

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
OCTOBER 6, 2020**

The Regular Meeting of the Board of Levy County Commissioners was held on October 6, 2020 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman Matt Brooks
Comm. John Meeks
Comm. Rock Meeks
Comm. Lilly Rooks
Comm. Mike Joyner

Also present were:

County Attorney – Anne Bast Brown
County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

EXPENDITURES

Comm. Rooks made a motion to approve the following expenditures presented for payment. Second was made by Comm. John Meeks and the MOTION CARRIES.

CHECK NUMBER	139321-139519
FUND	AMOUNT
GENERAL REVENUE	389,474.31
ROAD	75,101.56
SHIP	58,562.00
TRANSPORTATION	6,041.70
COURT FACILITIES	28,373.12
MISC GRANTS	211,357.50
EMS	83,199.93
FIRE	8,719.93
TOURIST DEVELOPMENT	5,500.00
UTILITIES	1,588.66
BLDG INSPECT & SAFETY	1,164.59
IMPACT FEES - PARKS	75,483.76
SMALL BUSINESS RELIEF	81,953.04
CAPITAL PROJECTS	44,698.30
ROAD IMPRV & RESTORE	3,828.83
LANDFILL	27,343.89
MSBU'S	
TOTAL	\$ 1,102,391.12

EFT/ACH PAYMENT

\$ 272,498.48

MINUTES

The minutes for the Regular Board meeting held July 21, 2020 were presented for Board approval.

Comm. Rock Meeks made a motion to approve the minutes for the Regular Board meeting held July 21, 2020 as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. John Meeks requested the addition of a Proclamation presentation for 4-H.

Comm. Brooks requested the addition of an item concerning an Agreement with Mills Engineering.

Comm. Rock Meeks made a motion to approve the agenda with the addition of items as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

PUBLIC COMMENT

Paul Jackson, a lease-holder in the Cedar Key RV Resort spoke to the Board expressing concerns of the tax assessment amount for 2021, citing State Statutes.

Mr. Dean stated the Board was following the GSG recommendations and guidelines set by the Levy County Property Appraiser to determine the tax assessment rates for fiscal year 2020-2021.

PROCLAMATIONS/RECOGNITIONS

Carol Drysdale, Levy County Citizen

Requesting Board approval of Proclamation 2020-092; recognizing October, 2020 as Pregnancy and Infant Loss Awareness Month; furthermore, recognizing October 15, 2020 as Pregnancy and Infant Loss Remembrance Day.

Comm. John Meeks made a motion to approve Proclamation 2020-092 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

Ed Jennings introduced Chiefland High School 4-H member Reagan Varnes who requested Board approval of a 4-H Proclamation recognizing October 5th – 9th as National 4-H Week.

Comm. Joyner made a motion to approve the Proclamation recognizing October 5th – 9th as National 4-H Week as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

BUILDING & ZONING

Wilbur Dean, County Coordinator

Atty. Brown swore in members of the audience wishing to speak for or against the item to be presented.

Comm. Brooks asked if any of the Commissioners had any ex-parte communication regarding this item. There were none.

Public Hearing: Requesting Board approval of an Order to Approve or an Order to Deny. Petition No. SE 01-20, Tony Phillips of Fullerton Engineering for AT & T/Lendlease, representing Chiefland Baptist Church, Inc.; petitioning the Board for a Special Exception to allow a 150' Multi-Carrier Wireless Telecom Facility (telecommunications tower) on a parcel of land located in Manatee Farms Estates Unit 1, Lot 30, Block A in Section 21, Township 11S, Range 14E in Levy County. Said parcel contains 5.04 acres and is located in a "RR" Rural Residential zone.

Comm. Brooks asked if there was anyone wishing to speak for or against this item. Lendlease representative, James McNickol spoke.

Comm. John Meeks made a motion to approve an Order to Approve Petition No. SE 01-20 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

LEVY COUNTY HEALTH DEPARTMENT

Barbara Locke, Administrator

Requesting Board consensus/approval to appoint Natalie McKellips as the Administrator of the Florida Department of Health in Dixie, Gilchrist, and Levy Counties.

Comm. John Meeks made a motion to approve the appointment of Natalie McKellips as the Administrator of the Florida Department of Health in Dixie, Gilchrist, and Levy Counties as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

LEVY COUNTY SHERIFF'S OFFICE

Bobby McCallum, Sheriff

Requesting Board approval for telephone and network upgrade for the Levy County Sheriff's Office. Sheriff McCallum requested waiver of bid procedures and presented a quote from Inspired Technologies in the amount of \$164,478.95. This would upgrade their antiquated telephone network security system, including technology to prevent events such as Total Denial of Service attacks.

Jared Blanton stated a budget amendment would be needed from the Sheriff's Department to move money from the General Fund Contingency Reserves into the appropriate fund for payment of this expenditure.

Comm. Rooks made a motion to waive bid procedures and approve the quote from Inspired Technologies with a budget amendment as stated by Mr. Blanton. Second was made by Comm. John Meeks and the MOTION CARRIES.

Comm. John Meeks made a motion to transfer funds from General Fund Contingency Reserves for fiscal year 2020-2021 and appropriate them to a General Fund cost center to be determined by County Finance for the purpose of the LCSO phone system needs. Second was made by Comm. Rooks and the MOTION CARRIES.

LEVY COUNTY COMMISSIONER, MATT BROOKS

Requesting the Board to select an alternate for the Transportation Disadvantaged Coordinating Board in his absence.

The Commissioners agreed by consensus to select Comm. John Meeks as an alternate for the Transportation Disadvantaged Coordinating Board. Comm. John Meeks stated he had been selected previously, however, it was not made official in the minutes for the Transportation Coordinating Board.

DEPARTMENT REPORTS

COUNTY COORDINATOR

Wilbur Dean

- A. Requesting Board approval of the Seventh Amendment to the Three Party Agreement between Levy County and the University of Florida Board of Trustees and William F. Hamilton, M.D. for medical examiner services. The total payment amount requested is \$59,907.12 to be paid in twelve (12) equal monthly installments of \$4,992.26 for fiscal year 2020-2021.

Comm. Joyner made a motion to approve the Seventh Amendment to the Three Party Agreement with the University of Florida Board of Trustees and William F. Hamilton, M.D. as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2020-113; amending the Levy County CARES Program adopted by Resolution 2020-085, approving additional expenditures from the Levy County CARES Program for Administrative and Legal Expenses and for additional Grant awards to qualified Levy County small businesses suffering from the effects of the COVID-19 Public Health Emergency.

Comm. Rock Meeks made a motion to approve Resolution 2020-113 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

Comm. Brooks inquired when checks would be issued. Mr. Dean responded there was still a backlog on receiving necessary information from some of the applicants which had initially applied for the funds. Once these funds are disbursed, the remainder will be divided among all of them equally. Mr. Dean requested the Board set a cut-off date for all information to be received from applicants in order to move forward with distribution of the remaining funds.

The Commissioners agreed by consensus to set the deadline of October 16th for receiving all requested information from applicants.

- C. Requesting Board direction regarding the CARES CRF Grant (housing) program and how the additional administrative costs should be funded.

Atty. Brown explained the funds would need to be encumbered by December 30th, according to the guidelines. Jared Blanton stated he would recommend appropriating the funds needed from the General Fund Reserves and if it is determined to be an acceptable use of the other funds, journal entries can be made.

Comm. John Meeks made a motion to hire a consulting firm using the General Fund and proceed with the program. The General Fund would then be reimbursed from the CARES CRF Grant (housing) program funds. Second was made by Comm. Rock Meeks.

Atty. Brown stated an agreement with a consulting firm would need to be placed on the next agenda as well as a plan and an agreement for the 20% from DEM.

After discussion, Comm. John Meeks rescinded his motion.

Upon request by Comm. John Meeks, Atty. Brown stated she would inquire again to DEM of the use of the 20% and if funds could be used to offset administrative costs. This could then be placed on the next agenda.

- D. Requesting the Levy County Board of County Commissioners to provide an additional raise equaling the amount effective for 10/01/2020, to be applied to any hours worked on 9/26/2020 through 9/30/2020.

Comm. Rooks made a motion to approve the additional raise to be applied to any hours worked on 9/26/2020 through 9/30/2020 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

AGRICULTURE CENTER

Ed Jennings

MOA Contract between FWC and Levy County Board of County Commissioners for the use of Extension Office classroom and shooting range.

Comm. Joyner made a motion to approve the MOA Contract with FWC as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

EMERGENCY MANAGEMENT

John MacDonald, Director

Request ratification of Emergency Declarations 2020-109 and 2020-111 extending the Local State of Emergency for the Covid-19 Pandemic.

Comm. Rooks made a motion to ratify Emergency Declarations 2020-109 and 2020-111 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

LEVY COUNTY ESCHEATED LANDS

Susan Haines

Mrs. Haines gave a report to the Board on the sale of escheated properties held Monday, September 21, 2020. There were approximately 60 people in attendance. There were 121 properties put up for sale and 96 properties sold bringing in \$128,675 to the General Revenue fund. Plans are to hold a sale in the spring of 2021 and will again put up for sale the properties which did not sell and any new properties which escheat to the County from the List of Lands.

SHIP

Marlon Gayle, Housing Planner

Requesting Board approval of a Deferred Payment Loan Agreement for Walker Grant Emrick, PA #575, in the amount of \$25,000 for a new unit in Williston, FL.

Comm. Rock Meeks made a motion to approve Deferred Payment Loan Agreement, PA #575 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

The meeting recessed at 10:50 A.M.

The meeting reconvened at 11:06 A.M.

MILLS ENGINEERING – NON-AGENDA ITEM

Comm. Brooks stated the Mills Engineering Consulting Agreement item was added to the agenda after an extension was approved at the last meeting. The item presented for approval is an extension until November 17th to allow time for details of the new agreement to be worked out between Mr. Mills and staff.

Comm. John Meeks made a motion to approve the Amended Consulting Engineering Agreement with Mills Engineering, which will be in effect until November 17th. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. Joyner voted NO.

FLORIDA DEPARTMENT OF TRANSPORTATION

An update of Suncoast Connector and the Northern Turnpike Connector was given by Brian Brooker.

PUBLIC COMMENTS

Natalie Thomas spoke to the Board regarding the assembling of the AHAC Committee and inquired if members had been selected.

Carolyn Lane, Chiefland resident spoke to the Board regarding transported bees being stored next to her and her husband's home. She stated the number of bees are so great, they cannot go outside their home without getting bitten by bees. She asked if there was a way to get them moved away from her home.

The Commissioners advised Mrs. Lane to contact Wilbur Dean at the Board office for information on how to deal with this situation.

COMMISSIONERS' REPORTS

Comm. Joyner asked the other Commissioners to wear pink at the next meeting in observance of Breast Cancer Awareness month.

Comm. Joyner also spoke of the option of seeking a loan for the Sheriff's Office 911 Center. Mr. Blanton spoke regarding this item stating it would be an option the Board could consider.

Comm. John Meeks stated the Bronson FFA will be holding their annual fishing tournament on Saturday, the 24th. The Captain's meeting will be on Friday night. Raffle tickets may be purchased from Bronson FFA members.

Comm. Brooks asked for everyone to observe a moment of silence in observance of a local fallen Law Enforcement Officer and for Law Enforcement in general.

The meeting recessed at 12:07 P.M.

The meeting reconvened at 1:00 P.M.

PROCUREMENT DEPARTMENT

Alicia Tretheway, Coordinator

Presentations/Interviews for Continuing Professional Services, RFQ_2020_010 are listed below:

AE Engineering
ARC Associates, Inc.
ASR Engineering, Inc.
Barnett, Fronczak, Barlowe & Shuler Architects
Cardno
Chen, Moore and Associates
CHW
Clemons, Rutherford & Associates, Inc.
Davis, Dinkins Engineering, P.A.
Dewberry
DRMP
ECS Florida, LLC

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING
ADJOURNED AT 2:20 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Matt Brooks