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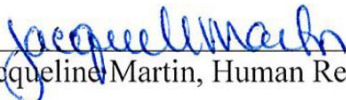
Matt Brooks

**POSITION VACANCY: Veterinarian
Animal Services**

ANNUAL SALARY: \$80,000.00 annual salary
Full Time Position
JOB DESCRIPTION: Attached
APPLICATION CLOSING DATE: 02/22/24 4:00 p.m.

Any persons that feel they are qualified for this position may apply by completing a Levy County Commission job application and submitting it to Jacqueline Martin, Human Resource Manager at the County Commissioners Office.

ONLY APPLICANTS MEETING MINIMUM QUALIFICATIONS WILL BE SELECTED FOR INTERVIEWS.

By: 
Jacqueline Martin, Human Resource Manager

Dates Posted: 01/23/2024 - 02/22/24 4:00 p.m.

**AN AFFIRMATIVE ACTION – DRUG FREE – EQUAL OPPORTUNITY EMPLOYER
WE HONOR VETERANS’ PREFERENCE**

POSITION:	Veterinarian
POSITION #:	0118
AREA(S):	Animal Services

DISTINGUISHING CHARACTERISTICS OF WORK:

The Veterinarian provides medical and surgical care of animals that are housed in the shelter; monitors day-to-day health of animals in the shelter; and works to ensure for the health of the population through herd health protocols and proper sanitation practices. This includes triage and stabilizing ill and injured animals, diagnosing and treating a wide variety of medical conditions, anesthetizing animals, as needed, and performing surgery. The ideal candidate will have a commitment to animal welfare; a working knowledge of companion animal care and adoption issues; previous clinical experience, particularly in shelters or a fast-paced veterinary setting. Strong surgical and diagnostic skills, interest in and understanding of shelter medicine, epidemiology, and herd health; good written and verbal skills; ability to work in a fast-paced environment; critical thinking and problem-solving.

EXAMPLES OF WORK PERFORMED:

- Examines and treats impounded and adopted animals; directs separation of diseased animals for treatment or other disposition; issues certificates containing status of health for animals adopted.
- Inoculates, spay or neuters adult and juvenile animals in accordance with established laws and policies.
- Performs emergency treatment and surgery upon injured and diseased animals.
- Performs and interprets laboratory test for parasitic conditions, diseases and injuries; operates X-ray equipment as necessary.
- Performs and directs the necessary euthanasia of impounded animals according to established laws and policies.
- Performs routine examinations and required State testing of all impounded large animals/livestock.
- Reviews and makes recommendations to the Director concerning veterinary clinic policies, procedures and activities; prepares periodic evaluation reports on veterinary services.
- Develops training and accompanying manuals on appropriate animal medical care for Veterinary Assistants and other personnel.
- Monitors and responds to impounded animals with potentially dangerous diseases that may affect animal or human population.
- Evaluates, examines and reviews animal cases that are subject to animal cruelty investigations; serves as an expert court witness as necessary.
- Performs decapitation of dead animals that are submitted for rabies testing.
- Acts as liaison with veterinarians in private practice; seeks their support and cooperation for various projects and activities.

- Confers and cooperates with animal humane and civic organizations in the community; makes educational presentations to organizations concerning veterinary care.
- Regular, dependable and punctual attendance is an essential function of this job.
- Provides sterilizations for pets of citizens participating in the low-income and low-cost spay/neuter programs.

(These essential job functions are not to be construed as a complete statement of all duties performed. Employees will be required to perform other job related marginal duties as required)

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to deal with people in a tactful and effective manner and to use judgment and discretion in disseminating information.
- Ability to deal effectively with the public especially during emotional and stressful situations.
- Ability to perform assignments as to details and to perform continuing assignments independently. Ability to establish and maintain effective working relationships with the general public, co-workers, elected and appointed officials and members of diverse cultural and linguistic backgrounds, regardless of race, religion, age, sex, disability, political affiliation or sexual orientation.
- Considerable knowledge of our ability to quickly learn County ordinances, law enforcement and health regulations pertaining to animals and related legal procedures.
- Ability to capture and control vicious and dangerous animals.
- Ability to handle and restrain large and small animals.
- Knowledge of practices, policies and procedures pertaining to the operation of an Animal Services Facility or small animal shelter/kennel environment.
- Skill to effectively use all animal capture equipment issued including but not limited to: Ketch-All pole, Snappy Snare and live animal traps.
- Ability to effectively supervise and coordinate the activities of subordinate employees.
- Ability to prepare related budget and statistical reports.
- Ability to identify common animal diseases or disorders.
- Ability to assess the temperament of animals.
- Ability to understand and carry out complex oral and written instructions.
- Ability to safely and humanely pick up and handle animals, alive and deceased, up to and over 100 pounds with assistance when needed.
- Ability to work indoors and outdoors in all weather conditions.
- Outstanding project management and organizational skills.
- Excellent oral and written communications abilities.
- Working knowledge in the use of MS Word, Excel and Outlook.
- Work is performed in an Animal Shelter. Employees may travel to different locations for meetings or other events as required.
- Typically work is completed during normal business hours (Monday - Friday 8am-5pm); flexibility is required to meet operational needs.

QUALIFICATIONS:

- Graduation from a college or university accredited by the American Veterinary Medical Association with a Doctor of Veterinary Medicine or Veterinary Medical Doctor degree and two (2) years of experience in the practice of veterinary medicine.
- Concentration/specialty in Shelter Medicine is preferred.
- Licensed to practice veterinary medicine in the State of Florida. Must be able to obtain a Drug Enforcement Administration License within 60 days of hire.
- Possess and maintain a valid Florida driver license.
- Florida State Certification in euthanasia or must obtain within six (6) months of hire.

PHYSICAL REQUIREMENTS:

- While performing the duties of this job, the employee will regularly be required to sit, stand, walk, use hands, fingers, or feel, reach with hands and arms, talk, hear and lift up to 100 pounds or more with assistance when needed.
- Vision requirements are close, distance, and peripheral vision, depth perception, and ability to focus.
- Must be able to work under stress with time constraints.

EVALUATION

Performance of this job will be evaluated in accordance with provision of the Board’s policy on evaluation of personnel.

Reasonable accommodation will be made for otherwise qualified individuals with a disability.

GENERAL INFORMATION:

FLSA Status	Non-Exempt
Worker’s Comp Class Code	8831
EEOC Job Category	Professionals
EEOC Job Function	Other
EEOP Job Category	Professionals
Safety Sensitive	YES
Safety Category (if applicable)	NON-DOT
Paygrade:	BOCC approved