

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
SEPTEMBER 19, 2023**

The Regular Meeting of the Board of Levy County Commissioners was held on September 19, 2023 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Matt Brooks
Vice-Chair, Comm. Desiree Mills
Comm. Tim Hodge
Comm. Rock Meeks
Comm. John Meeks

Also present were: County Attorney – Nicolle Shalley
County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

EXPENDITURES

Comm. Mills made a motion to approve the following expenditures presented for payment. Second was made by Comm. John Meeks and the MOTION CARRIES.

CHECK NUMBER	149759-149768, 149771-149916	
FUND		AMOUNT
GENERAL REVENUE		196,209.74
ROAD		149,172.94
SHIP		30,000.00
MOSQUITO CONTROL		8,975.50
TRANSPORTATION		3,178.37
COURT FACILITIES		14,725.56
MISC GRANTS		599.21
EMS		30,622.92
FIRE		21,542.37
ART V GRANT		34,073.50
TOURIST DEVELOPMENT		2,915.00
UTILITIES		5,283.50
BLDG INSPECT & SAFETY		140,677.40
CAPITAL PROJECTS		14,893.88
ROAD IMPRV & RESTORE		37,889.04
LANDFILL		243,320.43
TOTAL	\$	934,079.36
EFT/ACH PAYMENT	\$	291,589.94

LCNR EXPENDITURES

Comm. Hodge made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

CHECK NUMBER	149769
FUND	AMOUNT
GENERAL REVENUE	893.67
ROAD	330.30
TRANSPORTATION	10.38
EMS	24.07
FIRE	41.06
BLDG INSPECT & SAFETY	5.99
LANDFILL	119.24
TOTAL	\$ 1,424.71

AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. Mills made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	AMOUNT
FUND	149770
GENERAL REVENUE	496.25
EMS	346.99
FIRE	148.71
TOTAL	\$ 991.95

MINUTES

The minutes for the Regular Board Meetings held on August 8, 2023 and August 22, 2023 were presented for approval.

Comm. John Meeks made a motion to approve the minutes for the Regular Meetings held August 8, 2023 and August 22, 2023 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. Mills made a motion to approve the agenda with the removal of item #2, LARC property discussion, and addition of a Non-Agenda item concerning the Lease Agreement for Guardian ad Litem. Second was made by Comm. Hodge and the MOTION CARRIES.

PROCLAMATIONS/RECOGNITIONS

Jacqueline presented the following milestone service awards for the quarter ending September 30, 2023:

Construction/Maintenance	David Weatherford, 25 years
Public Safety	Michael Fowler, 5 years Ryan Tietjen, 10 years
Road & Bridge	Robert Allen, 25 years Charles Bedford, 25 years Joseph Crews, 30 years Arthur Seckinger, 25 years Clinton Studstill, 25 years Martin Watson, 30 years
Transit	Grady Mills, 15 years

**BUSINESS OR INFORMATIONAL ITEMS
COMMISSIONER JOHN MEEKS – LARC**

Sharon Wolfe, Levy ARC – TABLED -
Discussion on the Levy ARC prospective property in Bronson.

COUNTY COORDINATOR

Wilbur Dean

- A. Requesting Board approval of the reappointment of Marlon Gayle to the Central Florida Community Action Agency Board of Directors as the Levy County Public Representative.

Comm. Mills made a motion to reappoint Marlon Gayle to the Central Florida Community Action Agency Board of Directors as the Levy County Representative as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Requesting Board approval of the Agreement between Levy County and the University of Florida, Board of Trustees for the Ag. Extension Office. This Agreement is effective October 1, 2023 through September 30, 2028.

Comm. Mills made a motion to approve the Agreement with the University of Florida, Board of Trustees as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

C. Requesting Board approval of the following Board meeting dates for 2024:

January 2 nd	PM	July 2 nd	AM
January 16 th	PM	July 16 th	AM
February 6 th	AM	August 6 th	AM
February 20 th	PM	August 20 th	AM
March 5 th	AM	September 3 rd	PM
March 19 th	AM	September 17 th	AM
April 2 nd	AM	October 8 th	AM
April 16 th	AM	October 22 nd	AM
May 7 th	AM	November 5 th	AM
May 21 st	AM	November 19 th	AM
June 4 th	AM	December 3 rd	AM
June 18 th	AM	December 17 th	AM

Comm. John Meeks made a motion to approve the dates for the 2024 Board Meetings as presented. Second was made by Comm. Mills and the MOTION CARRIES.

D. Requesting Board approval of the following Holiday Schedule for 2024:

<u>Holiday</u>	<u>Observed</u>
2024 New Year’s Day	Monday, January 1, 2024
Martin Luther King Day	Monday, January 15, 2024
President’s Day	Monday, February 19, 2024
Good Friday	Friday, March 29, 2024
Memorial Day	Monday, May 27, 2024
Independence Day	Thursday, July 4, 2024
Labor Day	Monday, September 2, 2024
Veteran’s Day	Monday, November 11, 2024
Thanksgiving Day	Thursday, November 28, 2024
Friday after Thanksgiving	Friday, November 29, 2024
Christmas Eve	Tuesday, December 24, 2024
Christmas Day	Wednesday, December 25, 2024

One Floating Personal Day per Calendar Year.

Comm. Mills made a motion to approve the 2024 Holiday Schedule as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

E. Requesting Board approval of the Agreement between Levy County and the North Central Florida Regional Planning Council for the Annual Monitoring of Hazardous Waste Generators. The Annual amount for these services is \$16,500, and there is no increase.

Comm. John Meeks made a motion to approve the Agreement with the North Central Florida Regional Planning Council as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

LIBRARY

Darlene Slattery, Coordinator

Requesting Board approval of the State Aid to Libraries Grant Agreement between the State of Florida, Department of State and the Levy County Board of County Commissioners for and on behalf of the Levy County Public Library System FY 2023-2024. This is an Annual Grant Agreement for the operation and maintenance of the Libraries.

Comm. John Meeks made a motion to approve the State Aid to Libraries Grant Agreement as presented. Second was made by Comm. Mills and the MOTION CARRIES.

SOLID WASTE

Travis Newsome presented on behalf of Benny Jerrels, Director

- A. Requesting Board approval of the Scope of Work Agreement from FDEP for the FY 23-24 Waste Tire Amnesty Grant. Approval of this Agreement will allow acceptance of the grant funds for the 2023-24 fiscal year.

Comm. John Meeks made a motion to approve the Scope of Work Agreement from FDEP for the FY 23-24 Waste Tire Amnesty Grant as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

Mr. Newsome stated there are two (2) scheduled Amnesty Day's - October 28, 2023 and April 13, 2024.

Audience member, Diane Garte inquired if the tires collected would be recycled. Mr. Newsome replied, yes, the tires are sent to a facility in Orlando and are recycled.

- B. Requesting Board approval of the Small County Solid Waste Management Grant Application. This grant will provide \$93,750 grant dollars for Landfill operation.

Comm. Rock Meeks made a motion to approve the Small County Waste Management Grant Application as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

DEPARTMENT OF PUBLIC SAFETY

Mitch Harrell, Director

- A. Requesting Board approval and the Chairman's signature on the Public Emergency Transportation (PEMT) Letter of Agreement between Levy County and the State of Florida, Agency for Health Care Administration (AHCA). As well as requesting Board approval, to remit Intergovernmental Transfer (IGT) Funds to AHCA not to exceed \$347,629.55 when invoiced by AHCA. This Agreement and IGT is required to participate in the PEMT Managed Care Option (MCO) Program to draw down the State share and recoup lost Medicaid revenue.

Comm. John Meeks made a motion to approve, with the Chairman's signature, the Public Emergency Transportation (PEMT) Letter of Agreement as stated and approval to remit Intergovernmental Transfer (IGT) Funds to AHCA as requested. Second was made by Comm. Mills and the MOTION CARRIES.

- B. Requesting Board guidance in reference to the EMS Station in Fanning Springs, AKA Rescue 8 EMS Station. The Station was donated by another entity and the City of Fanning Springs paid up to \$35,000 to remodel the building in 2014. It is currently empty and no longer used by EMS. The City of Fanning Springs has expressed an interest in using the building.

Comm. John Meeks made a motion to turn over the EMS Station, AKA Rescue 8 building to the City of Fanning Springs as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

ANIMAL SERVICES

Rod Hastings, Manager

- A. Requesting Board approval to appropriate Reserves (Contingency) in the amount of \$70,848 via motion recorded in the BOCC Minutes.

Comm. Hodge made a motion to approve appropriation of Reserves (Contingency) to Animal Services for Equipment as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- B. Requesting Board approval of quote 47753-1 in the amount of \$70,848 for two Ford F-150 regular cab trucks from Alan Jay Fleet Sales off the Sourcewell Contract (#2023 091521-NAF & 06921-NAF). These trucks will replace a 2006 Chevrolet with 324,762 miles and a 2014 Ford with 255,251 miles.

Comm. Rock Meeks made a motion to approve the purchase of two Ford F-150 regular cab trucks per quote as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

SHIP

Marlon Gayle, Housing Planner

- A. Requesting Board approval of a Deferred Payment Loan Agreement in the amount of \$30,000 for Mammie Victoria Duncan, PA #607, for an existing unit in Bronson, Florida.

Comm. Rock Meeks made a motion to approve the Deferred Payment Loan Agreement for Mammie Victoria Duncan, PA #607 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2023-57, Technical Revision to Local Housing Plan (LHAP) 2022-2025. The changes are to increase the grant maximum award amount under the Disaster Assistance Strategy from \$5,000 to \$10,000; increase the maximum purchase of homes from \$265,000 to \$340,000 under the Down Payment Assistance Strategy; and allow for low-income household living in mobile homes built by June, 1994 to qualify for assistance under the Owner Occupied Rehabilitation Strategy.

Comm. Rock Meeks made a motion to approve Resolution 2023-57 for the Technical Revision to Local Housing Plan (LHAP) 2022-2025 as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

PLANNING & ZONING

Stacey Hectus, Director

Clarification on evening meeting, November 7th for the Uses Ordinance.

Following discussion, the Commissioners agreed to hold a Uses Ordinance Meeting at 5:00 P.M. on November 7th.

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval of the Agreement between Levy County and the Florida Department of Health for fiscal year 2024. There is no change in the budgeted amount of \$165,500.

Comm. Rock Meeks made a motion to approve the Agreement with the Florida Department of Health for fiscal year 2024 as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

- B. Requesting Board approval of the Agreement between Levy County and the Florida Department of Environmental Protection for the Levy County Comprehensive Vulnerability Assessment. The County was awarded \$238,550 in February, 2023 for this project.

Comm. Mills made a motion to approve the Agreement with the Florida Department of Environmental Protection for the Levy County Comprehensive Vulnerability Assessment as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- C. Requesting Board approval of the First Amendment to the Three-Party Agreement between Levy County and the University of Florida Board of Trustees and Thomas M. Coyne, M.D., PH.D for the District Medical Examiner Services, University Physician Support Services, University Non-Physician Support Services and Facility Use, for fiscal year 2023/2024. The amount of \$120,174.84 will be made to the University in twelve (12) equal monthly installments of \$10,014.57.

Comm. John Meeks made a motion to approve the First Amendment to the Three-Party Agreement with the University of Florida Board of Trustees and Thomas M. Coyne, M.D., PH.D. for the District Medical Examiner Services as presented. Second was made by Comm. Mills and the MOTION CARRIES.

- D. Requesting Board approval of the Funding Agreement between Levy County and the ARC of Levy County for fiscal year 2024 in the amount of \$77,412. There is no change in the funding amount from last fiscal year.

Comm. Rock Meeks made a motion to approve the Funding Agreement with LARC for fiscal year 2023/2024 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- E. Requesting Board approval of the lowest, most responsive responsible yearly bids for supplies for the Road Department for fiscal year 2024.

Comm. Mills made a motion to approve the yearly bids for Road Department supplies for fiscal year 2024 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

NON-AGENDA ITEM/PROCUREMENT

Alicia Tretheway, Procurement Coordinator

Requesting Board approval of the Lease Extension between Orange County Pavillion, LLC and Levy County for the Guardian Ad Litem Program. On March 31, 2023 Hudson Properties, Inc. sold the leased premises to Orange County Pavillion, LLC. This Lease Extension is for the period of October 1, 2023 through September 30, 2024 and the total rent per month is \$2,002.48.

Comm. Mills made a motion to approve the Lease Extension with Orange County Pavillion, LLC for the Guardian Ad Litem Program as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

COUNTY ATTORNEY

Nicolle M. Shalley

- A. Requesting Board approval of Resolution 2023-58 ratifying the Second Extension of Emergency Declaration issued by the Chairman in response to Hurricane Idalia.

Comm. John Meeks made a motion to approve Resolution 2023-58 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2023-59 to accept a Right-of-Way Deed for a portion of 105th Street.

Comm. Rock Meeks made a motion to approve Resolution 2023-59 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

ROAD DEPARTMENT

Alice LaLonde, Administrative Coordinator

- A. Requesting Board approval of Resolution 2023-54 approving the vacation, abandonment and closure of portions of right-of-way lying within the plat of the Town of Ambler, AKA Town of Montbrook, located in Levy County, Florida, adopting findings; providing for publication and directions to the Clerk.

Comm. Rock Meeks made a motion to approve Resolution 2023-54 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

- B. Requesting Board approval of Resolution 2023-55 approving a petition to vacate, abandon and close a portion of Tenth Street within the plat of Oakdale Heights, located in Levy County, Florida, adopting; providing directions to the Clerk.

Comm. John Meeks made a motion to approve Resolution 2023-55 as presented. Second was made by Comm. Mills and the MOTION CARRIES.

RECOGNIZE ELECTED OFFICIALS

Mayor Schwing of Inglis announced there would be a "Mullett Toss" event coming up in Inglis on October 21st. This will take place at the South Levy Ballfield from 10:00 A.M. until 5:00 P.M.

Yankeetown Mayor, Eric Erkel spoke of the Town's 100 Year Anniversary and plans for a celebration event.

Sue Beaudette spoke of the 3rd meeting scheduled tomorrow of the Wacasassa Water & Wastewater Cooperative at 1:00 P.M. at the Otter Creek Town Hall. The next Bread of the Mighty Food Drive will take place this Friday at the Park in Bronson, beginning at 9:30 A.M. The 5th Beautify Bronson Day is scheduled for Saturday, October 28th. A Trunk of Treats event is scheduled for Tuesday, October 31st, beginning at 6:30 P.M at the park.

COMMISSIONERS' REPORTS

Comm. Mills spoke of a draft copy of a letter of support provided to each of the Commissioners for the Town of Inglis USDA Rural Development Grant Application for the purchase of utility trucks. The Commissioners agreed by consensus to have staff print the letter as provided on letterhead for the Chairman to sign and sent to the Town of Inglis.

The Affordable Housing Committee has scheduled an Attainable Housing Workshop on Thursday, October 12th from 10:00 A.M. until 2:00 P.M. at the First Baptist Church in Bronson. A retirement celebration is scheduled for Jimmy Jones on Friday at 2:30 P.M. in the Annex Cafeteria location.

Comm. Mills inquired if the other Commissioners would be interested in setting date for a Workshop to discuss Storm Pay for employees.

Comm. John Meeks explained the FEMA truck is set up today outside of the BOCC Annex and is available to anyone needing storm damage/recovery assistance.

Comm. Brooks expressed an interest in sending a thank you letter to the Polk County Sheriff's Office and the Polk County Board of County Commissioners for their assistance after Hurricane Idalia. Comm. Brooks inquired if the Board would agree to send a letter of support of the City of Cedar Key's efforts for resiliency with their Wastewater Treatment Plant. The Commissioners agreed to direct staff to prepare these letters to send.

Comm. Brooks asked if the Board wished to interview applicants for the Construction/Maintenance Director position or if they wished for this to be handled at a Staff level. The Commissioners agreed to interview applicants for this position.

Atty. Shalley spoke to the Board of the interview process for the Construction/Maintenance Director position. She also addressed Comm. Rock Meeks' announcement of not being able to attend the evening meeting and stated the Board would need to make an allowance for him to participate in the meeting. The Board agreed Comm. Rock Meeks could listen and participate in the evening meeting due to extenuating circumstances preventing him from attending in person.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 10:40 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Matt Brooks