



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, August 25, 2026
4. **Requested Action:**
Approve a noncompetitive procurement for the Courthouse Security Camera Project not to exceed \$80,384.80.
5. **Cost & Funding Source:**
Cost: \$80,384.80 to include: Cameras (\$36,381.90), Video Management and Recording System (\$16,000), Video Management Licensing (\$9,527.13), and Installation by Setel (\$18,476.67).

Funding Source: Innovative Court Fund.
6. **Justification of Request:**

Justification for Noncompetitive Procurement

The Levy County Courthouse is a critical public safety facility that houses the judiciary, constitutional officers, county employees, law enforcement personnel, and members of the public. The Security Camera System consists of an integrated network of video surveillance, recording equipment, software, and related infrastructure that must operate as a single coordinated system.

Pursuant to **Section 2-204(b)** of the Levy County Code of Ordinances, the County Manager recommends that the Board declare this procurement noncompetitive based upon the following advantages:

1. **Unique Vendor Qualifications.** The selected installation vendor, Setel, is based in Macclenny, Florida, and possesses specialized knowledge of the courthouse's existing security architecture, including camera placement, access control programming, network configuration, and operational requirements. Utilizing a vendor already familiar with the existing infrastructure will reduce implementation risks and facilitate a more efficient deployment.
2. **Protection of Critical Security Infrastructure.** Courthouse security systems protect judges, court personnel, law enforcement officers, county employees, elected officials, jurors, litigants, and the public. Limiting the dissemination of sensitive security system designs, configurations, and operational details to a single qualified contractor enhances the security of the facility and reduces unnecessary exposure of critical infrastructure information.

Based upon these factors, the County Manager finds that declaring this procurement noncompetitive provides substantial advantages to the County and is in the County's best interest, as authorized by **Section 2-204(b)** of the Levy County Code of Ordinances.

The procurement is not funded in whole or in part with federal funds, and the Court Technology Department concurs with this recommendation. Accordingly, Board approval of the noncompetitive procurement is requested.