



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Jacqueline Martin
2. **Organization/Title/Telephone:** Human Resource Manager  
352-486-5219, ext.3
3. **Meeting Date:** Tuesday, August 3, 2021
4. **Requested Motion/Action:**  
Present proposed amendment to Levy County BOCC Policy and Procedure #305 PAY PROCEDURES to clarify certain pay increase practices
5. **Agenda Presentation:** Yes  No  N/A
6. **Time Requested:** Click or tap to enter a date.  
(Request will be granted if Possible) allotted time not more than 15 minutes
7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A
8. **If no, State Action Required:**
  - a. **Budget Action:**
  - b. **Financial Impact Summary Statement:**
  - c. **Detailed Analysis Attached**
  - d. **Budget Officer Approval:**

**If approved enter date:** Click or tap to enter a date.
9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Addition of proposed language to existing policy:

The Board's established procedure is to give Department Head's, other salaries employees and positions not listed under LIUNA contract in PERC documents the same wage increase negotiated for LIUNA covered employees. (Exception would be IAFF covered employees)
10. **Recommended Approval**
  - a. **Department Director:** Yes  No  N/A
  - b. **County Attorney:** Yes  No  N/A
  - c. **County Coordinator:** Yes  No  N/A
  - d. **Other:** Yes  No  N/A