



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Landon Harrar Economic Development Manager
2. **Department:** Economic Development
3. **Meeting Date:** Tuesday, June 2, 2026

4. **Requested Action:**

Approve a Memorandum of Understanding between the Citrus Levy Marion Regional Workforce Development Board, Inc., d/b/a CareerSource Citrus Levy Marion and the Levy County Board of County Commissioners.

5. **Cost & Funding Source:**
N/A

6. **Justification of Request:**

The updated performance objectives (page 9) of the CareerSource Memorandum of Understanding must be approved by the BOCC before the July 1 renewal.

Original Performance Objectives:

- Jointly Conduct 4 Retention Calls/Visits per Quarter (4)
- Provide business referrals for workforce services (recruitment, needs assessment, work-based training, etc.) (4)
- Participate in or generate a lead for community engagement targeting talent pipeline or workforce development (ex: hiring events, workforce training, Career and Technical Education Training, Career Fairs, etc.) (4)

New Performance Objectives:

- Conduct at least one quarterly meeting with assigned CSCLM staff to discuss business needs and challenges (1)
- Provide business referrals to CareerSource for work-based training services (2)
- Participate in or generate a lead for community engagement targeting talent pipeline or workforce development (ex: hiring events, workforce training, Career and Technical Education Training, Career Fairs, etc.) (1)