PROPOSED NEW WEBSITE

MARCH 19, 2024

PRESENTED BY:

ALICIA TRETHEWAY, PROCUREMENT COORDINATOR / ADA COORDINATOR

MARY-ELLEN HARPER, LEVY COUNTY PUBLIC INFORMATION OFFICER
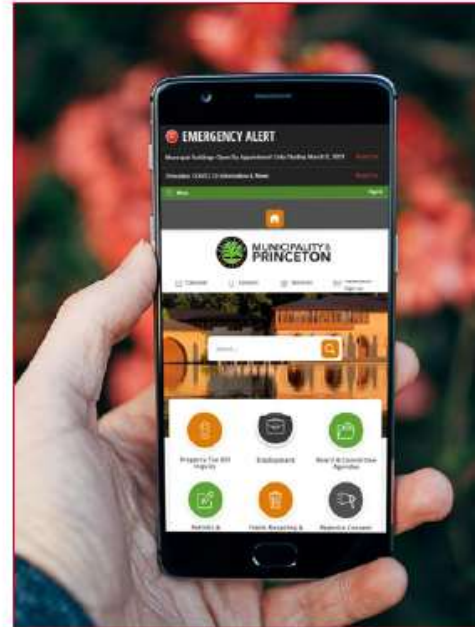
PROPOSED VENDOR: CIVICPLUS

The CivicPlus Website will be part of a "System" for the BoCC

- Municode

- Municode Meetings

- Archiving system (formally Archive Social) for all Social Media Sites and the Current Website

- Coming Soon: Electronic Public Records Request System

Modules & Widgets

RESIDENT ENGAGEMENT

CivicEngage offers many effective and easy-to-use resident engagement features. These tools easily integrate with the other key features.

Notices and Alerts – Post emergency or important information on your website and notify residents through email and SMS, via Alert Center.

Blog – Post opinions/information about various community topics and allow resident comments and subscriptions.

Calendar – Create multiple calendars and events to inform residents of upcoming activities that are viewable by list, week, or month.

Submit Requests and Report Issues – Allow residents to report a problem and provide follow-up communication with the point of contact (includes five user licenses & 10 request types) via Citizen Request Tracker (CRT).

Form Center – Create custom, online forms via simple drag-and-drop functionality. Track form submissions within the CMS and route email notifications to the appropriate individual(s).

Get Community Input – Post initiatives and project ideas to receive feedback and interact with your residents via Community Voice.

News – Post news items and keep your residents up to date on important information via News Flash.

Opinion Poll – Poll your residents on important topics by showing the Opinion Poll widget on relevant pages, to grab resident attention and quickly capture their responses to your polls. Polling helps with gathering and evaluating resident feedback, increasing resident engagement, and understanding your community.

Notifications – Allow your residents to subscribe to receive text and email notifications on topics that are important to them via Notify Me® (includes up to 500 SMS users).

Pop-up Modal – Use a pop-up modal to call attention to important information and notices, sitewide or on specific pages.

PROJECT TIMELINE

PHASE 1: INITIATE	2-4 Weeks	• Project Kickoff Meeting • Planning & Scheduling
PHASE 2: ANALYZE	4-6 Weeks	• Customer Deliverable Submission • Consulting Engagement (if purchased) • Design Discovery Meeting • Content Process Meeting
PHASE 3: DESIGN & CONFIGURE	6-10 Weeks	• Design Concept Development • Design Concept Meeting • Content Development • Agendas & Minutes Migration • Website Completion
PHASE 4: OPTIMIZE	1-2 Weeks	• Website Finalization
PHASE 5: EDUCATE	1-2 Weeks	• Training Engagement
PHASE 6: LAUNCH	2-4 Weeks	• Launch Confirmation Meeting • Website Launch

COST PROPOSAL

GSA Statement of Work for Levy County, FL
GSA Contract GS-35F-0124U

GSA CivicPlus Statement of Work

Labor Category	GSA Hourly Rate with IFF	Hours	Total Cost
Website Consultant	$149.01	0	$0.00
Project Manager	$135.86	24	$3,260.64
Network Consultant	$135.86	0	$0.00
Wireless Network Technician	$135.86	0	$0.00
Programmer	$131.48	26	$3,418.48
Graphic Designer	$109.57	46	$5,040.22
Writer	$109.57	0	$0.00
Server and Network Technician	$109.57	42	$4,601.94
Trainer	$109.57	12	$1,314.84
PC Technician	$89.41	0	$0.00
Content Developer	$80.64	126	$10,160.64
		Subtotal	$27,796.76
		.00Discount	($3,312.76)
		Total Fees Year 1	$ 24,484.00

Project Implementation and Deployment
- CivicEngage Central First Year Annual Hosting and Security
- SSL Management – CP provided 1 per domain
- DNS and Domain Setup and Hosting https://www.levycounty.org
- Premium Implementaton
- 250x Pages Content Development
- 4x 3 Hour Blocks Virtual Training, up to 12 attendees
- 1x Agendas & Minutes Migration – 100 Meeting – PDF
- AudioEye Managed

$24,484.00

Total Initial Term Fees	**$24,484.00**
Renewal Term Annual Services	$9,958.20

QUESTIONS?