



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, September 22, 2026
4. **Requested Action:**

Approve RESOLUTION NO. 2026-47: A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, DELEGATING AUTHORITY TO THE COUNTY MANAGER, OR THE COUNTY MANAGER'S DESIGNEE, TO ADMINISTER, APPROVE, AND EXECUTE CERTAIN INDIVIDUAL AWARDS AND RELATED DOCUMENTS UNDER THE LEVY COUNTY STATE HOUSING INITIATIVES PARTNERSHIP ("SHIP") PROGRAM; ESTABLISHING CONDITIONS AND LIMITATIONS UPON SUCH AUTHORITY; REQUIRING REPORTING TO THE BOARD OF COUNTY COMMISSIONERS; PROVIDING FOR RATIFICATION OF CERTAIN PRIOR ACTIONS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.
5. **Cost & Funding Source:**

There is no cost associated with this item.
6. **Justification of Request:**

The Board establishes the requirements, eligibility criteria, funding limits, and maximum award amounts for the County's SHIP Program. Once those requirements are approved, the County Manager, or designee, may determine whether individual applicants qualify, approve eligible SHIP awards, and execute the necessary documents. This allows qualifying applicants to receive assistance more quickly without requiring each individual award to return to the Board for approval.