



WILTON SIMPSON  
COMMISSIONER

Division of Administration

## CONTRACT AMENDMENT

Please Respond To: Rachel Matthews  
Division of Agricultural  
Environmental Services,  
3125 Conner Boulevard, Suite E,  
Tallahassee, Florida 32399-1650

Matt Weldon  
Levy County BOCC  
620 North Hathaway Ave.  
Bronson, FL 32621

**RE: Amendment of Contract # 30618 dated 12/19/23.**

This letter, upon execution by both parties and attachment to the original contract shall serve to amend said contract. The contract shall be amended as follows:

Amendment 1 for contract number 30618 with Levy County Mosquito Control is to authorize an update of the terms and conditions to align with Chapter 5E-13, Florida Administrative Code changes made effective November 2023. This change requires the vendor utilize new reporting forms and adhere to new deliverable deadlines.

The change of Article 2.3 to update the reporting forms and deliverable deadlines are at the request of the Department. Supporting documentation has been uploaded in AIMS.

Please amend article 2.3 to read as follows:

Deliverables. The RECIPIENT must provide the following quantifiable, measurable and verifiable units of deliverables which must be received and accepted in writing by the contract manager before payment. These deliverables are directly related to the Scope of Work specifying minimum levels of service to be performed and criteria for evaluating the successful completion of each deliverable.

The RECIPIENT agrees to provide mosquito management/control services as specified in the above scope of work. The RECIPIENT must meet the below minimum levels of services:

- A. Submit a monthly financial report and supporting documentation to the DEPARTMENT on the form "Mosquito Control Monthly Report - State Funds" for State funds (FDACS-13650, Rev. 09/23) no later than thirty days after the end of each month.
- B. Submit a monthly financial report and supporting documentation to the DEPARTMENT on the form "Mosquito Control Monthly Report - Local Funds" for Local Funds (FDACS-13663, Rev. 09/23) no later than thirty days after the end of each month.
- C. Submit a monthly pesticide activity report to the DEPARTMENT on the form "Mosquito Control Monthly Pesticide Activity Report" (FDACS-13652, Rev. 02/23) no later than thirty days after the end of each month.



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D. Submit a copy to the DEPARTMENT of each financial reporting package containing Non-state entities' financial statements, Schedule of State Financial Assistance, auditor's reports, management letter, auditee's written responses or corrective action plan, correspondence on follow-up of prior years' corrective actions taken, and such other information determined by the Auditor General of the State of Florida to be necessary.

E. Execution of this contract shall serve as RECIPIENT'S acknowledgment that it is subject to Section 215.97, Florida Statutes.

**NO OTHER PROVISIONS OF THIS CONTRACT ARE AMENDED OR OTHERWISE ALTERED BY THIS AMENDMENT.**

*Joey B. Hicks*

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Joey B. Hicks  
Director of Administration  
Department of Agriculture  
and Consumer Services

3/5/2024

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(Date)

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(Signature)

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(Title)

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(Company)

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