



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, September 16, 2025
4. **Requested Action:**

Requesting the Levy County Board of County Commissioners to adopt RESOLUTION NUMBER 2025-60: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, DECLARING CERTAIN REAL PROPERTY AS SURPLUS AND AUTHORIZING NON-COMPETITIVE DISPOSITION OF THAT SURPLUS PROPERTY IN ACCORDANCE WITH THE LEVY COUNTY REAL PROPERTY POLICY; PROVIDING DIRECTIONS TO COUNTY STAFF; AND PROVIDING AN EFFECTIVE DATE.

5. **Cost & Funding Source:**

There is no cost associated with this item.

6. **Justification of Request:**

Since 2010, the Board of County Commissioners (BoCC) has leased office space at 102 N. Main Street, Chiefland from a private property owner for the Florida Guardian ad Litem Office, 8th Judicial Circuit that serves Levy and Gilchrist Counties. That Lease expires on September 30, 2025. The BoCC has located alternative office space within the County-owned County Courthouse Annex and that office space has been determined suitable by the Florida Guardian ad Litem Office and has been approved by Chief Judge Davis by letter dated August 13, 2025 to the County Manager.

Rent for the office in Chiefland was \$24,029.76 for the past year. The expense was shared proportionately by Levy and Gilchrist Counties and was anticipated to increase for the upcoming year. Relocating the office into the Courthouse Annex will save both counties money. Gilchrist County will provide internet access to the office.