

Section 10: Political Activities

It is recognized by the corporation that each member of the Board of Directors has the right as a private citizen to be involved, both financially and personally, in the political process locally, in the State of Florida, and nationally. However, no member of the Board of Directors acting under the "color" of the official capacity or authority of Central Florida Community Action Agency, Inc. ("**CFCAA**") shall: (1) participate or become actively involved in any political campaign or in any other type of political activity, or (2) provide financial support for or make contributions to or for the benefit of any political candidate, political party, and/or political action committee, or (3) provide financial support for or make contributions in support of any other political objective.

In addition, the corporation shall not perform any act which may be construed as engaging in propaganda or otherwise attempt to influence legislation nor participate in any partisan political campaign. However, the corporation may educate elected and public officials, as well as other private and public stakeholders, regarding the operation and purpose of community action agencies in general and the specific operation and purpose of **CFCAA**.

Section 11: Powers and Responsibilities

The Board of Directors of CFCAA has the following powers and responsibilities:

- To establish financial, organizational, programmatic, and personnel policies, procedures, and guidelines.
- To approve the implementation of service delivery programs deemed feasible to meet the needs of the individuals and families served in the corporation's three-county service area.
- To approve funding applications, program budgets, and program plans for submission to funding sources.
- To approve all internal and external program monitoring reports.
- To approve the agency-wide risk assessment.
- To annually approve the agency IRS Form 990.
- To approve any revisions to the agency's mission or vision statement.

To review and approve the corporation's annual financial audit which shall be prepared in compliance with "Generally Accepted Accounting Principles (GAAP)" by an independent auditor in accordance with the provisions and guidelines specified in OMB Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200).

- To issue an annual report in October highlighting the corporation's accomplishments for the previous fiscal year covering the period October 1 through September 30.

- To determine program goals, objectives, and priorities including the establishment of provisions for evaluating programs in outcomes-based language through the use of a Results-Oriented Management and Accountability (ROMA) systems approach including observance of National Performance Indicators (NPI's) in the fulfillment of ROMA goals and objectives.
- To review and evaluate programs and services to determine compliance with the guidelines specified by funding sources.
- To establish a perpetual three-year strategic plan.
- To establish an Executive Committee and other standing and/or ad hoc committees as deemed necessary in fulfilling the mission of the corporation.
- To authorize the officers of the Board of Directors and/or its agents to enter into and execute contracts and/or other legal documents/instruments in the name of CFCAA.
- To establish, limit, and/or revoke the authority of the officers of the Board of Directors and its standing and/or ad hoc committees.
- To issue checks, money orders, drafts, notes, and/or other evidence of indebtedness in the name of CFCAA.
- To investigate the character of individual members of the Board of Directors when questionable conduct of said members may tend to injure the name of CFCAA, disturb its well-being, or hinder the work of the corporation.
- To censure or reprimand any member of the Board of Directors for good cause as determined and reported at a regularly-scheduled or specially-called meeting of the Board of Directors.
- To dismiss any member of the Board of Directors for good cause by obtaining a two-thirds majority vote of the members in attendance at a regularly-scheduled or specially-called meeting of the Board of Directors at which a quorum is obtained.
- To hire, discipline, and terminate the Chief Executive Officer.
- To delegate operational authority to the Chief Executive Officer to manage and direct the day-to-day operations of the corporation in executing policy established by the Board of Directors.
- To hold the Chief Executive Officer accountable for reporting strategic plan progress in a written report on a quarterly basis at monthly meetings of the Board of Directors.
- To authorize the Chief Executive Officer to enter into and execute contracts and/or other legal documents in the name of CFCAA.
- To evaluate the Chief Executive Officer on an *annual basis* and at such other times when deemed necessary.
- To exercise other powers and responsibilities necessary to fulfill the corporation's mission which are not delineated in this section, or specifically delineated or restricted elsewhere in these bylaws, or restricted by procedures and guidelines prescribed by the corporation's funding sources or other governmental oversight entities.