



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Nicolle Shalley  
2. **Organization/Title/Telephone:** County Attorney/352-486-3389  
3. **Meeting Date:** Tuesday, September 17, 2024

4. **Requested Motion/Action:**  
Requesting the Levy County Board of County Commissioners approve the Severance Agreement and General Release between the County and Wilbur Dean

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** 5 minutes  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

- a. **Budget Action:** Will require a budget amendment to pay from Contingency Reserves
- b. **Financial Impact Summary Statement:** Approximately \$60,928 (\$51.92 hourly rate of pay multiplied by 240 hours vacation leave, 133.5 hours sick leave and 800 hours severance pay)
- c. **Detailed Analysis Attached** EnterTextHere
- d. **Budget Officer Approval:** EnterTextHere

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

The background for this item is explained in the Whereas clauses of the Severance Agreement and General Release that is attached in the back-up. This Agreement provides the necessary details for Wilbur Dean's separation from County employment, including his assistance in the transition of County leadership to the new County Manager, taking accrued vacation, severance pay and a release of claims.

10. **Recommended Approval**

- a. **Department Director:** Yes  No  N/A
- b. **County Attorney:** Yes  No  N/A
- c. **County Coordinator:** Yes  No  N/A
- d. **Other: Chair Mills** Yes  No  N/A



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