



Levy County Board of County Commissioners

310 School Street, Suite 112, Bronson, Florida, 32621

Phone: 352.486.5218

Email: LevyBoCC@LevyCounty.org

Website: www.LevyCounty.org

To: The Board of County Commissioners
From: Mary-Ellen Harper, County Manager
Date: September 16, 2025
Subject: Declaration of Surplus Real Property: Former Building Department Building

The Levy County Development Department relocated to the Government Center Complex on August 18, 2025. The building previously occupied by the Development Department, located at 622 E Hathaway Avenue in Bronson, is now vacant. The description of the property from the Property Appraiser is as follows:

Summary

Parcel ID	0646000100
Location Address	622 E HATHAWAY AVE
Neighborhood	1400 (1400)
Legal Description*	17-12-17 BRONSON EAST 140 FT OF TRACT IN SE1/4 OF NW1/4 SEC 17-12-17 OR BOOK 671 PAGE 800 <small>*The legal description shown here may be condensed, a full legal description should be obtained from a recorded deed for legal purposes.</small>
Property Use Code	COUNTY (8600)
Subdivision	BRONSON
Sec/Twp/Rng	17-12-17
Tax District	BRONSON SW (District BRSW)
Millage Rate	19.334
Acreage	0.290
Homestead	N
Ag Classification	No



Commissioners

Charlie Kennedy, District 1
Rock Meeks, District 2
Desiree Mills, Chair, District 3
Tim Hodge, Vice Chair, District 4
Johnny Hiers, District 5



Section. 2-303 of the Code of Ordinances of Levy County, Florida requires:

- (a) Presentation of request. A request to surplus real property owned by the county must be presented as an agenda item, by county staff or by a county commissioner, at a regular or special meeting of the board so the public has reasonable notice of the request by reviewing the written agenda.
- (b) Adoption of resolution. After hearing the request, if the board desires to declare the real property as surplus, the board shall direct the county attorney to prepare a resolution for that purpose. The resolution shall be submitted as an agenda item on a future regular or special meeting of the board so the public has reasonable notice of the intent to surplus and dispose of the property by reviewing the written agenda. If the disposition of the surplus property will be non-competitive to serve a particular public purpose, the resolution shall include the additional requirements set forth in section 2-304 below. If the disposition will be by competitive process (refer to section 2-305), the resolution shall include the location and a legal description of the surplus real property and specific terms or conditions, if any, that the board will require in connection with the disposition.

If the board desires to declare 622 E Hathaway Avenue as surplus, the board shall direct the staff to prepare a resolution for that purpose.