



Levy County Board of County Commissioners
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Levy County Quarterly Department Report

Department Information

Name of Department	Fleet Department
Name of Department Head	Jessie Robinson

Department Deliverables

Deliverable <i>(To be determined by the Department Head)</i>	Second Quarter FY <i>(January-March 2026)</i>	Third Quarter FY <i>(April-June 2026)</i>	Fourth Quarter FY <i>(July-September 2026)</i>
Fleet Management Data	Fleetio Software Updates		
Fleet Guidelines	Policies and Procedures		
Fleet Cost Analysis	Data Harvesting		
Comment: A lot of things moving and shaking for the future Fleet of our county! Safety First- For your family and mine!			

Department Highlights:

-Fleetio, Fleet Management Software Update:

The Fleet Dept. is currently in the process of upgrading our fleet management capabilities by transitioning out of Squarerigger and into Fleetio Fleet Management Software. All current vendors, parts and active vehicles/ large equipment along with the corresponding fuel usage for each unit have been imported into the Fleetio Fleet Management system. On March 1st, 2026 Levy County Transit was the first department to be converted in to Fleetio 100% for work orders and has been operating optimally.

Commissioners

Charlie Kennedy, Vice Chair, District 1
 Rock Meeks, District 2
 Desiree Mills, District 3
 Tim Hodge, Chair, District 4
 Johnny Hiers, District 5





-Policies and Procedures Update:

We are currently drafting and updating Fleet Policies and Procedures to enhance operational efficiency and to ensure consistency across departments. A few examples of policies currently being drafted include Preventative Maintenance, Fleet Safety and Operator Responsibilities.

-Fleet Cost Analysis:

We are aggregating data from various sources to calculate the average cost per department for fuel, parts, and labor. This initiative supports the Fleet department's transition to a 501 funding account and will assist departments in determining their fleet needs for next year's budget.