



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, April 7, 2026
4. **Requested Action:**
  1. Authorize the County Manager to sign an Engagement Letter with Gray Robinson to serve as County Attorney; 2. Select the level of service (50 hours per month or unlimited).
5. **Cost & Funding Source:**

County Attorney Services are funded in the County Attorney Budget. The current budget does not include adequate funding for either of the proposals provided by Gray Robinson. Once the BoCC approves a contract, the Director of Finance and Administration will prepare a Budget Amendment.
6. **Justification of Request:**

Gray Robinson currently serves as the Interim County Attorney.

The sole response to the Request for Proposals for Legal Services was Gray Robinson.