

Menadier Engineering, LLC PO Box 636 Alachua, Fl 32616

386-347-5133 www.menadier.com

February 26, 2024

Ms. Ali Tretheway Levy County Procurement Department 310 School Street Bronson, Fl 32621

RE: Bird Creek Boat Ramp Improvements Phase II Proposal for Professional Services

Dear Ms. Tretheway,

Menadier Engineering is pleased to provide you with this proposal for Professional Engineering Services for the above referenced project.

The services will include construction administration and oversight during the bidding and construction phase along with resident construction engineering & inspection (CEI) throughout the project.

A detailed scope of work labeled as **Attachment A**, is included and details our scope of services with associated fees.

Menadier Engineering proposes to provide the services described in Attachment A for a total lump sum amount of **\$66,380.00**.

If you have any questions please contact our office.

Sincerely,

MENADIER ENGINEERING

William A. Menadier, P.E.

Principal Engineer

Attachment AScope of Work/Agreement

February 26, 2024			
This agreement is entered into Levy County Board of County (Engineering, LLC (ME, LLC), a I	Commissioners,	known hereinafter	2024, between and Menadier

PROJECT UNDERSTANDING

This agreement defines the terms under which ME, LLC shall provide professional services to CLIENT for construction administration and oversight during the bidding and construction phase along with resident construction engineering & inspection (CEI) for the Bird Creek Boat Ramp Improvements Phase II project. The scope of the project consists of constructing two (2) covered pavilions with connecting boardwalks.

All deliverables and tasks will be provided in accordance with FWC Agreement No. 22154

<u>Task 1 – CONSTRUCTION ADMIN & CEI SERVICES</u> Lump Sum \$66,380.00

- Provide construction administration and bid documents to Levy County for bid solicitation;
- Review all bid submittals and provide Levy County with an award recommendation based on the lowest responsive and responsible bidder;
- Review and approve material specification and shop drawings;
- Provide monthly inspection reports including photographs and other documentation, as required;
- Review and certify contractor's pay requests;
- Attend meetings as required with the contractor, County staff, and other interested parties;
- Provide grant administration services; and
- Provide project close-out documentation as required by the funding and permitting agencies.

TOTAL PROPOSED FEE:

LUMP SUM \$66,380.00



We sincerely appreciate you giving ME, LLC the opportunity to be of service to you. Any items not specifically addressed above that are necessary for the completion of this project can be added to the scope of this proposal, in writing, for additional fees.

If you have any questions or need additional information, please contact Bill Menadier, PE at $(386)\ 347-5133$

MENADIER ENGINEERING, LLC

Address for correspondence: PO Box 636

Alachua, FL 32616
Will. M.
By:
Name and Title: William A. Menadier, P.E. Principal Engineer
Date: <u>2-26-24</u>
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
Address for correspondence:
Address for correspondence: 310 School Street
Address for correspondence: 310 School Street Bronson, Fl 32621

