



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Nicolle Shalley and Stacey Hectus
2. **Organization/Title/Telephone:** County Attorney and County Planning & Zoning Director/486-3390
3. **Meeting Date:** Tuesday, August 16, 2022

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners review and provide input on draft language that would create an Equitable Estoppel Certificate process and fee and that would recognize and allow for reconfiguration of parent parcels in order to improve the size and/or shape of those parcels. If the Board desires to move this forward, the next step would be directing the County Attorney and Planning and Zoning Director to prepare final language in ordinance form for adoption by the Board.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** 5 minutes
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:** EnterTextHere
- b. **Financial Impact Summary Statement:** EnterTextHere
- c. **Detailed Analysis Attached** EnterTextHere
- d. **Budget Officer Approval:** EnterTextHere

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

At the Board of County Commission Regular Meeting on August 2, the Board requested the County Attorney and Planning and Zoning Director craft language that could be adopted in order to recognize certain zoning determinations issued by prior authorized county employees and relied upon by property owners. Staff has developed the attached draft language for Board review and input. And while doing so, staff also included language to address another issue – reconfiguration of parent parcels - that would help improve the size and/or shape of those parcels.

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A