone: Human Resource Manager
3. Meeting Date: Tuesday, March 19, 2024
4. Requested Motion/Action: Presentation of milestone service awards for completion of five continuous years of service and at the end of every additional five years of service for the quarter ending March 31, 2024.

5. Yes [ ] No [ ] N/A [x]

6. Time Requested: Click or tap to enter a date. (Request will be granted if Possible) allotted time not more than 15 minutes

7. Is this Item Budgeted (If Applicable): Yes [ ] No [ ] N/A [x]

- 8. If no, State Action Required:
a. Budget Action:
b. Financial Impact Summary Statement:
c. Detailed Analysis Attached
d. Budget Officer Approval:

If approved enter date: Click or tap to enter a date.

9. Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)

Employees scheduled to receive awards:

Table with 2 columns: Department and Name/Duration. Rows include Construction/Maintenance (Benjamin Mathews, 10 years), Landfill (William Couey, 20 years; Travis Newsome, 25 years), Mosquito Control/Parks (Mathew Weldon, 30 years), Public Safety (Kenneth Maddox, 15 years), Road & Bridge (Thomas Daniels, 30 years; Marty Griffin, 10 years), Soils and Water Conservation Dist (Tara Davis, 10 years).

10. Recommended Approval

- a. Department Director: Yes [ ] No [ ] N/A [ ]
b. County Attorney: Yes [ ] No [ ] N/A [ ]
c. County Coordinator: Yes [ ] No [ ] N/A [ ]
d. Other: Yes [ ] No [ ] N/A [ ]