



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Nicolle Shalley, County Attorney

2. **Department:** County Attorney/352-486-3389

3. **Meeting Date:** Tuesday, July 22, 2025

4. **Requested Action:**

Requesting the Levy County Board of County Commissioners approve the Retention Letter with GrayRobinson, P.A. for Labor and Employment Law services.

5. **Cost & Funding Source:**

Each year, the County estimates and budgets for outside legal counsel services. The County is invoiced and pays only for specific legal services requested by the County.

6. **Justification of Request:**

The Board employs one in-house County Attorney who provides the vast majority of legal services needed and requested by the Board and its County Divisions. One specialized area of legal services not provided by the County Attorney is Labor and Employment Law. Since 2013, the Board has retained Allen, Norton & Blue, P.A. to provide outside legal counsel for labor and employment matters. The attorney in that firm that assisted the County for many years retired last year. At the request of the County Manager, the County Attorney looked for a more local firm that represents management, and more specifically local governments, in Labor and Employment Law matters. After doing so, the County Attorney and County Manager recommend retaining GrayRobinson, P.A. as additional outside counsel for Labor and Employment Law matters. The County's primary contact will be Stephanie Marchman, a partner based out of the Gainesville Office of GrayRobinson. Ms. Marchman is Board Certified in Labor and Employment Law and has extensive local government experience. Paralegals and Associate Attorneys will be used, whenever possible, to reduce costs to the County. Legal services are exempt from competitive procurement under Sec. 2-195 of the County Code.