

LEVY COUNTY PLANNING COMMISSION  
MEETING MINUTES  
Levy County Planning Commission  
320 Mongo Street  
Bronson, FL 32621

Monday, August 25, 2025  
Regular Meeting  
5:45 P.M.

**I. CALL TO ORDER**

**Members Present:**

Thomas Harper

Kelly Bishop

Parks Wilson

Tim Haines

Jacob Piazza

**Staff Present:**

Tara Howell- Planning & Zoning Director

Nicolle Shalley – County Attorney

Wendy Feagle - Administrative Assistant II

**II. ROLL CALL – Administrative Assistant, Wendy Feagle**

**Five (5) Commissioners Present: Harper, Bishop, Piazza, Haines, Wilson**

**One (1) Commissioner Absent: Holmes**

**III. APPROVAL OF MINUTES**

**June 2, 2025 – Minutes Approved**

*Recommend Approval*    ✓    *Recommend Denial*    □

1<sup>st</sup> Motion to Approve, Kelly Bishop

2<sup>nd</sup> Motion to Approve, Tim Haines

Motion carries 5-0

**IV. New Business**

2. Requesting the Levy County Planning Commission to hear Petition No. SSA 25-02 for recommendation to the Board of County Commissioners. **Petition No. SSA 25-02** Kenneth Metcalf, agent for Air 22 LLC. owner, petitioning the Planning Commission for a Small-Scale Land Use amendment from Low Density Residential to Commercial for parcel 051500010A containing approximately 21.25 acres. The subject parcel is located in Section 09 Township 13 Range 19 of Levy County, Florida.

*Recommend Approval*    □    *Recommend Denial*    ✓

1<sup>st</sup> Motion to Approve, Jacob Piazza

2<sup>nd</sup> Motion to Approve, Kelly Bishop

Motion denied 2-3

Motion to deny **Petition No. SSA 25-02**

1<sup>st</sup> Motion to Approve, Haines

2<sup>nd</sup> Motion to Approve, Harper

Motion approved 3-2

**3. QUASI-JUDICIAL** - Requesting the Levy County Planning Commission to hear Petition No. CZ 25-03 for recommendation to the Board of County Commissioners. **Petition No. CZ 25-03** Kenneth Metcalf, agent for Air 22 LLC. owner, petitioning the Planning Commission for an Official Zoning Atlas (map) amendment from R-1 to C-3 for parcel 051500010A containing approximately 21.25 acres. The subject parcel is located in Section 09 Township 13 Range 19 of Levy County, Florida.

Removed did not move forward.

*Recommend Approval*   ☐   *Recommend Denial*   ☐

REVISION TO PLANNING COMMISSION RULES OF PROCEDURE: In March 2025, the Planning Commission discussed revising its Rules of Procedure such that each year the then current Vice Chair would become the Chair and a new Vice Chair would be selected. The County Attorney prepared draft Rules with that revision to Rule 5, and at its meeting on June 2, 2025, the Planning Commission requested the draft Rules be placed on the July agenda for consideration.

## **V. GENERAL PUBLIC COMMENT – Each Patron given 4 minutes to speak**

**1. Jill Westbrook**

**2. Diane Garte**

## **VI. UPDATES**

### **ADJOURN**

1<sup>st</sup> Motion to Adjourn- Tim Haines

2<sup>nd</sup> Motion to Adjourn- Kelly Bishop

Motion Carried 5-0

### **Meeting Ended 8:26 PM**

Should any agency or person decide to appeal any decision made by the Board with respect to any matter considered at this meeting, such agency or person will need a record of the proceedings, and for such purpose, may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, person needing a special accommodation or an interpreter to participate in the proceeding should contact the County Clerk's Office at (352) 486-5266, or the Office of the Board of County Commissioners at (352) 486-5217, at least two (2) days prior to the date of the meeting. Hearing-impaired persons can access the foregoing telephone number by contacting the Florida Relay Service at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD).