

REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS

July 21, 2026

The regular meeting of the Board of County Commissioners was held on July 21, 2026 at 9:00 A.M. in the BoCC meeting room at the Levy County Government Center.

CALL TO ORDER: Chairman Tim Hodge called the meeting to order at 9:00 A.M.

INVOCATION: Given by Comm. Hiers

PLEDGE OF ALLEGIANCE: Led by Comm. Mills

ROLL CALL:

COMMISSIONERS PRESENT:

- District 1: Vice Chairman Charlie Kennedy
- District 2: Comm. Rock Meeks
- District 3: Comm. Desiree Mills
- District 4: Chairman Tim Hodge
- District 5: Comm. Johnny Hiers

ALSO PRESENT:

- County Manager, Mary-Ellen Harper
- County Attorney-Gray Robinson

APPROVAL OF AGENDA:

- **Amendments:** Add item 3(A)
- **Action Taken:**
 - Motion Comm. Mills motion to approve
 - Second Comm. Kennedy
- **Vote Outcome** 5-0 motion passes

RECOGNIZE ELECTED OFFICIALS: None

PUBLIC COMMENTS:

Diane Garte (Morriston) - Economic committee board should have 1 citizen member.

BUSINESS OR INFORMATIONAL ITEMS:

1. Approval of the Deferred Payment Loan Agreement and Promissory Note in the amount of \$30,000.00 under the SHIP Housing Strategy of Purchase Assistance for Tyler and Mackenzie Hill to provide assistance with eligible closing costs and/or down payment costs, as authorized by the approved Levy County Local Housing Assistance Plan (LHAP) 2025-2028. *(Audio 05:18)*

- **Presenter:** LEVY COUNTY COMMUNITY SERVICES- Katie Holder, Coordinator
 - **Discussion:**
 - **Action Taken:**
 - Motion Comm. Hiers motion to approve
 - Second Comm. Meeks
 - **Vote Outcome** 5-0 motion passes
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2. Approve RESOLUTION NO. 2026 – 28: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, ADOPTING A SCHEDULE OF FEES FOR SERVICES PROVIDED BY THE LEVY COUNTY HEALTH DEPARTMENT; PROVIDING FOR REPEAL OF RESOLUTION 2012-60 AND OTHER FEE SCHEDULES; PROVIDING AN EFFECTIVE DATE. *(Audio 06:33)*

- **Presenter:** LEVY COUNTY MANAGER – Mary-Ellen Harper, County Manager
 - **Discussion:**
 - **Action Taken:**
 - Motion Comm. Kennedy motion to approve
 - Second Comm. Mills
 - **Vote Outcome** 5-0 motion passes
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3(a). Approve letter of engagement letter with Gray Robinson for special services. This will allow Gray Robinson to finish out any projects already started past the contract expiration date of July 31, 2026. This would also allow for an hourly rate for any additional services needed from Grey Robinson. *(Audio 07:56)*

- **Presenter:** LEVY COUNTY MANAGER – Mary-Ellen Harper, County Manager
- **Discussion:** Current projects should be finished up within the next 3-4 months.
- **Action Taken:**
 - Motion Comm. Mills motion to approve
 - Second Comm. Kennedy

- **Vote Outcome** 5-0 motion passes

3. To consider proposals and applications to serve as the County Attorney. Received proposals from William Richard and Constangy Brooks Smith & Prosphate. *(Audio 09:43)*

- **Presenter:** LEVY COUNTY MANAGER – Mary-Ellen Harper, County Manager
- **Discussion:** Board accepted proposal from Constangy Brooks Smith & Prosphate Firm
- **Public Comments:**

David Sharpe (Chiefland) – Access to attorney, Gate keeping

Diane Garte (Morriston) – Employee attorney would be better choice

Linda Cooper (Williston) – Firm is better choice, County is growing

Stacy Peters (Williston) – Budget is the main concern

Matt Lemery (Chiefland) – Most Departments do not use attorney. Policies need to be in place for departments needing to use attorney.
- **Action Taken:**
 - Motion Comm. Kennedy motion to approve
 - Second Comm. Hiers
- **Vote Outcome** 5-0 motion passes

4. ORDINANCE NO. TA 26-04: A request by Levy County for a Text Amendment to the Land Development Code to SEC. 50-382 Off-Street parking and loading spaces modification of the number of parking spaces required and parking schedule. Also an amendment to SEC. 50-706 Accessory dwelling unit (ADU) with a no sqft requirements and be detached from the principal dwelling. Also an amendment to SEC. 50-601 Types of lot splits to include Boundary Line Adjustment. *(Audio 1:15)*

- **Presenter:** LEVY COUNTY DEVELOPMENT – Bernard “Bo” Cox, Building Official
- **Discussion:** Second reading
- **Public Comment:**

Diane Garet (Morriston) – Title of ordinance refers to type of lot splits and should be titled differently.
- **Action Taken:**
 - Motion Comm. Mills motion to approve
 - Second Comm. Meeks
- **Vote Outcome** 5-0 motion passes

5. General discussion for Ordinance Number 2004-05, AN ORDINANCE OF LEVY COUNTY, FL, PROVIDING THAT THE LEVY COUNTY CODE BE AMENDED BY AMENDING SECTION 74-1 OF SUCH CODE; PROVIDING FOR ADDITIONAL PROVISIONS GOVERNING CONSTRUCTION, MONITORING AND MAINTENANCE OF SEWAGE SYSTEMS PROVIDING FOR EXHIBITS; PROVIDING A REPEALING CLAUSE AND PROVIDING AN EFFECTIVE DATE. To review and

discuss potential regulations governing the installation and use of on-site sewage treatment and disposal systems within the county's coastal zones. (Audio 1:30)

- **Presenter:** LEVY COUNTY DEVELOPMENT – Bernard “Bo” Cox, Building Official
- **Discussion:** Board wants to stay with state rules and standards. Consensus was made to bring this item back for board review.

6. PUBLIC HEARING: APPROVE A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FISCAL YEAR 2025–2026 BUDGET IN THE AMOUNT OF \$105,806 TO RECOGNIZE STATE GRANT REVENUES FOR EMERGENCY MANAGEMENT ACTIVITIES; REDUCE RESERVE FOR CASH IN THE BUILDING INSPECTIONS & SAFETY FUND AND APPROPRIATE FUNDING FOR FACILITY REHABILITATION, INFRASTRUCTURE IMPROVEMENTS, AND BUILDING SYSTEM UPGRADES; PROVIDING CERTAIN FINDINGS; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE. *(Audio 1:44)*

- **Presenter:** LEVY COUNTY MANAGER – Mary-Ellen Harper, County Manager
- **Discussion:** Reduce Building Fund Reserves for Cash in the amount of \$900,000

- **Public Comment:**

Terry Witt (Bronson) – Asked for more details

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| • Action Taken: | |
| • Motion | Comm. Meeks motion to approve |
| • Second | Comm. Mills |
| • Vote Outcome | 5-0 motion passes |

7. Receive a presentation from Florida Sheriff's Employee Benefits Trust regarding RFP_2026_02 Levy County Employee Health Insurance. (Audio 1:48)

- **Presenter:** LEVY COUNTY HUMAN RESOURCES - Jacqueline Martin, Director
- **Florida Sheriff's Employee Benefits Trust-** Becky Miller

8. Receive a presentation from Public Risk Management of Florida (PRM) regarding RFP_2026_02 Levy County Employee Health Insurance (*Audio 1:57*)

- **Presenter:** LEVY COUNTY HUMAN RESOURCES - Jacqueline Martin, Director
- **Public Risk Management of Florida-** Bridgid Gash, Paul Hebert

9. Award RFP_2026_02 Levy County Employee Health Insurance Presentation to Public Risk Management of Florida (PRM). *(Audio 2:14)*

- **Presenter:** LEVY COUNTY HUMAN RESOURCES - Jacqueline Martin, Director
- **Discussion:**

12. Request for Approval of Expenditures in the amount of \$ 1,299,246.79. (Audio 2:18)

PAYMENT NUMBER	158362-158448/951-1004
FUND	AMOUNT
GENERAL REVENUE	623,188.18
ROAD	95,070.06
SHIP	30,000.00
MOSQUITO CONTROL	266.01
TRANSPORTATION	13,174.22
COURT FACILITIES	1,137.58
MISC GRANTS	120,143.27
EMS	70,212.00
FIRE	111,141.36
TOURIST DEVELOPMENT	7,014.90
UTILITIES	4,277.40
BLDG INSPECT & SAFETY	8,493.55
RESTORE ACT	59,479.62
CAPITAL PROJECTS	30,715.62
LANDFILL	124,933.02
TOTAL	\$ 1,299,246.79

- **Presenter:** Chairman Tim Hodge
- **Action Taken:**
 - Motion Comm. Mills motion to approve
 - Second Comm. Meeks
- **Vote Outcome** 5-0 motion passes

COMMISSIONERS’ REPORTS (Audio 2:19)

Commissioner C. Kennedy-None

Commissioner R. Meeks-None

Commissioner D. Mills- Newly paved roads have been messed up by people driving 4-wheelers down them. How to cut down on all the road side garbage. Gilchrist does not require building permit on anything under 800 sq ft.

Commissioner T. Hodge- None

Commissioner J. Hiers- Ne 150th Williston and 241 hoping to get grant money to help fix road. Lots of wrecks on this road.

BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION THE MEETING WAS ADJOURNED AT 11:36 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS

LEVY COUNTY, FL

Clerk of Court, Matt Brooks

Chairman, Tim Hodge

Minutes Submitted by: Matt Brooks, Clerk of Court & Comptroller
Date Submitted: 07/21/2026