

Don Clifton

From: Don Clifton
Sent: Wednesday, May 20, 2026 7:36 PM
To: 'Nikki Day'; Stephanie Marchman; Eleanor Samuels Siegel
Cc: Mary-Ellen Harper; Thomas Strom; Lisa Makar; Sharon Knowles
Subject: FW: Change Order CR330 FDOT Project
Attachments: CR 330 Change Order #1 Package.pdf

Nikki,

Here is the requested supportive information. Please let me know if you need any further information. Will add this to the agenda items.

Sincerely,

Don Clifton
Road Department Director
620 N. Hathaway Ave
Bronson, FL. 32621
Office: (352) 486-5124 Cell: (352) 221-5182
Email: clifton-don@levycounty.org



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From: Chris Hiehle <chiehle@wsbeng.com>
Sent: Tuesday, May 19, 2026 1:59 PM
To: Don Clifton <clifton-don@levycounty.org>; Thomas Strom <strom-thomas@levycounty.org>
Subject: RE: Change Order CR330 FDOT Project

Don,

1. A reconciliation of the differing amounts reflected in the backup documentation (\$74,070.96, \$104,000, and the final requested \$200,000), including an explanation of how the final amount was derived.

The sequencing of events that led to the difference in anticipated costs was as follows:

- i. The CEI endeavored to remain within the budget, utilizing the combination of EOR's 1st rendition of estimated quantities and a reduction of Sod quantities in lieu of seed and mulch. The contractor had completed 40% of the work. Resulting in the \$74,079.96 estimated cost.
 - ii. The CEI completed a CADD takeoff of the quantities and realized that the EOR's quantities were far off of the mark and adjusted the estimated quantity for completion. The increase was taking into account the utilization of the contractor's unit price for embankment. Resulting in the \$104,000 estimated cost.
 - iii. The Contractor indicated that the cost of the embankment originally bid to move in situ soils around on the project would not support the cost of importing and placing embankment. A compromise was made with the EOR to reduce the shoulders to 4 ft instead of the 6ft shoulders shown on the initial plans. The contractor proposed a price of \$20.00 /CY for the import and placement of imported embankment. The CEI and contractor negotiated a final plan quantity of 10,000 CY of import based on a 70% completion and 8,000 CY having already been placed on the project.
2. Detailed CEI and/or EOR calculations supporting the request, including-
 - Basis for the 10,000 CY quantity- The Basis for quantities includes the following chart showing original bid quantities and updated EOR Quantities. (Email included in Package)

Pay Item	Bid Cost	Original Bid	Updated Estimated Quantity
Excavation	\$ 5.90	8,725	6,153
Embankment	\$ 9.44	5,454	14,908

- Unit price calculations- An engineer's estimate was completed, and a statewide average for imported embankment was obtained. The Contractor's price came back one-third (1/3) less than the engineer's estimate. (The Backup for the unit costs are included in the attached PDF Package.)
- Any assumptions used in developing the estimate- Statewide averages were used for pricing. EOR's updated quantities. (All backup is in the attached (PDF Package)

If you have any questions or comments, please feel free to contact me.

Kindest Regards,

Chris Hiehle, P.E., CPM
Senior Project Engineer



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-
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Plant City, FL 33563
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For a list of WSB employee licenses and certifications visit [here](#).

From: Don Clifton <clifton-don@levycounty.org>
Sent: Tuesday, May 19, 2026 8:14 AM
To: Thomas Strom <strom-thomas@levycounty.org>; Chris Hiehle <chiehle@wsbeng.com>
Subject: FW: Change Order CR330 FDOT Project

EXTERNAL EMAIL

Morning Tom & Chris,

Please assist in providing the following information and supporting documentation for the proposed Change Order request associated with CR330 Project No. 138170-1-54-01:

1. A reconciliation of the differing amounts reflected in the backup documentation (\$74,070.96, \$104,000, and the final requested \$200,000), including an explanation of how the final amount was derived.
2. Detailed CEI and/or EOR calculations supporting the request, including-
 - Basis for the 10,000 CY quantity
 - Unit price calculations
 - Any assumptions used in developing the estimate
3. Documentation supporting the proposed \$20.00/CY unit price, including either-
 - Comparison/explanation relative to FDOT Item Average Unit Cost for Item 0120-2-2 (\$30.48/CY), or Contractor quotations, or other pricing support demonstrating how the \$20.00/CY rate was established.
4. Confirmation that the additional work is not being treated as an error, omission, or deficiency under Section 7.2 of the Contract, particularly in light of the State's approval of additional project funding.

I'm trying to get this to 6/2 meeting and the shut off is this Wednesday 5/20. Please let me know if you need any additional information.

Sincerely,

Don Clifton
Road Department Director
620 N. Hathaway Ave
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Office: (352) 558-7861 Cell: (352) 221-5182
Email: clifton-don@levycounty.org

From: Nikki Day <Nikki.Day@gray-robinson.com>
Sent: Tuesday, May 19, 2026 7:44 AM
To: Don Clifton <clifton-don@levycounty.org>
Cc: Mary-Ellen Harper <harper-mary-ellen@levycounty.org>; Thomas Strom <strom-thomas@levycounty.org>; Stephanie Marchman <Stephanie.Marchman@gray-robinson.com>; Sharon Knowles <knowles-sharon@levycounty.org>; Eleanor Samuels Siegel <Eleanor.Siegel@gray-robinson.com>; Lisa Makar <makar-lisa@levycounty.org>
Subject: RE: Change Order CR330 FDOT Project

Thank you, Don. I have had a chance to review.

First, because the state has approved additional funding for the project, I'm presuming the parties (including the state) do not deem this to be an error, omission, or deficiency by DRMP under section 7.2 of the Contract.

With regard to additional information, because different totals are referenced in the backup documentation (\$74,070.96, \$104,000, and the final \$200,000), a clear reconciliation and final finite-value backup (CEI/EOR calculations supporting the 10,000 CY and unit price) appears necessary. Additionally, if relying on FDOT unit cost benchmarks to support the cost analysis, a brief comparison to FDOT Item Average Unit Cost for 0120-2-2 (\$30.48/CY) to justify variance from the proposed \$20.00/CY, or alternatively, documentation of contractor quotation/negotiation supporting \$20.00/CY.

Finally, I do not believe an additional resolution is required because Resolution 2019-016 already includes authority for the Board Chair to execute "any addenda or amendments to the Agreement" for Financial Project No. 138170-1-54-01.

Please let me know if you need anything further in preparing this item for placement on the agenda.

All my best,

Nikki

Nikki Day
Shareholder
Board-Certified in City, County & Local Government Law by The Florida Bar

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From: Don Clifton <clifton-don@levycounty.org>
Sent: Friday, May 15, 2026 10:23 AM
To: Nikki Day <Nikki.Day@gray-robinson.com>; Stephanie Marchman <Stephanie.Marchman@gray-robinson.com>; Eleanor Samuels Siegel <Eleanor.Siegel@gray-robinson.com>
Cc: Mary-Ellen Harper <harper-mary-ellen@levycounty.org>; Thomas Strom <strom-thomas@levycounty.org>; Sharon Knowles <knowles-sharon@levycounty.org>; Lisa Makar <makar-lisa@levycounty.org>
Subject: Change Order CR330 FDOT Project

This message originated outside of GrayRobinson.

Morning Nikki,

In addition to the last email regarding CR330 Change order FDOT had sent additional form to be added with the agenda for signature. Attached is the email thread along with forms supplied by FDOT.

Please let me know if any further information or communications are needed.

Sincerely,

Don Clifton
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Office: (352) 486-5124 Cell: (352) 221-5182
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From: Don Clifton
Sent: Wednesday, May 13, 2026 3:24 PM
To: nikki.day@gray-robinson.com; Stephanie Marchman <Stephanie.Marchman@gray-robinson.com>; Eleanor.Siegel@gray-robinson.com
Cc: Mary-Ellen Harper <harper-mary-ellen@levycounty.org>; Thomas Strom <strom-thomas@levycounty.org>; Sharon Knowles <knowles-sharon@levycounty.org>; Lisa Makar <makar-lisa@levycounty.org>
Subject: FW: Change Order CR330 FDOT Project

Afternoon Nikki,

Please review the attached Change Order request for the CR 330 Widening and Resurfacing Project, FDOT Financial Project ID No. 438170-1-54-01, Contract No. G1703. The proposed Change Order is in the amount of \$200,000.00 for additional borrow excavation and embankment material necessary to complete the project in compliance with FDOT standards.

During construction, revised field calculations determined that additional embankment material is required to achieve the necessary roadway grades and complete the project in accordance with applicable design and construction standards.

Attached for your review is the draft Agenda Item Summary Form for the 6/2 meeting, supporting project communications, and the Change Order form requiring Levy County signature prior to submission to FDOT. Additionally, please advise whether this Change Order will require a Resolution, as FDOT was questioning (Resolution 2019-016 attached), and whether any additional documentation will be needed prior to agenda placement.

Thank you for your assistance and review.

Sincerely,

Don Clifton
Road Department Director
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Bronson, FL. 32621
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Email: clifton-don@levycounty.org



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