

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
DECEMBER 17, 2024**

The Regular Meeting of the Board of Levy County Commissioners was held on December 17, 2024 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills
Comm. Tim Hodge
Comm. Rock Meeks
Comm. Charlie Kennedy
Comm. Johnny Hiers

Also present were: County Attorney – Nicolle Shalley
County Manager – Mary-Ellen Harper

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Hodge.

EXPENDITURES

Comm. Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Kennedy and the MOTION CARRIES.

CHECK NUMBER	154018-154111
FUND	AMOUNT
GENERAL REVENUE	274,052.10
ROAD	40,371.12
SHIP	700.00
MOSQUITO CONTROL	100.70
TRANSPORTATION	668.48
COURT FACILITIES	194.74
MISC GRANTS	349.57
EMS	27,673.38
FIRE	20,189.60
TOURIST DEVELOPMENT	8,151.38
UTILITIES	1,536.92
BLDG INSPECT & SAFETY	422.86
CAPITAL PROJECTS	975.00
ROAD IMPRV & RESTORE	9,156.75
LANDFILL	65,555.06
TOTAL	\$ 450,097.66

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. Mills stated there was a request to add an amendment to the AC Disaster Consulting Contract to the agenda to be presented by Procurement.

Comm. Hodge made a motion to approve the agenda with the addition as stated. Second was made by Comm. Meeks and the MOTION CARRIES.

BUSINESS OR INFORMATIONAL ITEMS

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval of the Agreement between Levy County and Aclarian for Budgeting Software and Budget Consulting Services using National Association of State Procurement Officials (NASOP) State Contract Pricing.

Mike Fitzgerald, Aclarian representative spoke to the Board providing information about the software and the Budget Consulting Services they would provide.

Comm. Hodge made a motion to approve the Agreement with Aclarian as presented. Second was made by Comm. Kennedy and the MOTION CARRIES.

- B. Requesting Board approval of the lowest responsive responsible bid received for ITB_2025_008 (Bird Creek Boat Ramp Phase II) to Shore Builders, Inc. in the amount of \$448,340.00 and the Form of Agreement.

Comm. Rock Meeks made a motion to approve the bid and Form of Agreement for the Boat Creek Boat Ramp, Phase II from Shore Builders, Inc. as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

- C. Requesting Board approval to (1) purchase OpenGov Software for the Building Department, Planning & Zoning and Code Enforcement, and (2) approval of the OpenGov Master Services Agreement and Statement of Work.

Comm. Kennedy made a motion to approve: purchase of OpenGov Software, the OpenGov Master Services Agreement and Statement of Work as presented. Second was made by Comm. Hiers and the MOTION CARRIES.

- D. Requesting Board approval of Resolution 2024-88, A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AMENDING THE FINAL FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$100,643 BY TRANSFERRING FUNDS FROM VARIOUS ACCOUNTS TO PURCHASE MULTI-DEPARTMENTAL SOFTWARE; PROVIDING AN EFFECTIVE DATE.

Comm. Kennedy made a motion to approve Resolution 2024-88 as presented. Second was made by Comm. Hiers and the MOTION CARRIES.

E. Requesting Board approval of the Amendment to the Agreement with AC Disaster Consulting, LLC.

Comm. Meeks made a motion to approve the Amendment to the Agreement with AC Disaster Consulting, LLC as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

DEPARTMENT OF PUBLIC SAFETY

Mitch Harrell, Director

A. Chief Harrell presented the LCDPS FY 2024 Fourth Quarter Department Review to the Board.

B. Chief Harrell presented the FY 2024 Fourth Quarter Write-Off's in the amount of \$316,494.91 to the Board for approval.

Comm. Meeks made a motion to approve the FY 2024 Fourth Quarter Write-Off's as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

C. Requesting Board approval of the attached Budget Amendment in the amount of \$17,641 appropriating reserves to cover the increased cost of tower rental/lease for the countywide communication system.

Comm. Meeks made a motion to approve the Budget Amendment as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

PLANNING & ZONING

Tara Howell, Director

Requesting the Levy County Board of County Commissioners to:

- 1.) Adopt Resolution 2024-89; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, AMENDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$785,000 DUE TO ADDITIONAL REVENUE FROM A STATE CPTA GRANT; PROVIDING AN EFFECTIVE DATE,
- 2.) Approve the Community Planning Technical Assistance Grant Agreement between Levy County and the Florida Department of Commerce (Agreement No. P0525),
- 3.) Approve the Comprehensive Plan Data and Analysis Task Assignment 2024-11.

Comm. Meeks made a motion to approve Resolution 2024-89 as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

Comm. Meeks made a motion to approve the Community Planning Technical Assistance Grant Agreement and the Comprehensive Plan Data and Analysis Task Assignment as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

ROAD DEPARTMENT

Alice LaLonde, Administrative Coordinator

- A. Requesting Board approval of Resolution 2024-85; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AMDNEDING THE FINAL BUDGET FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$2,500,000 DUE TO ADDITIONAL REVENUE FROM AN FDOT GRANT; PROVIDING AN EFFECTIVE DATE. The additional revenue is for improvements to CR 346 (NW 140th Street) from SR 55 (US 19) to US 129 (FDOT Financial Project No. 443407-2-54-01).

Comm. Hodge made a motion to approve Resolution 2024-85 as requested. Second was made by Comm. Hiers and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2024-86; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, ACCEPTING AND DIRECTING THE RECORDATION OF A RIGHT-OF-WAY DEED CONVEYING ADDITIONAL RIGHT-OF-WAY ALONG LEVY COUNTY ROAD 502 (AKA NE 180TH AVE) TO THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

Comm. Meeks made a motion to approve Resolution 2024-86 as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

- C. Requesting Board approval of Resolution 2024-87; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, ACCEPTING AND DIRECTING THE RECORDATION OF A RIGHT-OF-WAY DEED CONVEYING ADDITIONAL RIGHT-OF-WAY ALONG LEVY COUNTY ROAD 110 (AKA NE 40TH STREET) TO THE COUNTY; AND PROVIDING AN EFFECTIVE DATE.

Comm. Meeks made a motion to approve Resolution 2024-87 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

SOLID WASTE

Benny Jerrels, Director

Requesting Board approval of:

- 1.) Quote Number 129123-1 from Ring Power to repair/replace bulldozer tracks in the amount of \$39,235.85.
- 2.) Appropriation of Reserves (Contingency) in the amount of \$39,236.

Comm. Hiers made a motion to accept the quote from Ring Power to repair/replace bulldozer tracks as presented. Second was made by Comm. Kennedy and the MOTION CARRIES.

Comm. Meeks made a motion to appropriate Reserves (Contingency) as requested. Second was made by Comm. Kennedy and the MOTION CARRIES.

Mr. Jerrels then gave a report of the recent Tire Amnesty Day to the Board.

The meeting recessed at 10:44 A.M.

The meeting reconvened at 10:59 A.M.

COUNTY ATTORNEY

Nicolle M. Shalley

Requesting Board approval of Resolution 2024-74; A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, ADOPTING RULES OF THE COUNTY COMMISSION; PROVIDING A REPEALING CLAUSE AND AN EFFECTIVE DATE. At its Regular Meeting on June 18, 2024, the Board discussed revisions to the current Board Rules. On October 15, 2024, the Chair, County Manager and County Attorney met to discuss those revisions and subsequently prepared this Resolution for Board consideration.

Comm. Meeks made a motion to approve Resolution 2024-74 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

COUNTY MANAGER

Mary-Ellen Harper

A. Mrs. Harper presented and requested Board approval of the Levy County Branding Guidelines.

Comm. Kennedy made a motion to direct Mrs. Harper to move forward with the Levy County Branding Guidelines as presented. Second was made by Comm. Hiers and the MOTION CARRIES. Comm. Meeks and Comm. Mills voted NO.

Audience member, Linda Cooper spoke regarding this item, stating she would prefer the current emblem.

Tisha Whitehurst also spoke, providing explanation of the purpose of each emblem.

B. Legislative Update was given to the Board by Jennifer Green, President, Liberty Partners in Tallahassee.

LEVY COUNTY COMMISSIONER, DESIREE MILLS

A. Selection of Chair and Vice-Chair for the Levy County Commission for 2025.

Comm. Meeks made a motion to select Comm. Mills as Chairman and Comm. Hodge as Vice-Chairman for 2025. Second was made by Comm. Kennedy and the MOTION CARRIES.

B. Selection of Board Appointments for the Levy County Commission for 2025.

The Commissioners agreed to make their selections and submit to Mrs. Harper. She will compile a master list from their selections and bring back for Board approval at the next meeting.

RECOGNIZE ELECTED OFFICIALS

Clerk-Elect, Matt Brooks spoke to the Board regarding the Alarian software and of a planned meeting he has with them for a demo to determine if this software will integrate with ADG, the current finance software. He then reminded the Board of the Investiture scheduled for January 3rd at 9:00 A.M. in Courtroom A. Mr. Brooks wished everyone a Merry Christmas and stated he looked forward to working with the Commissioners as Clerk of Court in January.

Sue Beaudette, Town of Bronson, mentioned the Waccasassa Water & Wastewater Cooperative Board meeting coming up tomorrow in Cedar Key at 1:00 P.M. The Bread of the Mighty Mobile Food Drive will be in Bronson Friday, December 27th at 9:30 A.M. Ms. Beaudette informed the Board of the Town Council voted to accept the Lease Agreement to move DPS Rescue Station #9 in the new Fire Station in Bronson. Chief Harrell spoke of the relocation of Rescue #9 to this new location, stating the Lease Agreement will be brought before the Board for approval next month.

COMMISSIONERS' REPORTS

Comm. Kennedy reported of the Inglis/Yankeetown Christmas parade he attended recently.

Comm. Hodge wished everyone a Merry Christmas and Happy New Year.

Comm. Hiers spoke of the Williston Boys Basketball team and their efforts to defend their State title again this year. He also wished everyone a Merry Christmas.

Comm. Mills wished everyone a Merry Christmas and thanked the Board for entrusting her with the appoint to Chairman again for the upcoming year.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 11:44 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Matt Brooks

Chairman, Desiree Mills