



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Commissioner Charlie Kenney
2. **Department:** District 1
3. **Meeting Date:** Tuesday, April 8, 2025

4. **Requested Action:**

Requesting the Levy Board of County Commissioners to direct staff to return with an analysis and proposed language to create a Local Business Program to provide for maximum opportunity for increased participation of local business in the county's procurement system.

5. **Cost & Funding Source:**

There is no cost associated with this Agenda item.

6. **Justification of Request:**

The following is Marion County's Local Business Program. This request is for a similar program to be investigated for Levy County.

**Sec. 2-250. Local business program.**

- (a) The purpose and intent of this section is to provide the maximum opportunity for increased participation of local businesses in the county's procurement system.
- (b) Once a local business application has been approved by the procurement services department, they will be included by commodity in a database of local businesses. Departments obtaining quotes through the decentralized quoting process will be required to notify any vendors matching the commodity or service on the local business database, of any items requiring written quotes. Quotes and formal solicitations required to go through the procurement services department, ten thousand dollars (\$10,000.00) and over, will also follow the notification process to local business vendors. Applications will be renewed bi-annually by vendors to verify that all requirements as stated in the definition of local business are met.
- (c) A vendor who misrepresents the local business status of its firm in an application or solicitation submitted to the county may lose the privilege to claim local small business for a period of one year. The procurement services director, at his/her discretion, may also recommend that the firm be referred for debarment in accordance with section 2-248 of the Procurement Code of Marion County.

(Ord. No. 11-52, § 1, 9-20-2011; Ord. No. 15-12, § 1K, 8-18-2015; Ord. No. 18-06, § 1Q, 2-20-2018; Ord. No. 22-42, § 9, 10-4-2022)