

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
DECEMBER 19, 2023**

The Regular Meeting of the Board of Levy County Commissioners was held on December 19, 2023 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Matt Brooks
Vice-Chair, Comm. Desiree Mills
Comm. Tim Hodge
Comm. Rock Meeks
Comm. John Meeks

Also present were: County Attorney – Nicolle Shalley
County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Mills.

EXPENDITURES

Comm. Rock Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Mills and the MOTION CARRIES.

CHECK NUMBER	150582-150590, 150593-150721	AMOUNT
FUND		
GENERAL REVENUE		1,204,902.85
ROAD		48,922.02
SHIP		60,000.00
TRANSPORTATION		10,617.07
COURT FACILITIES		4,471.24
MISC GRANTS		6,061.66
EMS		38,780.85
FIRE		13,821.99
TOURIST DEVELOPMENT		5,509.50
UTILITIES		1,712.26
BLDG INSPECT & SAFETY		4,293.15
CAPITAL PROJECTS		99,877.75
ROAD IMPRV & RESTORE		6,046.50
LANDFILL		105,465.51
TOTAL	\$	1,610,482.35

LCNR EXPENDITURES

Comm. Mills made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

CHECK NUMBER	150591
FUND	AMOUNT
GENERAL REVENUE	1,082.91
ROAD	228.62
TRANSPORTATION	8.90
MISC GRANTS	24.96
EMS	56.99
FIRE	80.98
BLDG INSPECT & SAFETY	9.99
LANDFILL	276.16
TOTAL	\$ 1,769.51

AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. Rock Meeks made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	150592
FUND	AMOUNT
GENERAL REVENUE	376.03
FIRE	376.02
TOTAL	\$ 752.05

MINUTES

The minutes for the Regular Board Meeting held October 17, 2023 were presented for Board approval.

Comm. Mills made a motion to approve the minutes for the Regular Board Meeting held October 17, 2023 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. Mills made a motion to approve the agenda with the removal of item #7 listed under the Road Department. Second was made by Comm. John Meeks and the MOTION CARRIES.

PUBLIC COMMENTS

Zack Bullock introduced himself stating he is running for the Levy County Commissioner, District 5 Seat.

BUSINESS OR INFORMATIONAL ITEMS

HUMAN RESOURCES

Jacqueline Martin, Director

Discussion on application/hiring process moving forward for Public Information Officer. Ms. Martin reported 13 applications were received.

The Commissioners agreed to each select six (6) applicants and turn in to Ms. Martin by the end of the week. The interviews for this position will be done on January 16th, beginning at 1:30 P.M.

MOSQUITO CONTROL

Matt Weldon, Director

Requesting Board approval of the Annual State Financial Assistance Agreement (Contract #30618) for Mosquito Control Services in the amount of \$37,748.53.

Comm. Rock Meeks made a motion to approve the Annual State Financial Assistance Agreement (Contract #30618) for Mosquito Control Services as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval to appropriate Reserves for Contingencies in the amount of \$50,000 for State Lobbyist Services.

Comm. Mills made a motion to approve the budget amendment appropriating Reserves for Contingencies in the amount of \$50,000 for State Lobbyist Services as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Mrs. Tretheway gave a presentation to the Board and requested direction on Cybersecurity changes in Florida (282.318 F.S.).

Consensus was given by the Commissioners for staff to research this further to determine how policy changes could be implemented for Levy County regarding Cybersecurity.

ROAD DEPARTMENT

Alice LaLonde, Administrative Coordinator

- A. Requesting Board approval to apply for FDOT State Funding to widen and resurface County Road 326 in two (2) separate phases.

Comm. Mills made a motion to approve the request to apply for FDOT State Funding to widen and resurface CR326. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Requesting Board approval to apply for FDOT State Funding to widen and resurface County Road 347 in three (3) separate phases.

Comm. John Meeks made a motion to approve the request to apply for FDOT State Funding to widen and resurface CR347. Second was made by Comm. Mills and the MOTION CARRIES.

~~C. Requesting Board approval of Resolution 2023-80, accepting and directing the recordation of a right-of-way deed conveying Public Right of Way, connecting SR 121 to East Country Club Drive in Williston Highlands, located in Levy County Florida, and providing an effective date.~~

SHIP

Marlon Gayle, Housing Planner

A. Requesting Board approval on the Deferred Payment Loan Agreement in the amount of \$30,000 for Hazel Avondelle Lake, PA #611 for a new unit in Williston, Florida.

Comm. Rock Meeks made a motion to approve the Deferred Payment Loan Agreement for Hazel Avondelle as requested. Second was made by Comm. Mills and the MOTION CARRIES.

B. Requesting Board approval of the Deferred Payment Loan Agreement in the amount of \$30,000 for Roy Bass and Della Montgomery, PA #610 for an existing unit in Williston, Florida.

Comm. John Meeks made a motion to approve the Deferred Payment Loan Agreement for Roy Bass and Della Montgomery as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

COUNTY ATTORNEY

Nicolle M. Shalley

A. Requesting Board adoption of ORDINANCE 2023-12; AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES OF LEVY COUNTY, FLORIDA BY REPEALING SEC. 2-1 AND CREATING A NEW ARTICLE IN CHAPTER 2 – ADMINISTRATION TO GOVERN THE ACQUISITION AND DISPOSITION OF PROPERTY BY THE COUNTY; PROVIDING A SEVERABILITY CLAUSE; PRPVIDING A REPEALING CLAUSE; PROVIDING FOR INCLUSION IN THE CODE AND PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE.

Comm. John Meeks made a motion to adopt Ordinance 2023-12 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

B. Requesting the Board to determine if they would like to move forward with declaring the following property as surplus:

(1) An approximate 10,000 square foot portion of Parcel ID Number 0329300200 (located in the NW corner of the intersection of NE 80th Avenue and NE 90th Street – Sheriff’s Office) to be leased to a private party for demolition of the existing tower and construction of a new communications tower to serve the County’s Public Safety Radio System and to serve other users.

(2) Parcel ID Number 0646000200 consisting of .32 acres (the site of the Baker Building), Parcel ID Number 0646000100 consisting of .29 acres (the site of the Development Department Building) and/or Parcel ID Number 0656800000 consisting of 1.27 acres (directly behind the Baker Building and the Development Department Building) to be sold.

(3) The Cafeteria space in the County Government Complex to be leased or licensed for a public food service establishment.

If so, direct the County Attorney to prepare Resolution(s), in accordance with Ordinance Number 2023-12, to declare the property surplus and direct the method of disposition.

The Commissioners agreed move forward on item #1 regarding demolition of existing tower and construction of a new communications tower. On item #2, the Commissioners indicated they wished to leave the three parcels separate and to prepare an invitation to bid. On item #3, the Commissioners agreed to allow the lease of the Cafeteria space in the Government Complex or licensed for a public food service establishment.

PUBLIC HEARINGS

PLANNING & ZONING

Stacey Hectus, Director

SVA 23-01 and FP 23-04: Steve McMillen Surveyor, representing Jackie Willington of Hideaway Hills, petitioning the Commission for a (1.) Subdivision Variance for lot depth/width ratio, and (2.) Final Plat approval to subdivide 12.788 acres, into three (3), four (4) acre parcels MOL. Said parcel is located in Section 30, Township 12, Range 18 in Levy County, Florida with a Land Use and Zoning of Rural Residential (R/R) (1 home per 3 acres). Parcel number: 0422400200.

Comm. Brooks asked if any of the Commissioners had ex-parte communication regarding this item. There were none.

Andrew Carswell provided further information on the Subdivision Variance regarding to the lot depth/width ratio.

Comm. Brooks asked if anyone in the audience wished to speak regarding the item presented. There were none.

Comm. John Meeks made a motion to approve Subdivision Variance SVA 23-01 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

Comm. Mills made a motion to approve Final Plat FP 23-04 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

ROAD DEPARTMENT

Alice LaLonde, Administrative Coordinator

- A. Requesting Board approval of Resolution 2023-76, a petition to vacate, abandon, and close portions of platted right-of-way, which cross the Williston Highlands Golf Course, located in Levy County, Florida; providing for publication and providing directions to the Clerk.

Comm. Mills made a motion to approve Resolution 2023-76 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2023-77, a petition to vacate, abandon and close Magnolia Avenue lying within the plat of Suwanatee Park, located in Levy County, Florida; providing for publication and providing directions to the Clerk.

Comm. John Meeks made a motion to approve Resolution 2023-77 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

RECOGNIZE ELECTED OFFICIALS

Mayor Schwing, Town of Inglis stated due to the weather, the Inglis/Yankeetown Christmas parade had been canceled the previous weekend, so there will be a tree lighting and trail along with Santa, who will be at the pavilion. This will take place this Saturday at 5:00 P.M. with cookies and cocoa for everyone. Mayor Schwing also spoke of the requirement for local elected officials to fill out Form 6.

Sue Beaudette thanked Chief Harrell for his assistance in the Town of Bronson's search for a new Fire Chief. The Movie in the Park scheduled for this Thursday evening may be relocated due to recent rain and the expected low temperatures. She is checking on the availability of the old gymnasium as an alternate location. The Bread of the Mighty Food Bank food drive will take place Friday morning at 9:30 A.M. in the Park.

COMMISSIONERS' REPORTS

Comm. Hodge reported the Christmas Parade and Festival in Chiefland was well attended. Comm. Hodge expressed an interest in the process to get caution lights or stop signs with flashing red lights at the intersection of CR345 and CR347 near Chiefland. He also inquired if the satellite station at Camp Azalea could be open on Saturdays. Mr. Dean spoke regarding Comm. Hodge's request and stated he would look into this.

Comm. John Meeks reported of the Wreath's Across America wreath placing done last weekend at Rosemary Hill Cemetery. He reminded the other Commissioners of Ethics Training, which is required to be completed by December 31st.

Comm. Mills spoke of Christmas parades and events she had enjoyed attending recently throughout the county.

Comm. Brooks asked Mr. Dean to speak of the recent community meeting held regarding resiliency funding received for a study to be done at Dock Street in Cedar Key. The Engineering selected to do the study was DRMP and the results provided a good plan to prevent further deterioration of the shoreline.

Selection of Chair and Vice-Chair for the Levy County Commission, updating the Board Appointments & Committees, and Board Departments for 2024.

Comm. Rock Meeks made a motion to select Comm. Mills as Chairman and Comm. John Meeks as Vice-Chairman for 2024. Second was made by Comm. Hodge and the MOTION CARRIES.

The Commissioners discussed and agreed upon the following 2024 Board Appointments & Committees and the 2024 Board Departments: (see attached).

All Commissioners wished everyone a Merry Christmas.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 11:35 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Matt Brooks