

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
NOVEMBER 22, 2022**

The Regular Meeting of the Board of Levy County Commissioners was held on November 22, 2022 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman Rock Meeks  
Comm. Matt Brooks  
Comm. John Meeks  
Comm. Desiree Mills  
Comm. Tim Hodge

Also present were:

County Attorney – Nicolle Shalley  
County Coordinator – Wilbur Dean

Chairman Rock Meeks called the Meeting to order at 9:00 A.M. Comm. Brooks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

Judge Browning did swearing in of newly elected County Commissioner Tim Hodge and re-elected Comm. Rock Meeks.

**EXPENDITURES**

Comm. Brooks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Mills and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>147136-147143, 147146-147264</b>	
<b>FUND</b>		<b>AMOUNT</b>
GENERAL REVENUE		162,636.72
ROAD		89,926.43
TRANSPORTATION		1,492.29
COURT FACILITIES		424.26
MISC GRANTS		2,535.04
EMS		22,791.10
FIRE		3,104.82
TOURIST DEVELOPMENT		3,926.15
UTILITIES		2,658.96
BLDG INSPECT & SAFETY		830.14
SHERIFF FED EQUITABLE SHARE		3,000.00
CAPITAL PROJECTS		2,875.11
ROAD IMPRV & RESTORE		17,937.80
LANDFILL		90,516.62
<b>TOTAL</b>	<b>\$</b>	<b>404,655.44</b>

**LCNR EXPENDITURES**

Comm. Mills made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES. Comm. John Meeks abstained from voting.

<b>CHECK NUMBER</b>	<b>147144</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	590.46
ROAD	248.65
TRANSPORTATION	31.73
MISC GRANTS	59.76
EMS	93.49
FIRE	66.51
UTILITIES	51.12
CAPITAL PROJECTS	350.29
LANDFILL	23.97
<b>TOTAL</b>	<b>\$ 1,515.98</b>

**AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES**

Comm. Mills made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditures presented for payment. Second was made by Comm. John Meeks and the MOTION CARRIES. Comm. Brooks abstained from voting.

<b>CHECK NUMBER</b>	<b>147145</b>
<b>FUND</b>	<b>AMOUNT</b>
EMS	219.56
FIRE	219.54
<b>TOTAL</b>	<b>\$ 439.10</b>

**MINUTES**

Requesting Board approval of minutes for Tentative Millage & Budget Hearing, Regular Meeting held September 6, 2022.

Comm. Mills made a motion to approve the minutes for the Tentative Millage & Budget Hearing, Regular meeting held September 6, 2022 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Brooks made a motion requesting an item be added to the agenda under the Clerk of Court under Item #3, adding a request to approve Resolution 2022-71, approving a budget amendment allowing the Clerk to directly pay the investment consultant so it will not need to come before the Board for approval of payment. Additionally, Comm. Brooks requested #5 be removed from the agenda. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **PUBLIC COMMENTS**

Maria Wise and Diane Garte spoke to the Board regarding the compliance and good neighbor promises made by the owners of the mini storage facility on the corner of CR 326 & CR 337, specifically light pollution and the vegetative buffer.

Robbie Blake spoke to the Board thanking them for their efforts in preventing the toll road from coming through Levy County.

Laura Catlow spoke to the Board and gave updated information on the Northern Turnpike Extension. She stated there will be an FDOT Re-engagement Meeting on December 1<sup>st</sup>.

## **FLORIDA DEPARTMENT OF TRANSPORTATION**

Ryan Asmus, FDOT provided a brief update to the Board on the US 19 PD & E Study.

Audience members who spoke regarding this item were: Dana Sheffield, Renate Cannon & Jeff Hardison.

## **LEVY COUNTY SHERIFF'S OFFICE**

Bobby McCallum, Sheriff

Requesting Board approval of Resolution 2022-72, amending the final budget for FY 34 in the amount of \$51,630.00. This is resulting from approval by the Florida Sheriff's Association for an accreditation grant.

Comm. Brooks made a motion to approve Resolution 2022-72 as requested. Second was made by Comm. Mills and the MOTION CARRIES.

Sheriff McCallum introduced his new Executive Assistant, Christann Ritter to the Board. She is taking the place of Robin McCracken, who has retired.

## **CLERK OF COURT & COMPTROLLER**

Jared Blanton, Finance Officer

- A. Mr. Blanton introduced Richard Angelli, Managing Director at PFM Asset Management, LLC before requesting Board approval of Resolution 2022-065, adopting an Amended Investment Policy and providing for an effective date. This Resolution is required for the County to allow the Clerk to engage the services of a professional Investment Advisor to assist in the management of the County's investment funds and recommended the Board adopt an amended Investment Policy to reflect this authority and make other updates to the existing Investment Policy. Additionally, Mr. Blanton requested Board approval of Resolution 2022-71, approving a General Fund budget amendment in the amount of \$100,000, allowing the Clerk to pay for investment advisory services directly.

Comm. John Meeks made a motion to approve Resolution 2022-065 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

Comm. Brooks made a motion to approve Resolution 2022-71 as requested. Second was made by Comm. Mills and the MOTION CARRIES.

Richard Angelli then spoke to the Board of the services provided by PFM Asset Management.

- B. Requesting Board approval of Resolution 2022-69 amending the Final FY 2022 Budget to \$133,966,341 to reflect the cumulative budget amendments to the FY 21-22 budget.

Comm. Brooks made a motion to approve Resolution 2022-69 as requested. Second was made by Comm. Mills and the MOTION CARRIES.

## **PLANNING & ZONING**

Stacey Hectus, Director

Atty. Shalley swore in members of the audience who wished to speak regarding the item to be presented. Atty. Shalley asked if there was any ex-parte communication by any of the Commissioners. Comm. John Meeks stated he had ex-parte communication with the petitioners.

- A. Public Hearing – Petition No. PP 22-07: Requesting Board approval of a Preliminary Plat. Gary L. Milam, representing Justin Lamb and Jessie Strickland of L & S Holdings, LLC, petitioning the Board for a Preliminary Plat for “Shady Hammock” to divide the 412 acre parcel into 37-10 acre parcels, MOL. Said parcel is located in Section 35, Township 14, Range 19 in Levy County, Florida and has a land use zoning of ARR/Agriculture Rural Residential (10 ac. minimum). Generally located on SE 80<sup>th</sup> Street and the Levy/Marion County line. Parcel Numbers: 0463500000, 0464400100, 0464400200, and 0463700000.

Comm. Rock Meeks asked if there were any in the audience who wished to speak regarding this item. Those who spoke were: Gary Milam, representing the petitioners. The following spoke in opposition of the petition: Kristine Switt, Charlotte VanZant King, Joe Switt, and Amber Serena.

Comm. John Meeks made a motion to approve Petition No. PP 22-07 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

Atty. Shalley swore in members of the audience who wished to speak regarding the item to be presented. Atty. Shalley asked if there was any ex-parte communication by any of the Commissioners. There was none.

- B. Public Hearing – Ordinance No. 2022-20: Requesting Board approval of Ordinance No. 2022-20: CHW, Inc., representing Michael and Rene Elliott and Christopher Healy, requesting the Commission to amend the zoning map atlas by rezoning certain real property consisting of 2.33 acres (MOL), changing from Agriculture Rural Residential (A/RR) to Rural Mixed Use (RMU) on parcel numbers 0955501100, 0955501200, 0955501300, and 0955501000 located in Section 05, Township 14 and Range 18, generally the corder of County Road 326 and SE State Road 121. This is to allow a Dollar General to be constructed on the property.

Craig Brashier, CHW Director of Planning spoke to the Board stating he was willing to answer any questions the Board may have.

Comm. Rock Meeks asked if there were any in the audience who wished to speak regarding this item. There was none.

Comm. Brooks made a motion to approve Ordinance 2022-20 as requested. Second was made by Comm. Mills and the MOTION CARRIES.

Atty. Shalley swore in members of the audience who wished to speak regarding the item to be presented. Atty. Shalley asked if there was any ex-parte communication by any of the Commissioners. There was none.

- C. Public Hearing – Requesting Board approval of Petition No. SE 22-01: Jimmy Jennings, on behalf of Mary McMillen and George McMillen and Cedar Blessings, LLC, petitioning the Board for a Special Exception to the Comprehensive Plan Policy 3.7(c) for an RV Park on 20.39 acres of land in Section 36, Township 14, Range 13, in Levy County, Florida. This parcel is located in a Forestry/Rural Residential (F/RR) land use and zoning district. Parcel Number: 0029400100.

Comm. Rock Meeks asked if there were any in the audience who wished to speak regarding this item. Audience member, Mike Radcliff spoke.

Comm. John Meeks made a motion to approve Petition No. SE 22-01, including the conditions spoken of and completion of a traffic study. Second was made by Comm. Mills and the MOTION CARRIES.

The meeting recessed at 11:33 A.M.

The meeting reconvened at 11:45 A.M.

## **DEPARTMENT REPORTS DEVELOPMENT DEPARTMENT**

Darlene Slattery, representing David Meyer, Development

- A. Requesting Board approval of Resolution 2022-67 amending the FY 22-23 budget in the amount of \$308,100 due to the receipt of additional revenues from permits and fees.

Comm. John Meeks made a motion to approve Resolution 2022-67 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2022-68 amending the FY 22-23 budget in the amount of \$175,567. This amendment is appropriated from the Building Inspections Reserve for Capital Outlay (Fund No. 134) in order to increase specified expenditures in the Fund for the purpose of building repairs & maintenance.

Comm. Mills made a motion to approve Resolution 2022-68 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **DEPARTMENT OF PUBLIC SAFETY**

Mitch Harrell, Director

Requesting Board approval and the Chairman's signature on the letter to Fox Collections to renew the Agreement for a successive one-year period. As well, approval for the Director of Public Safety to renew the Agreement through the expiration of the current EMS Billing Agreement. This would allow for continual collections efforts by Fox Collections through April 30, 2025 (when EMS/MC Agreement expires). At which time, the intent is to include Collections as a part of the EMS Billing Contract.

Comm. John Meeks made a motion to approve the letter to Fox Collections with the Chairman's signature and approval for the Director of Public Safety to renew the Agreement through the expiration of the current EMS Billing Agreement as requested. Second was made by Comm. Mills and the MOTION CARRIES.

## **PROCUREMENT**

Alicia Tretheway, Coordinator

- A. Requesting Board approval and the Chairman's signature on a letter of support, supporting Central Florida Electric Cooperative's grant application for the Broadband Middle Mile Grant. The CFEC proposal will allow for local rural communities throughout Levy, Dixie and Gilchrist Counties to have access to high-speed broadband connectivity, which it currently lacks.

Comm. John Meeks made a motion to approve the letter of support with the Chairman's signature as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting Board approval of Amendment No. 1 to Agreement No. LPA0182 between the Florida Department of Environmental Protection and Levy County. This Amendment is necessary to revise the grant work plan, reallocate the budget for the project, change the grant manager, and extend the task timelines in the original agreement due to increased data collection efforts along Dock Street.

Comm. Brooks made a motion to approve Amendment No. 1 to Agreement No. LPA0182 as requested. Second was made by Comm. Mills and the MOTION CARRIES.

- C. Requesting Board approval of the First Amendment to the MOA between Suwannee River Water Management District and Levy County. This amendment is needed because an extension was requested on the project due to delays incurred resulting from staff and consultant changes.

Comm. John Meeks made a motion to approve the First Amendment to the MOA with the Suwannee River Water Management District as requested. Second was made by Comm. Mills and the MOTION CARRIES.

- D. Requesting Board approval of Task Assignment 2022 04 – Phase 2 between Levy County and Barnett, Fronzak, Barlowe & Shuler Architects. This Task Assignment is for the 2<sup>nd</sup> phase of the Courthouse Renovation (Design Services) in the amount of \$145,950.

Comm. Mills made a motion to approve Task Assignment 2022 04 – Phase 2 with Barnett, Fronzak, Barlowe & Shuler Architects as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- E. Requesting Board approval of Resolution 2022-70 amending the final budget for FY 23 in the amount of \$5,468 for the Inglis Tower Project. This budget amendment reflects the purchase of a transfer switch and some electrical work not completed in the last fiscal year.

Comm. Mills made a motion to approve Resolution 2022-70 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- F. Requesting Board approval of the lowest responsive, responsible bid for ITB\_2023\_008 (Sign Materials) Osburn Associates, Inc. The three responses received were: Method 3, LLC, Osburn Associates and Vulcan, Inc. – Vulcan Signs Division.

Comm. John Meeks made a motion to approve the lowest responsive, responsible bid for ITB\_2023\_008 (Sign Materials) Osburn Associates, Inc. as requested. Second was made by Comm. Mills and the MOTION CARRIES.

- G. Requesting Board approval of the lowest quote received for the removal and installation of chain link (WQ-2023-001) to Hilltop Fence in the amount of \$30,962.00. The 4 quotes received were:

C. Richie Fencing Co.	\$ 34,700	Hilltop Fence	\$ 30,962
Dekora, LLC	\$106,350	McConnie Fence Co.	\$ 31,430

Comm. John Meeks made a motion to approve the lowest quote as received from Hilltop Fence as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

### COUNTY ATTORNEY

Nicolle M. Shalley

- A. Requesting Board approval of Resolution 2022-66 ratifying the Emergency Declaration issued by the Vice-Chairman in response to Tropical Storm Nicole, as authorized by Chapter 30 of the County Code of Ordinances; Chapter 252, Florida Statutes and the Governor’s Executive Orders.

Comm. John Meeks made a motion to approve Resolution 2022-66 as requested. Second was made by Comm. Mills and the MOTION CARRIES.

- B. Requesting Board approval for the Release of Unity of Title for Lots 8 and 9, Block 3, Oak Knoll Estates and authorize the Chairman to execute the Release document. This is a request from the current property owner.

Comm. Comm. Mills made a motion to approve the Release of Unity of Title for Lots 8 and 9, Block 3, Oak Knoll Estates with authorization for the Chairman to execute the Release document as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- C. Information Item - Requesting Board approval to receive staff presentation regarding a few examples of new code language for accessory, specially regulated and special exception uses.

Audience members who spoke regarding this item were: J.W. Bickett, Mark Warren, Kanesha Carnegie, James Barleigh, Sandy Farrell and Alan Fant.

- D. Information Item - Receive Staff Memorandum regarding potential County participation in the proposed Waccasassa Water and Wastewater Project and Cooperative.

Audience members who spoke regarding this item were: Jared Blanton, Robert Partin, Sue Beaudette and Linda Cooper.

The Commissioners agreed to hear further information on this item at the next Board meeting.

### COMMISSIONERS’ REPORTS

**Comm. Hodge** stated this was an interesting meeting to start his job as Commissioner, but was thankful for the opportunity to serve the citizens of Levy County.

**Comm. John Meeks** stated he will be attending the Legislative Conference next week along with Comm. Mills and Comm. Hodge in St. Petersburg, who will be taking part in new Commissioner Orientation.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 3:12 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, Rock Meeks