



**PROUDLY SERVING FAMILIES, ADVOCATING FOR CHANGE, AND MAKING A DIFFERENCE
IN THE COMMUNITY SINCE 1981.**

Caroline W. Ruff-Looney, MA, MS, CCAP
Chief Executive Officer

ADMINISTRATIVE OFFICE

411 North Main Street, Suite 210
Gainesville, Florida 32601
(352) 373-7667
Fax (352) 200-2129
Email: admin@cfcaa.org
Website: www.cfcaa.org

**ADMINISTRATION & OPERATIONS
DIVISION**

ADMINISTRATIVE SERVICES

Executive Office
Budget & Finance
Human Resources
Information Technology

FAMILY SERVICES DIVISION

CSBG Services

Service Area: Alachua, Levy, and
Marion Counties

RISE Services

Service Area: Alachua, Levy, and
Marion Counties

LIHEAP Services

Service Area: Alachua, Levy, and
Marion Counties

Weatherization Services (WAP)

Service Area: Alachua, Levy, and
Marion Counties

Aging in Place (AIP)

Service Area: Alachua, Levy, and
Marion Counties

LEVY COUNTY OFFICES

215 SW 5th Street
Chiefland, FL 32626
(352) 493-1734

50 North Main Street
Williston, FL 32696
(352) 505-2203

MARION COUNTY OFFICE

2703 NE 14th Street
Ocala, FL 34470
(352) 732-3008

September 3, 2025

Mrs. Mary-Ellen Harper
County Manager/Board of County
310 School Street
P.O. Box 310
Bronson, FL 32621

**RE: Reappointment of Levy County Public Representative to Central Florida
Community Action Agency (CFCAA), Inc., Board of Directors**

Dear Mrs. Mary-Ellen Harper:

In accordance with Community Services Block Grant (CSBG) guidelines, CFCAA is required to maintain a Board of Directors, which equitably represents the public, private and community (low-income) sectors in the counties we serve, which include Alachua, Marion and Levy Counties. **Mr. Marlon Gayle** currently serves on your behalf, as the Levy County public sector representative. He has served on our board with the highest level of professionalism and ethics.

We respectfully request that the Levy County Board of County Commissioners reappoint **Mr. Marlon Gayle** to represent Levy County on the CFCAA Board of Directors for the period **October 1, 2025, through September 30, 2026**.

Thank you for your consideration of this request, and we ask that you notify us no later than **September 16, 2025**, of your decision.

If you have any questions or desire additional information, feel free to contact me.

Sincerely,

Caroline W. Ruff-Looney
Chief Executive Officer

Central Florida Community Action Agency, Inc.