



Levy County Board of County Commissioners Agenda Item Summary Form

- 1. Name and Title:** Alicia Tretheway, Procurement Coordinator
- 2. Department:** Procurement
- 3. Meeting Date:** Tuesday, February 4, 2025

4. Requested Action:

Requesting the Levy County Board of County Commissioners' approval to purchase a Mini Excavator off the Florida Sheriff's Association Contract in the amount of \$46,454 for the Maintenance Department.

5. Cost & Funding Source:

\$46,454, funding source is 301-0122-519-64010.

6. Justification of Request:

The purchase of this piece of equipment has been budgeted in the capital budget. However, after researching back to FY 22 in budgeting files, Procurement could not verify that the purchase had been BOCC Approved in previous fiscal years.