



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, July 7, 2026
4. **Requested Action:**

Approve the Emergency Procurement of a 2027 Mac Trailer off of the Florida Sheriffs' Association Bid FSA23-EQ21.0 from Nationwide Haul for \$122,385.

5. **Cost & Funding Source:**
\$122,385 from 402-0325-534-64010 – Equipment

6. **Justification of Request:**

The main support beams connecting the outer wall to the floor of one of the Landfill's trailers broke on Tuesday, June 16, 2026 requiring the trailer to be immediately taken out of service. With the trailer out of service, the Landfill staff had to split shifts to make two trips to New River with the remaining trailer. This left the Landfill short-staffed in the afternoons and created overtime each day.

In accordance with Section 2-205 of the Levy County Code of Ordinances, the County Manager found that it was in the best interest of the county to authorize an emergency procurement on June 19, 2026 rather than delaying the purchase until the July 7, 2026 BoCC Meeting after consultation with the BoCC Chair.

Sec. 2-205. - Emergency procurements.

Where the county manager finds that a situation exists for which an emergency procurement is necessary and in the best interests of the county and to protect the public health or safety, the procurement may be made by following the requirements of this section. After consultation with applicable staff of the department affected by the emergency or which needs goods or services as a result of the emergency, and after notification to the chair of the board, or vice chair if the chair is not available, the county manager may suspend all provisions of this article and authorize an emergency procurement; provided that such emergency procurement shall be made with such competition as is practicable under the circumstances. When an emergency procurement is authorized, the factual basis for the emergency and for the selection of the particular contractor shall be documented and presented to the board at a regularly scheduled meeting as soon as practicable after the procurement is authorized.