

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
JUNE 21, 2022**

The Regular Meeting of the Board of Levy County Commissioners was held on June 21, 2022 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman Rock Meeks  
Comm. Matt Brooks  
Comm. John Meeks  
Comm. Lilly Rooks

Also present were:

County Attorney – Nicolle Shalley  
County Coordinator – Wilbur Dean

Chairman Rock Meeks called the Meeting to order at 9:00 A.M. Comm. Brooks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

**EXPENDITURES**

Comm. John Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rooks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>145694-145702, 145705-145817</b>	
<b>FUND</b>		<b>AMOUNT</b>
GENERAL REVENUE		19,001.20
ROAD		196,560.26
SHIP		10,790.00
MOSQUITO CONTROL		2,992.74
TRANSPORTATION		1,167.77
COURT FACILITIES		1,130.41
MISC GRANTS		25,411.96
EMS		72,852.47
FIRE		13,105.96
TOURIST DEVELOPMENT		2,886.91
UTILITIES		2,401.65
ADD COURT COSTS		1,000.00
BLDG INSPECT & SAFETY		3.44
ARPA 2021		2,478.01
CAPITAL PROJECTS		29,506.36
ROAD IMPRV & RESTORE		29,086.65
LANDFILL		78,451.21
<b>TOTAL</b>	<b>\$</b>	<b>488,827.00</b>
<b>EFT/ACH PAYMENT</b>	<b>\$</b>	<b>356,303.22</b>

### LCNR EXPENDITURES

Comm. Rooks made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES. Comm. John Meeks abstained from voting.

<b>CHECK NUMBER</b>	<b>145703</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	2,946.52
ROAD	423.48
TRANSPORTATION	18.16
MISC GRANTS	49.74
EMS	83.97
FIRE	38.97
UTILITIES	187.14
CAPITAL PROJECTS	1,838.16
LANDFILL	761.00
<b>TOTAL</b>	<b>\$ 6,347.14</b>

### AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. Rooks made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditures presented for payment. Second was made by Comm. John Meeks and the MOTION CARRIES. Comm. Brooks abstained from voting.

<b>CHECK NUMBER</b>	<b>145704</b>
<b>FUND</b>	<b>AMOUNT</b>
EMS	124.80
FIRE	124.80
<b>TOTAL</b>	<b>\$ 249.60</b>

### MINUTES

The minutes for the Regular Board Meetings held March 8, 2022, March 22, 2022, April 5, 2022 and April 19, 2022 were presented for Board approval.

Comm. John Meeks made a motion to approve the Minutes for the Regular Board Meetings as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Rooks requested an item be added as #24 to the agenda concerning Cedar Key Fire Department and calls outside of their zone.

Comm. Brooks requested removal of item #19 under Library.

Comm. John Meeks made a motion to approve the agenda with the changes as stated. Second was made by Comm. Brooks and the MOTION CARRIES.

## **PROCLAMATIONS/RECOGNITIONS**

Comm. Brooks presented a plaque and recognized Lexie McCue for her outstanding achievement of winning Three Gold Medals and representing Levy County at the 2022 Special Olympics USA Games.

## **PUBLIC COMMENTS**

Audience member, Diane Garte inquired if the Commissioners had considered her request to create a tree removal permitting ordinance.

The Commissioners responded they were still looking into her request and no decision had been made at this time.

Laura Catlow informed the Board the Dunnellon City Council, Inglis Town Commission, Yankeetown Council, Inverness City Council have all adopted No Build Resolutions, following the Boards example.

## **EIGHTH JUDICIAL CIRCUIT**

Paul Silverman, Trial Court Administrator spoke to the Board of design plans for renovations on the Judicial side of the Levy County Courthouse. Doug Barlow of Barnett, Fronczak, Barlowe & Shuler Architects then presented the proposed plans to the Board.

The Commissioners gave comments and recommendations and requested Mr. Silverman and Mr. Barlow return to the July 19<sup>th</sup> meeting for review.

## **LEVY COUNTY SHERIFF'S OFFICE**

Bobby McCallum, Sheriff

- A. Requesting Board approval of Resolution 2022-31 amending the final budget in the amount of \$206,250 for fiscal year 2022.

Comm. Brooks made a motion to approve Resolution 2022-31 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2022-32 amending the final budget in the amount of \$138,832 for fiscal year 2022. This budget amendment is necessary to allow for funds received from the State E911 Board in the form of a grant. This grant is to cover the cost of the annual GIS Maintenance.

Comm. John Meeks made a motion to approve Resolution 2022-32 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- C. Requesting Board approval with Commissioners' signature on the Additional Terms and Conditions for Rural and State Grant S21-22-05-05.

Comm. John Meeks made a motion to approve the Additional Terms and Conditions for Rural and State Grant S21-22-05-05 with the Commissioners' signature as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

## **SUPERVISOR OF ELECTIONS**

Tammy Jones

- A. Requesting Board approval to amend the Supervisor of Elections Budget in the amount of \$12,000 by the use of Contingency Reserves to pay for the raise package for the remainder of Fiscal Year 2022.

Comm. John Meeks made a motion to approve the budget amendment as requested by the Supervisor of Elections. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2022-30 amending the final budget in the amount of \$59,106 for fiscal year 2022. This budget increase is due to receipt of additional revenue from Election Security Grants.

Comm. Brooks made a motion to approve Resolution 2022-30 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **CLERK OF COURT & COMPTROLLER**

Jared Blanton, Finance Officer

Requesting Board approval of Resolution 2022-29 amending the final budget in the amount of \$58,000 for fiscal year 2021-2022 for the Clerk General Fund to utilize additional collected revenues to fund pay increases.

Comm. Brooks made a motion to approve Resolution 2022-29 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **NATURE COAST BUSINESS DEVELOPMENT COUNCIL**

Wilbur Dean on behalf of Scott Osteen, Executive Director

- A. Requesting Board approval for three staff to travel to Thomasville, Alabama to view planned economic development to see how Levy County can apply some of those same practices.

Comm. Rooks made a motion to approve the request for travel as presented by Mr. Dean. Second was made by Comm. John Meeks and the MOTION CARRIES.

## PLANNING & ZONING

Stacey Hectus, Director

Swearing in of audience members was done by Atty. Shalley.

Comm. Rock Meeks asked if the Commissioners had any ex-parte communication regarding this item. There were none.

- A. Public Hearing – Requesting Board approval of Petition No. FP 22-02; McMillen Surveying, representing Abdellatif Rizq, petitioning the Commission for a Final Plat to create a buildable 10 ac. MOL parcel. Said parcel is located in Section 24, Township 11S, Range 15E in Levy County, Florida and has a land use and zoning of ARR/Agricultural Rural Residential (10 ac minimum). PID: 0162400300.

Comm. Rock Meeks asked if anyone in the audience wished to speak regarding this item. There were none.

Comm. John Meeks made a motion to approve Petition No. FP 22-02 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Public Hearing – Requesting Board approval of Petition No. FP 22-03; McMillen Surveying, representing Shell Pond, LLC, petitioning the Commission for a Final Plat to divide a 42 ac MOL parcel into four 10 ac MOL lots. Said parcel is located in Section 2, Township 13S, Range 18E in Levy County and has a land use of ULDR/Urban Low Density Residential and zoning of RR-2/Rural Residential (1 unit/1 acre). PID: 0434900000.

Comm. Rock Meeks asked if anyone in the audience wished to speak regarding this item. There were none.

Comm. Brooks made a motion to approve Petition No. FP 22-03 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- C. Public Hearing – Requesting Board approval of Petition No. FP 22-04: McMillen Surveying, representing James and Jill Westbrook, petitioning the Commission for a Final Plat to correct the division of parcel numbers 0515000400 and 051500040A. Said parcels are located in Section 9, Township 13S, Range 19E in Levy County and have a land use of ULDR/Urban Low Density Residential and zoning of RR-2/Rural Residential (1 unit/1 acre). Each parcel contains 10 ac. MOL.

Comm. Rock Meeks asked if anyone in the audience wished to speak regarding this item. There were none.

Comm. Rooks made a motion to approve Petition No. FP 22-04 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- D. Public Hearing – Requesting Board approval of Petition No. FP 22-06: McMillen Surveying, representing Don Zoilo, LLC and Kathy Jolie Fried-Krupp, petitioning the Commission for a Final Plat to correct the division of parcel numbers 0476100000 and 0476700100. Said parcels are located in Section 30, Township 12S, Range 19E in Levy County with a land use and zoning of ARR/Agricultural Rural Residential (10 ac. minimum). Each parcel contains 10 ac. MOL.

Comm. Rock Meeks asked if anyone in the audience wished to speak regarding this item. There were none.

Comm. John Meeks made a motion to approve Petition No. FP 22-06 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- E. Public Hearing: Requesting Board approval of Petition No. FP 22-07: McMillen Surveying, representing David Dorner, petitioning the Commission for a Final Plat of Bridle Oaks Farm to create a buildable 10 ac. (MOL) parcel. Said parcel is located in Sections 23 and 26, Township 13S, Range 18E in Levy County, Florida with a land use and zoning of ARR/Agricultural Rural Residential (10 ac. minimum). PID: 0448500300.

Comm. Rock Meeks asked if anyone in the audience wished to speak regarding this item. There were none.

Comm. Brooks made a motion to approve Petition No. FP 22-07 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- F. Public Hearing: Requesting Board approval of Petition No. FP 22-08: McMillen Surveying, representing Marian Foley, Darla Brooks, and James Brooks, petitioning the Commission for a Final Plat of Paradise Oaks, an approximately 21 ac. parcel of land to be divided into two 10 ac. (MOL) lots with a land use and zoning of ARR/Agricultural Rural Residential (10 ac. minimum). Located in Section 26, Township 14S, Range 17E in Levy County, FL off of CR 337, a few miles South of Black Prong Equestrian Village. PID: 0374501500.

Comm. Rock Meeks asked if anyone in the audience wished to speak regarding this item. There were none.

Comm. John Meeks made a motion to approve Petition No. FP 22-08 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- G. Public Hearing: Requesting Board adoption of Ordinance No. 2022-13: amending Chapter 50 of the Land Development Code; County Code of Ordinances. Revisions and reorganizing definitions within the code.

Comm. Rock Meeks asked if anyone in the audience wished to speak regarding this item. Audience members who spoke were: Johnny Hiers and Linda Cooper.

Comm. John Meeks made a motion to adopt Ordinance 2022-13 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

The meeting recessed at 11:19 A.M.

The meeting reconvened at 11:29 A.M.

## DEPARTMENT REPORTS

### LIBRARY

Darlene Slattery, Director

- A. Requesting Board approval of Resolution 2022-28 adopting Library System Policies authorizing the County Library Director to develop and implement Procedures and Forms, and providing an effective date.

Comm. Rooks made a motion to approve Resolution 2022-28 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Mrs. Slattery presented the Appendix B Fee Schedule, as presented in Draft Ordinance 2022-7 for the Board's review. This Ordinance will be presented at a later date for Board approval.

- ~~C. Present updated & signed LCPLS Interlocal Agreement between the City of Cedar Key and Levy County.~~  
Removed from agenda.

### PARKS AND RECREATION

Matt Weldon, Director

Requesting permission from the Board to allow the FWC contractor to use the Waccasassa Boat ramp parking area for removal of a derelict vessel.

Comm. Brooks made a motion to give permission for the FWC contractor to use the Waccasassa Boat ramp parking area as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

### TOURIST DEVELOPMENT

Tisha Whitehurst, Coordinator

Requesting Board approval of the 2022-2023 Levy County Visitors Bureau Marketing Plan. (attached)

Comm. Brooks made a motion to approve the 2022-2023 Levy County Visitors Bureau Marketing Plan as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

### PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval of the ranking and authorize staff to negotiate a contract with the top proposer for RFQ\_2022\_001 Engineering Services for CR 345. The top 3 proposers were:

1. North Florida Professional Services, Inc.
2. Kisinger, Campo & Associates Corp.
3. J Brown Professional Group, Inc.

Comm. John Meeks made a motion to approve the ranking and authorize staff to negotiate a contract with the top proposer as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting Board approval of Task Assignment 2022-02 for CEI Services for the widening and resurfacing of CR 345 in the amount of \$278,520. This project is funded by the Florida Small County Outreach Program through the State of Florida, Department of Transportation.

Comm. Rooks made a motion to approve Task Assignment 2022-02 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

## **DEPARTMENT OF PUBLIC SAFETY**

Mitch Harrell, Director

Chief Harrell spoke to the Board regarding an inquiry he had received from Chief Robinson, Cedar Key Fire Chief of the \$175 outside of area calls approved for the Williston Fire Department during the budget approvals last year and if this would be going into effect for Cedar Key as well.

The Commissioners decided to review this request and make a decision at the July 19<sup>th</sup> meeting when the budget requests will be heard from all of the Municipal Fire Departments.

## **COMMISSIONERS' REPORTS**

**Comm. Brooks** reported of the pilot paving project, which is being done in Williston and should be completed tomorrow. He will give an update at the next meeting of the results.

**Comm. John Meeks** reported of the Flag Day Ceremony held on the front lawn at the Courthouse Annex location.

The meeting recessed at 12:32 P.M.

The meeting reconvened at 1:41 P.M.

## **LEVY COUNTY CLERK OF COURT & COMPTROLLER**

Jared Blanton, Finance Officer

Presentation of the Levy County – BOCC Fiscal Year ending September 30, 2023 Budget for Constitutional Officers & Outside Agencies discussion.

### Medical Examiner's Office

Dr. Bruce Goldberger gave a presentation for the Medical Examiner's office budget request.

Comm. John Meeks made a motion to approve the budget funding for the Medical Examiner's office in the amount of \$86,000. Second was made by Comm. Brooks and the MOTION CARRIES.

### Supervisor of Elections

Mr. Blanton presented the budget request from the Supervisor of Elections Office in the amount of \$790,000.

Comm. Brooks made a motion to approve the budget request for the Supervisor of Elections Office as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.



Property Appraiser

Mr. Blanton presented the budget request from the Property Appraiser’s Office in the amount of \$1,263,853. Comm. John Meeks made a motion to approve the budget request for the Property Appraiser’s Office as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

Clerk of Court

Mr. Blanton presented the budget request from the Clerk of Court’s Office in the amount of \$1,446,331. Comm. John Meeks made a motion to approve the budget request for the Clerk of Court’s Office as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

The meeting recessed at 2:50 P.M.  
The meeting reconvened at 2:59 P.M.

Sheriff’s Department

Mr. Blanton presented the budget request from the Sheriff’s Office in the amount of \$18,013,456. Comm. John Meeks made a motion to approve the budget request for the Sheriff’s Office as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

Levy Prevention Coalition

Mr. Blanton presented the budget request from the Levy Prevention Coalition in the amount of \$27,500. Comm. John Meeks made a motion to approve the budget request for Levy Prevention Coalition as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

Nature Coast Business Development Council

Mr. Blanton spoke regarding the budget options for the Nature Coast Business Development Council. The Board agreed to discuss funding for this agency at the next Board meeting on July 19<sup>th</sup>.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 3:49 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

\_\_\_\_\_  
Clerk of Court, Danny J. Shipp

\_\_\_\_\_  
Chairman, Rock Meeks



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Matthew Brooks, hereby disclose that on June 21, 20 22 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Levy County Purchases goods on a "Rotating Basis" from AMB Supply, Inc., "DBA Levy Jones" a Florida Corporation, that I have an ownership interest in.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/21/22  
Date Filed

*Matthew Brooks*  
Signature

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
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IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

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**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, John Meeks, hereby disclose that on June 21, 20 22 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

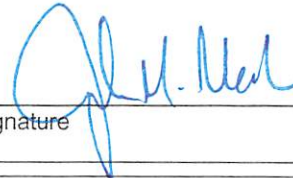
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Levy County purchases goods on a "Rotating Basis" from LCNR Enterprises, LLC a Florida Limited Liability Company, that I have an ownership interest in.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

6/21/22

Date Filed



Signature

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