



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Nicolle Shalley
2. **Organization/Title/Telephone:** County Attorney/352-486-3389
3. **Meeting Date:** Tuesday, September 17, 2024

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners approve the Lease Extension from October 1, 2024 – September 30, 2025 for office space located at 102 N. Main Street, Chiefland, Florida, for the Guardian ad Litem Program that serves Levy and Gilchrist Counties.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** 2 minutes
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:** EnterTextHere
b. **Financial Impact Summary Statement:** EnterTextHere
c. **Detailed Analysis Attached** EnterTextHere
d. **Budget Officer Approval:** EnterTextHere

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Since 2010, the County has leased office space at 102 N. Main Street, Chiefland, Florida for the Guardian ad Litem Program that serves Levy and Gilchrist Counties. It is noted that this is the final one year extension allowed under the Lease and, as such, either a new lease will need to be negotiated or alternative office space located prior to the next fiscal year.

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
b. **County Attorney:** Yes No N/A
c. **County Manager:** Yes No N/A
d. **Other:** Yes No N/A



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