



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Jacqueline Martin
2. **Organization/Title/Telephone:** Human Resource Manager
352-486-5219 ext 3
3. **Meeting Date:** Tuesday, February 6, 2024
4. **Requested Motion/Action:**
Presentation of milestone service awards for completion of five continuous years of service and at the end of every additional year of service for the quarter ending December 31, 2023.
5. **Agenda Presentation:** Yes No N/A
6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes
7. **Is this Item Budgeted (If Applicable):** Yes No N/A
8. **If no, State Action Required:**
- a. **Budget Action:**
 - b. **Financial Impact Summary Statement:**
 - c. **Detailed Analysis Attached**
 - d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Employees schedules to receive awards:

Construction/Maintenance	Karen Waters, 5 years
Emergency Management	Leatha Keene, 25 years
Landfill	Raymond Castell, 10 years
Public Safety	Amy Jones, 20 years
Road & Bridge	Dana Stebbins, 5 years
Transit	Connie Conley, 20 years

10. Recommended Approval

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A