

## PROPOSAL CHECKLIST

PROPOSER NAME: Brame Heck Architects Inc.

- |  |   |                             |
|--|---|-----------------------------|
| 1. COVER PAGE:   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 2. INTRODUCTORY LETTER:  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 3. COMPANY, RELATED EXPERIENCE, AND STAFF & TEAM QUALIFICATIONS: | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| a. ATTACHMENT "A":   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| b. ATTACHMENT "B":   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 4. TECHNICAL APPROACH:   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 5. CURRENT AND PROJECT WORKLOADS:                                | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| 6. REQUIRED AND OPTIONAL FORMS:                                  |   |                             |
| a) PROPOSAL SIGNATURE FORM:                                      | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| b) STATEMENT OF FINANCIAL STABILITY:                             | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| c) SUMMARY OF LITIGATION:  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| d) CERTIFICATE OF INSURABILITY:                                  | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| e) QUALIFIED TO TRANSACT BUSINESS IN FL:                         | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| f) DRUG FREE WORKPLACE FORM:                                     | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| g) NON-COLLUSION AFFIDAVIT:                                      | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| h) SWORN STATEMENT PUBLIC ENTITY CRIME:                          | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| i) CONFLICT OF INTEREST DISCLOSURE STATEMENT:                    | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| j) LICENSES/CERTS:   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| k) VENDOR INFORMATION FORM:                                      | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| l) EXCEPTION FORM:   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| m) VENDORS ON SCRUTINIZED COMP. LIST:                            | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |
| n) W9:   | YES <input checked="" type="checkbox"/> | NO <input type="checkbox"/> |

REVIEWED BY: Ali Tretheway

DATE REVIEWED: 1/16/2025



# COVER PAGE

## RFQ\_2025\_002- DESIGN OF THE LEVY COUNTY PUBLIC SAFETY COMPLEX

**LAST DAY FOR QUESTIONS: 1/9/2025, 4:00 PM**

**DUE DATE & TIME: 1/16/25, 2:00 PM**

**SUMMARY OF SCOPE:** Levy County is seeking to solicit qualifications from qualified respondents experienced in providing architectural and engineering planning and design services for County Public Safety complexes/Emergency Operations centers.

**SUBMITTAL OF BID:** Levy County only accepts electronic submittals through "E-Bidding" on the DemandStar platform [www.DemandStar.com](http://www.DemandStar.com). In order to submit a bid in response to this solicitation the bidder must be registered with DemandStar.

For questions relating to the RFQ, contact Ali Tretheway, Procurement Coordinator at [tretheway-ali@levycounty.org](mailto:tretheway-ali@levycounty.org).

**ITEMS THAT MUST BE INCLUDED WITH RESPONSE:** Submitting an incomplete document may deem the response non-responsive, causing rejection. Please check each box for each item submitted with response. Prior to submitting my response, I have verified that all forms are attached and are considered as part of my proposal:

- ☒ COVER PAGE
- ☒ INTRODUCTORY LETTER
- ☒ COMPANY, STAFF & TEAM QUALIFICATIONS
- ☒ TECHNICAL APPROACH
- ☒ CURRENT AND PROJECTED WORKLOAD
- ☒ REQUIRED AND OPTIONAL FORMS

Company Name: Brame Heck ARCHITECTS INC.

Name: Michael P. Richmond, President

Email Address (Required): m.richmond@brameheck.com

Address: 606 NE 1st Street | Gainesville, FL 32601

Mailing Address (if Different): Same as above.

Telephone: (352)372 - 0425

FEIN: 59-1348740

By signing this form, I acknowledge I have read and understand, and my firm complies with all General Conditions and requirements set forth herein:

**SIGNATURE OF AUTHORIZED REPRESENTATIVE:** 

**DATE SUBMITTED:** 1/16/2025

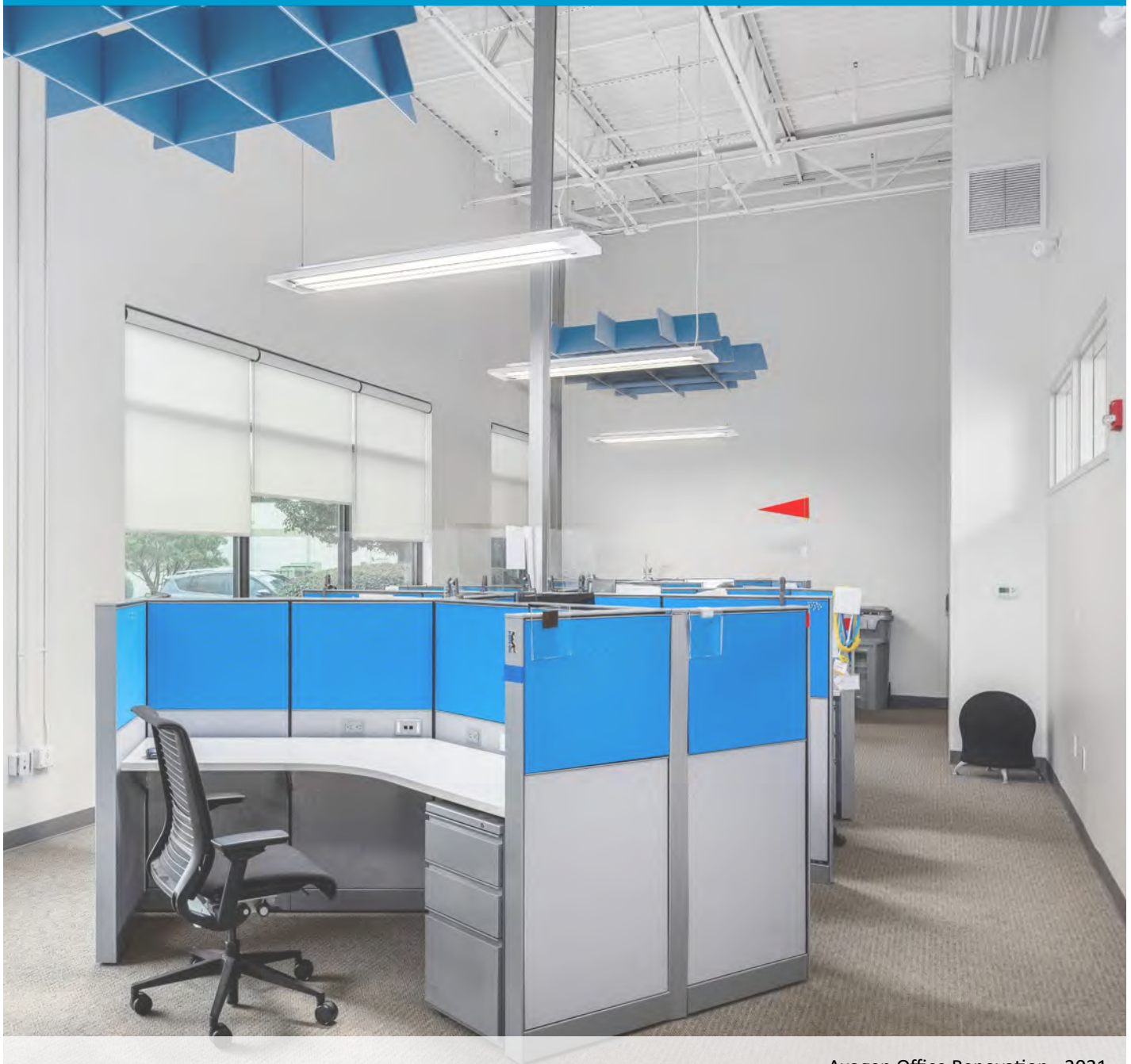


# TABLE OF CONTENTS

|              |  |           |
|--------------|--|-----------|
| <b>TAB 1</b> | <b>INTRODUCTION</b>                              | <b>3</b>  |
| 1.1          | INTRODUCTORY LETTER                              | 4         |
| <b>TAB 2</b> | <b>COMPANY, EXPERIENCE, &amp; STAFF</b>          | <b>5</b>  |
| 2.1          | RELATED EXPERIENCE                               | 6         |
| 2.2          | QUALIFICATION CERTIFICATION - ATTACHMENT A       | 12        |
| 2.3          | CLAIMS, LIENS, LITIGATION HISTORY - ATTACHMENT B | 13        |
| 2.4          | INSURANCE COVERAGES                              | 14        |
| 2.5          | KEY PERSONNEL & LICENSES                         | 15        |
| <b>TAB 3</b> | <b>TECHNICAL APPROACH</b>                        | <b>34</b> |
| 3.1          | PROJECT APPROACH & TIMELINE                      | 35        |
| <b>TAB 4</b> | <b>CURRENT &amp; PROJECTED WORKLOADS</b>         | <b>36</b> |
| 4.1          | WORKLOAD CHART                                   | 37        |
| 4.2          | WORKLOAD CONTACT LIST                            | 38        |
| <b>TAB 5</b> | <b>REQUIRED &amp; OPTIONAL FORMS</b>             | <b>39</b> |

# INTRODUCTION

## TAB 1



Axogen Office Renovation - 2021





January 16, 2025

**Response to RFQ\_2025\_002 Architectural and Engineering  
Services Design of Levy County Public Safety Complex**

Levy County Board of County Commissioners  
c/o Procurement Department  
318 Mongo Street, Room C  
Bronson, FL 32621

Dear Levy County BOCC and Selection Committee,

Brame Heck ARCHITECTS INC. is pleased to submit our qualifications as the Prime firm for architectural and engineering design services for Levy County Public Safety Complex to be located in Bronson, FL. Our team has the talent, expertise, and desire to provide the prompt, high-quality services needed for the design of this new state of the art building. We are experienced in designing Public Safety Facilities including the recent design of Bradford County's Emergency Operations Center (EOC), the design of Central Florida Electric Cooperative's EOC, and the City of Macclenny's Public Safety Building & Fire Station.

Evolving from the architectural practice established in Gainesville in 1911 by Architect Newbold L. Goin, our firm has operated nearly continuously for 113 years. Brame Heck ARCHITECTS INC. was incorporated under its current name in 2014. Since 2016 the firm has been led by owner and Principal Architect Michael Richmond AIA LEED AP who has over thirty-three years of construction industry experience. Mr. Richmond will be the County's primary point-of-contact for this contract. Should Mr. Richmond be temporarily unavailable, Office Administrator Kaitlynn James will be the secondary point-of-contact. The firm currently has seven employees consisting of two licensed Architects, two BIM Specialists, one Project Manager, and two support staff.

Our trusted engineering subconsultants for this design team will include H2Engineering for Mechanical, Electrical, Plumbing and Fire Protection (MEPF), Miller Engineering for Structural, and LJA Engineering for Site and Civil. The professionals on our team have worked together, and individually, for many years.

At Brame Heck ARCHITECTS, we believe in durable design that is functional, cost effective, and compelling. Our mission is to create usable and appealing environments that are a joy to work in, easy to maintain, and which make our communities better. We are positive that the remainder of this document will demonstrate that our teams' capabilities are a perfect match for the new Levy County Safety Complex and we look forward to continuing this conversation in person.

Sincerely,

Michael P. Richmond AIA NCARB LEED AP, President  
Brame Heck ARCHITECTS INC.  
E: m.richmond@brameheck.com  
P: (352) 372-0425

606 NE First Street  
Gainesville, FL 32601  
352.372.0425  
www.brameheck.com

FL Lic. No. AR 91268  
NM Lic. No. 6163  
OR Reg. No. ARI-5363

# COMPANY, RELATED EXPERIENCE, AND STAFF

## TAB 2



Clay Electric Cooperative District Office Keystone Heights - 2020

## 3. RELATED EXPERIENCE

### 3.1 PROJECT PROFILE



#### 1)Hernando County Fire Rescue Station No. 6

##### Client Contact

Hernando Beach BOCC  
Erik Van De Boogaard, Projects Coordinator  
1525 E. Jefferson Street  
Brooksville, FL 34601  
(352) 754 - 4096  
EVanDeBoogaard@co.hernando.fl.us

##### Scope

Offices  
Dormitories  
Kitchen  
Vehicle Bays

##### Project Cost

\$2,259,755

##### Size

5,846 SF

##### Design Services

Programming  
Architectural Design  
Engineering Design  
Construction Administration

##### Brame Heck Architects Team

Principal / PM: Michael Richmond  
Specifications: Joseph Garcia  
Sr. BIM Specialist: Michael Russell

##### MEP Engineer

Mitchell Gullledge Engineering, Inc.

##### Structural Engineer

Miller Engineering, LLC

##### Civil Engineer

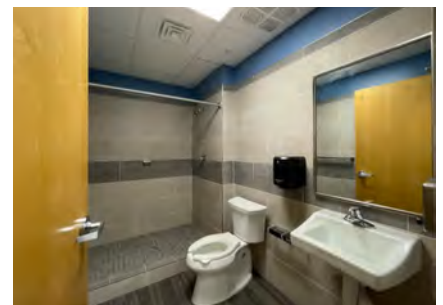
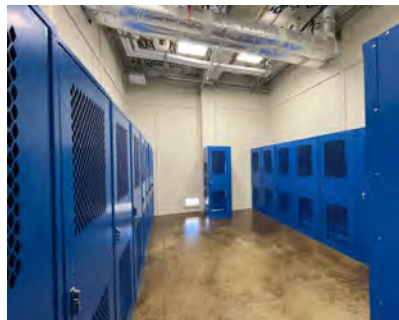
Locklear & Associates, Inc.

##### Completion Date

April 2024

##### Construction Manager

Blackwater Construction



Fire Rescue Station No. 6 was taken over from a volunteer fire department by Hernando County Fire Rescue in 2017. This project was completed as a major project under grant funding by Hernando County, with design starting in 2019. The existing apparatus bay was retained, and the crew quarters were demolished and replaced with the new structure. Originally, crews were to include up to six members, plus a lieutenant. This was reduced to four total crew members during construction. The site is in a Coastal Wave Action Zone, which required raised main level, and breakaway walls on the ground floor. The coastal construction requirements, as well as firefighter health and safety, and "hot zone" design were key considerations in the design. The station also serves an important civic and cultural function for the community of Hernando Beach, so further consideration was given to the use of the site for public gatherings. Artwork created by local artists was retained from the original building, and re-installed with the new design.



## 3. RELATED EXPERIENCE

### 3.1 PROJECT PROFILE



#### 2) Alachua County Fire Station No. 40

##### Client Contact

Alachua County Facilities Management  
Harold Theus  
Chief of Alachua County Fire Rescue  
(352) 384-3101 | hmt@alachuacounty.us

##### Scope

Operations  
Dormitories  
Kitchen  
Living/Dining Area  
Vehicle Bays

##### Project Cost

\$1,878,440

##### Size

5,684 SF

##### Design Services

Programming  
Architectural Design  
Engineering Design  
Construction Administration

##### Brame Heck Architects Team

Principal / PM: Michael Richmond  
Sr. BIM Specialist: Michael Russell

##### MEP Engineer

Moses & Associates, Inc.

##### Structural Engineer

Sputo & Lammert Engineering, Inc.

##### Civil Engineer

Locklear & Associates, Inc.

##### Landscape Architect

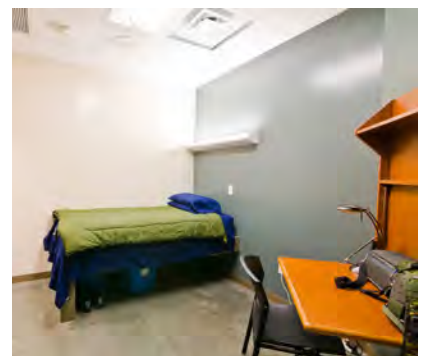
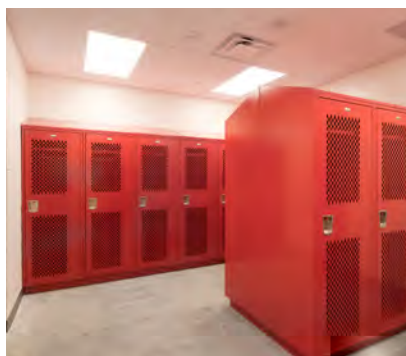
Buford Davis & Associates, Inc. (Now CHW)

##### Completion Date

June 2017

##### Construction Manager

Scorpio Construction



Station 40 was designed under a continuing minor services agreement for Alachua County Fire Rescue. The program included private bunk space for 6 crew members, plus an officer, watch room, fitness room, and day room. The apparatus bay accommodates 2 engines and is expandable to house three in the future. Attention to Hot Zone design was imperative - turnout gear storage and decontamination are handled onsite. This station was intended as a prototype for future county stations and is adaptable within a range of crew and apparatus bay sizes.



## 3. RELATED EXPERIENCE

### 3.1 PROJECT PROFILE



#### 3)Bradford County Emergency Operations Center (EOC)

##### Client Contact

Bradley G. Witt, *Director of Emergency Management Division*  
Phone: (904)966-6910  
Email: brad\_witt@bradfordsheriff.org

##### Scope

State of Florida *design-only* Grant  
Office Spaces  
Meeting Spaces/Conference Room  
911 Call Center  
ICC-500 Storm Shelter

##### Estimated Project Cost

\$5,823,113

##### Size

7,923 SF

##### Design Services

Programming  
Architectural Design  
Engineering Design

##### Brame Heck Architects Team

Principal / PM: Michael Richmond  
Specifications: Joseph Garcia  
Sr. BIM Specialist: Michael Russell

##### MEP Engineer

H2 Engineering

##### Structural Engineer

Miller Engineering, LLC

##### Civil Engineer

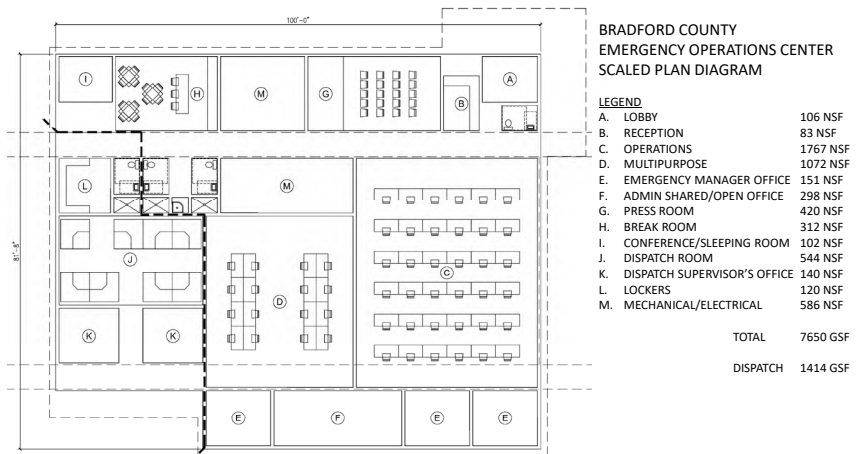
CHW

##### Completion Date (DESIGN-ONLY)

June 2022

##### Construction Manager

TBD



Brame Heck Architects and our design team completed a design and construction drawings for a new EOC project for Bradford County in 2022. The program includes an 1800 sf operations room, secondary meeting and conference spaces, kitchen, quiet room, offices, and showers. The building also contains a 911 dispatch/call center and is designed as a storm shelter to ICC-500 criteria. Consideration was given to the day-to-day use of the building as well as the emergency functions it would serve. Completed with State of Florida *design-only* grant, state funding for construction and site design is in process.



## 3. RELATED EXPERIENCE

### 3.1 PROJECT PROFILE



#### 4) Clay Electric Keystone Heights District Office

##### Client Contact

Clay Electric Cooperative, Inc.  
Bryan Gunter, PE, Division Manager  
65 SW Citrus Avenue P.O. Box 308  
Keystone Heights, FL 32656  
(352) 473-8000 | bgunter@clayelectric.com

##### Scope

Offices  
Customer Service  
Strict Budget

##### Project Cost

\$3,775,164

##### Size

8,210 SF

##### Design Services

Programming  
Architectural Design  
Engineering Design  
Construction Administration

##### Brame Heck Architects Team

Principal / PM: Michael Richmond  
Specifications: Joseph Garcia  
Sr. BIM Specialist: Michael Russell

##### MEP Engineer

Campbell Spellicy Engineering, Inc.

##### Structural Engineer

Sputo & Lammert Engineering, Inc.

##### Civil Engineer

DRMP, Inc.

##### Landscape Architect

Manley Design, LLC

##### Completion Date

April 2020

##### Construction Manager

J.E. Decker Construction Group



Clay Electric Cooperative, Inc. is a member owned not-for-profit electric power supplier serving North Central Florida. They were in need of a new district office in Keystone Heights, FL. Demolition of two existing headquarters buildings allowed for the new construction. In addition to full engineering and landscaping services provided for this 1.8 acre site, the building design included operational offices, a customer service space, an outdoor warehouse, and a conference room for employees. This is one of four designs completed by Brame Heck Architects for other Clay Electric offices, including Lake City, Palatka, and Salt Springs. The project included programming and user surveys, significant space planning, and strict budgetary constraints.



## 3. RELATED EXPERIENCE

### 3.1 PROJECT PROFILE



#### 5) City of Macclenny Public Safety Fire Station No. 1

##### Client Contact

City of Macclenny  
Phil Rhoden, *City Manager* (retired)  
Mike Griffis, *City Manager* (current)  
118 E Macclenny Ave  
Macclenny, FL 32063  
(904) 259-6261  
citymanager@cityofmacclenny.com

##### Scope

Offices  
Dormitories  
Kitchen  
Living/Dining Area  
Vehicle Bays

##### Project Cost

\$1,211,721

##### Size

11,868 SF

##### Design Services

Programming  
Architectural Design  
Engineering Design  
Construction Administration

##### Brame Heck Architects Team

Principal / PM: Michael Richmond  
Sr. BIM Specialist: Michael Russell

##### MEP Engineer

Moses & Associates, Inc.

##### Structural Engineer

Sputo & Lammert Engineering, Inc.

##### Civil Engineer

Darabi and Associates, Inc.

##### Landscape Architect

Buford Davis + Associates

##### Completion Date

December 2015



The Macclenny Fire Rescue Department needed a larger building to house their fire rescue, emergency management, hazmat, and water rescue divisions. Located across from the City of Macclenny City Hall, the new station serves as the City's Fire Station No. 1. This single-story building also provides a complete living area for the firefighters, with separate sleeping quarters for the men and women. The vehicle area consists of three 78'-8" deep bays. A full range of operational support areas are included in the design.



## 3. RELATED EXPERIENCE

### 3.1 PROJECT PROFILE



#### 6) Central Florida Electric Cooperative Emergency Operations Facility

##### Client Contact

Central Florida Electric Cooperative  
A.D. Goodman  
Manager, Purchasing and Inventory Control  
1 (800) 227-1302 ext. 6912  
agoodman@cfec.com

##### Scope

Meeting Space  
Kitchen  
Offices  
Storage  
Showers

##### Estimated Project Cost

\$2,793,400

##### Size

5,600 SF

##### Design Services

Programming  
Architectural Design  
Engineering Design

##### Brame Heck Architects Team

Principal / PM: Michael Richmond  
Sr. BIM Specialist: Michael Russell

##### MEP Engineer

Campbell Spellicy Engineering, Inc.

##### Structural Engineer

Miller Engineering LLC

##### Civil Engineer

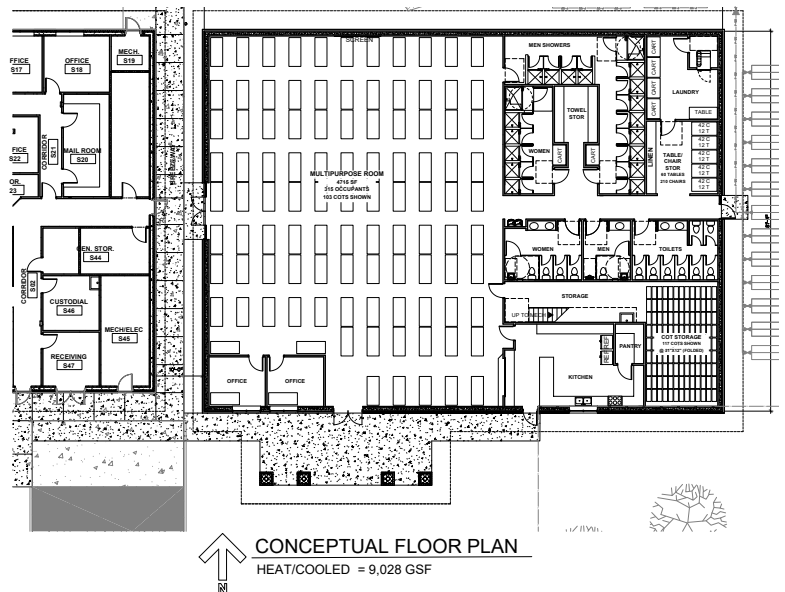
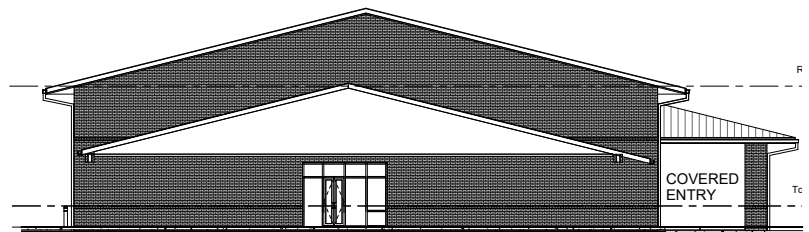
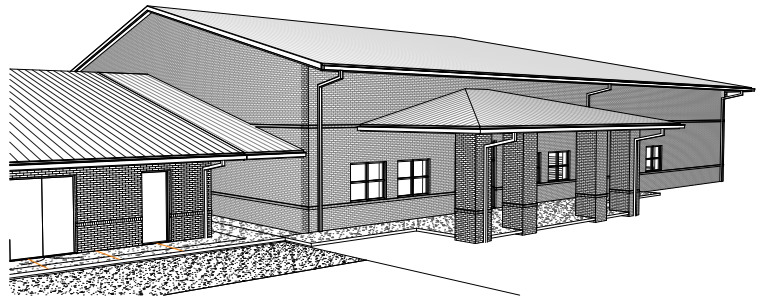
Kimley-Horn

##### Completion Date (Design Only)

September 2023

##### Construction Manager

TBD



The Central Florida Electric Cooperative (CFE) was in need of a new Multipurpose Building adjacent to the existing headquarters building in Chiefland, FL. This building addition to the CFE complex was needed in part as an Emergency Response Facility during or after a storm event. Other use scenarios for this building included general meeting and office space and special event space. The design for the building included a meeting space for 200 people, restroom facilities, showers, a warming kitchen, general storage, and dedicated table and chair storage. The contract for this project included Surveying, Pre-design (Programming), and Conceptual Design of the building.

## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.2 QUALIFICATION CERTIFICATION

#### ATTACHMENT "A" QUALIFICATION CERTIFICATION

The Undersigned presents this Qualifications Submittal to be considered as a Qualified Architectural Firm for the provision of professional provision of professional engineering services for the Design of Levy County Public Safety Complex.

A copy of the licenses(s) under which our firm is engaged in the business of contracting in the State of Florida is attached. This license was issued in accordance with provisions of Section 471.023 Florida Statutes, and is currently valid and in force.

It is further understood that qualification, if given, shall be valid for the purpose of responding to the above solicitation, unless suspended or terminated by Levy County.

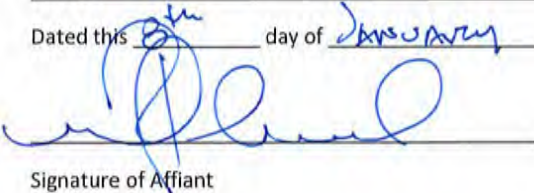
The Undersigned authorizes and requests any public official, engineer, architect, Surety Company, bank depository, material or equipment manufacture or distributor or any person, firm or corporation to furnish all information requested by Levy County, to verify statements given with this Qualification Submittal.

The Undersigned further authorizes Levy County, FL designee to disclose, without any liability whatsoever, any and all information contained in the Qualifications Submittal.

The Undersigned has not been disqualified by any public agency in Florida except as indicated below. (If none, insert: "N/A").

N/A

Dated this 8<sup>th</sup> day of January, 2025.

  
Signature of Affiant

Michael P. Richmond

Printed Name & Title of Affiant

Brame Heck ARCHITECTS INC.

Full Legal Name of Consultant/Contractor

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 8 day of January, 2025, by Affiant. Who is ☒ personally known to me or has produced \_\_\_\_\_ as identification.



KAITLYNN JAMES  
Notary Public  
State of Florida  
Comm# HH469998  
Expires 12/4/2027

  
Notary Public  
My Commission Expires: 12/4/2027

23 – RFQ\_2025\_002 DESIGN OF LEVY COUNTY PUBLIC SAFETY COMPLEX

## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.3 CLAIMS, LIENS, LITIGATION HISTORY

#### ATTACHMENT "B" – CLAIMS, LIENS, LITIGATION HISTORY

Respondents must complete all questions below and provide information requested as applicable. Failure to appropriately complete the questions below, or provide requested information may be grounds for disqualification. Any material misrepresentation of information may also be grounds for disqualification.

1. Within the past 7 years, has your organization filed suit or a formal claim against a project owner (as a prime or subcontractor) or been sued by or had a formal claim filed by an owner, subcontractor or supplier resulting from a project dispute?
- ☐ Yes ☒ No

If yes, please attach additional sheet(s) to include:

- Description of every action Captions of the Litigation or Arbitration
- Amount at issue
- Name(s) of the attorneys representing all parties:
- Amount actually recovered, if any
- Name(s) of the project owner(s)/manger(s) to include address and phone number

2. List all pending litigation and or arbitration.

**None.**

3. List and explain all litigation and arbitration within the past seven (7) years – pending, resolved, dismissed, etc.

**None.**

4. Please list all liens (including Federal, State, and Local) which have been filed against your Company within the past seven (7) years. List in detail the type of Lien, date, amount and current status of each Lien. If none, so state.

**There have been no liens filed against Brame Heck ARCHITECTS INC. within the past seven (7) years.**

5. Have you ever abandoned a job, been terminated or had a performance/surety bond called to complete a job?

☐ Yes ☒ No – If yes, on separate sheet(s), provide an explanation of those instances.

6. For all claims filed against your company within the past five (5) years, have all been resolved satisfactorily with final judgment in favor of your company within 90 days of the date the judgment became final?

☒ Yes ☐ No – If no, on separate sheet(s), explain why.

7. On separate sheet(s), list the status of all pending claims currently filed against your company. If none, so state.

**There are currently no pending claims filed against Brame Heck ARCHITECTS INC.**

8. Has a project owner ever withheld retainage, issued liquidated damages or made a claim against any Performance and Payment Bonds?

☐ Yes ☒ No – If yes, on separate sheet(s) explain in detail

24 – RFQ\_2025\_002 DESIGN OF LEVY COUNTY PUBLIC SAFETY COMPLEX



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.4 INSURANCE COVERAGES

| <b>CERTIFICATE OF LIABILITY INSURANCE</b>   |   | DATE (MM/DD/YYYY)<br>10/18/2024 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|---|---|---------------------------------|-------------------------------|--|-------------------------|-------------------------|---|-------|------------|---------------------------|-------|------------|--|--|------------|--|--|------------|--|--|------------|--|--|
| THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.   |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| <b>IMPORTANT:</b> If the certificate holder is an <b>ADDITIONAL INSURED</b> , the policy(ies) must have <b>ADDITIONAL INSURED</b> provisions or be endorsed. If <b>SUBROGATION IS WAIVED</b> , subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).   |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| <b>PRODUCER</b><br>King Risk Partners, LLC<br>643 SW 4th Ave Suite 210<br><br>Gainesville FL 32601  | <b>CONTACT</b> NAME: Pam Blue<br>PHONE (A/C, No, Ext): (888) 377-0420 FAX (A/C, No):<br>E-MAIL ADDRESS: pam.blue@king-insurance.com<br><table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>Southern Owners Insurance Co</td> <td>10190</td> </tr> <tr> <td>INSURER B:</td> <td>Admiral Insurance Company</td> <td>24856</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table> |                                 | INSURER(S) AFFORDING COVERAGE |  | NAIC #                  | INSURER A:              | Southern Owners Insurance Co  | 10190 | INSURER B: | Admiral Insurance Company | 24856 | INSURER C: |  |  | INSURER D: |  |  | INSURER E: |  |  | INSURER F: |  |  |
| INSURER(S) AFFORDING COVERAGE   |   | NAIC #                          |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER A:  | Southern Owners Insurance Co  | 10190                           |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER B:  | Admiral Insurance Company   | 24856                           |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER C:  |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER D:  |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER E:  |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| INSURER F:  |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| <b>INSURED</b><br>Brame Heck Architects Inc<br>606 Ne 1st St<br><br>Gainesville FL 32601-5305   |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| <b>COVERAGES</b> <b>CERTIFICATE NUMBER:</b> CL2482860040 <b>REVISION NUMBER:</b>  |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| INSR LTR  | TYPE OF INSURANCE   | ADDL INSD                       | SUBR WVD                      | POLICY NUMBER  | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| A   | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER:  |                                 |                               | 78485816   | 10/11/2024              | 10/11/2025              | EACH OCCURRENCE \$ 1,000,000  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | MED EXP (Any one person) \$ 10,000  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | PERSONAL & ADV INJURY \$ 1,000,000  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | GENERAL AGGREGATE \$ 3,000,000  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | PRODUCTS - COMP/OP AGG \$ 3,000,000   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | \$  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| A   | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY   |                                 |                               | 78485816   | 10/11/2024              | 10/11/2025              | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | BODILY INJURY (Per person) \$   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | BODILY INJURY (Per accident) \$   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | PROPERTY DAMAGE (Per accident) \$   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | \$  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| A   | <input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000   |                                 |                               | 9321849403   | 10/11/2024              | 10/11/2025              | EACH OCCURRENCE \$ 5,000,000  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | AGGREGATE \$ 5,000,000  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | \$  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | \$  |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| A   | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N<br>If yes, describe under DESCRIPTION OF OPERATIONS below  |                                 | N/A                           | A106557628   | 10/11/2024              | 10/11/2025              | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000 |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | Per Claim \$2,000,000   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         | Aggregate \$2,000,000   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
|   |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| B   | Professional Liability Errors and Omissions   |                                 |                               | EO000063196-01   | 06/21/2024              | 06/21/2025              |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  |   |                                 |                               |  |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |
| <b>CERTIFICATE HOLDER</b><br><div style="border: 1px solid black; height: 60px; margin-top: 5px;"></div> For Proposal Purposes Only   |   |                                 |                               | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br>AUTHORIZED REPRESENTATIVE<br><div style="text-align: center; margin-top: 10px;"> </div> |                         |                         |   |       |            |                           |       |            |  |  |            |  |  |            |  |  |            |  |  |

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## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - BRAME HECK ARCHITECTS INC.



Michael Richmond AIA NCARB LEED AP

Principal / Architect

Email: [m.richmond@brameheck.com](mailto:m.richmond@brameheck.com)



#### Residency

Gainesville, FL

#### Education and Scholarships

Harvard University Graduate School of Design,  
*Master of Architecture*, 1991

University of Florida, *Bachelor of Design*, 1987

#### Registrations

Florida Registration No. AR91268

Oregon Registration No. 5363

#### Professional Organizations

American Institute of Architects

NCARB Member

LEED Accredited Professional

#### Community

AIA Gainesville Board Member 2017-2024

AIA Gainesville Chapter President 2019

Florida Foundation for Architecture Board Member  
2020-present

Prairie Creek Conservation Cemetery Volunteer  
2020-2024

Member of Society of Building Science Educators  
2010-present

Alpha Rho Chi Professional Architecture Fraternity

UF Campus Sustainability Committee 2011-2014

AIA Committee on the the Environment (COTE) -  
Portland 2009-2010

#### Expertise

|                       |          |
|-----------------------|----------|
| Brame Heck Architects | 9 Years  |
| Architecture          | 22 Years |
| Design                | 38 Years |
| Sustainable Design    | 27 Years |
| Building Technologies | 33 Years |
| Project Management    | 30 Years |
| Construction Admin    | 30 Years |
| AutoCAD               | 36 Years |
| Revit                 | 15 Years |

#### Publications

"The Second Street Bakery"

Florida/Caribbean Architect, Spring 2007

"Atriums and Energy"

College Planning & Management, July 2010



Principal Michael Richmond, AIA NCARB LEED AP joined Brame Heck Architects in January of 2015, and has led the firm since March of 2016. In that time, he has overseen the completion of well over 100 projects, including dozens of public projects for clients such as Alachua County, Hernando County, the University of Florida, and many other public and private clients. In taking responsibility for carrying forward our firm's legacy of quality design service, he strives to provide exemplary service to our clients, the design profession, and the communities we serve.

Prior to Brame Heck Architects, Richmond's professional experience was primarily with the Gainesville firms of Karl Thorne Associates and Jackson-Reeger Architects, where he honed his skills on large K-12 campus projects in Alachua and Palm Beach Counties, and then as project architect for the new School of Journalism building at FAMU in Tallahassee. He has served as Project Architect on federal projects for the GSA and US State Departments and he is experienced working through every phase of project starting with Feasibility Studies and Programming through construction closeout. He is committed to delivering thorough and prompt responses to all aspects of the projects he is retained for.

#### Relevant Experience:

Bradford County Emergency Operations Center (EOC)- Starke, FL

Lead Architect

Central Florida Electric Coop. EOC - Cheifland, FL

Lead Architect

Hernando County Fire Station No. 6 - Hernando Beach, FL

Lead Architect / Project Manager

Alachua County Fire Station No. 40 - Waldo, FL

Lead Architect / Construction Administration

City of Macclenny Public Safety Fire Station No. 1 - Macclenny, FL

Project Architect

Meridian Crisis Stabilization Unit Addition - Gainesville, FL

Lead Architect

Alachua County Public Works - Hague, FL

Lead Architect / Construction Administration

Clay Electric Keystone District Office - Keystone Heights, FL

Lead Architect

Alachua County Public Defender Office Building - Gainesville, FL

Lead Architect / Construction Administration

City of High Springs Farmer's Market Pavilion - High Springs, FL

Lead Architect

## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - BRAME HECK ARCHITECTS INC.



Joseph Garcia AIA

Project Architect

Email: [j.garcia@brameheck.com](mailto:j.garcia@brameheck.com)



Residency  
Gainesville, FL

Education and Scholarships  
Miami-Dade College  
*Associate of Science Architectural Technology*

Registrations  
Florida Registration No. AR0006997

Professional Organizations  
American Institute of Architects

Community  
AIA Florida  
Florida Architects Political Action Committee  
AIA Gainesville  
AIA Gainesville UF School of Architecture Golf Tournament

| <u>Expertise</u>            |          |
|-----------------------------|----------|
| Brame Heck Architects       | 5+ Years |
| Architecture                | 47 Years |
| Building Technologies       | 43 Years |
| Project Management          | 38 Years |
| Construction Administration | 43 Years |



Joe Garcia is a registered architect bringing to our firm a wealth of experience and project knowledge. He has been in the design and construction industries as an architect and a construction product representative for over 45 years. His municipal project experience is far-reaching and clients include school districts, universities and colleges, municipal and county governments, federal and military, business owners, and hospitality companies such as Walt Disney World. Garcia's involvement with projects includes programming, construction documents, and post-occupancy evaluations. Prior to his most recent term at Brame Heck Architects, he served as project manager with Planning, Design and Construction at the University of Florida. He has the ability to put a building together, as well as take it apart. On each project, Garcia contributes his expertise in specification writing, building envelope design, and project management. His attention to detail and exceptional commitment to quality contributes to enduring and cost-effective designs.

#### Relevant Experience:

Bradford County Emergency Operations Center (EOC)- Starke, FL  
Specifications Writer

Hernando County Fire Station No. 6 - Hernando Beach, FL  
Project Architect / Specifications Writer

Meridian Crisis Stabilization Unit Addition - Gainesville, FL  
Project Architect / Specifications Writer

Alachua Co. Budget Inn Fire Sprinklers - Gainesville, FL  
Specifications Writer / Construction Administrator

Clay Electric Keystone District Office - Keystone Heights, FL  
Specifications Writer / Construction Administrator

City of High Springs Farmer's Market Pavilion - High Springs, FL  
Specifications Writer / Construction Administrator

Alachua Co. Budget Inn Fire Sprinklers - Gainesville, FL  
Specifications Writer / Construction Administrator

Alachua County Civil Courthouse Renovations - Gainesville, FL  
Specifications Writer / Construction Administrator

UF Center for Outdoor Recreation (CORE) - Gainesville, FL  
Project Manager for UF/PDC

UF Criser Hall Registrar's Lobby Renovations - Gainesville, FL  
Project Manager for UF/PDC

UF Criser Hall VP Enrollment Management Suite - Gainesville, FL  
Project Manager for UF/PDC



University of Florida's RecSports  
Center for Outdoor Recreation (CORE)



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - BRAME HECK ARCHITECTS INC.



Michael D. Russell LEED AP BD+C

Project Manager / Senior BIM/CAD Specialist

Email: [m.russell@brameheck.com](mailto:m.russell@brameheck.com)



Residency  
Gainesville, FL

Education and Scholarships  
Sheffield School of Interior Design - *Diploma*, 2004  
Asheville-Buncombe Technical Community College,  
*Associate of Applied Science in Mechanical Drafting  
and Design Technology*, 1989

Professional Organizations  
LEED Accredited Professional

Expertise

|                       |          |
|-----------------------|----------|
| Brame Heck Architects | 26 Years |
| Project Management    | 8 Years  |
| Construction Admin    | 14 Years |
| Interior Design       | 15 Years |
| Revit                 | 13 Years |
| Sketchup              | 11 Years |
| LEED AP               | 14 Years |

Accreditations and Awards  
Published treehouse design in an International  
Competition as being one of top 100 out over 500  
structures compiled by David Greenberg in the book  
Treehouses in Paradise: Fantasy Designs for the 21st  
Century



Hernando County Fire Station No. 6 Rendering



Mike Russell began his career working under the tutorage of green and passive solar architect, Richard Webster in Asheville, NC. He spent 3 years hand drafting, sketching, and designing residential and commercial projects in the area in which he grew up while learning how green technology can impact the environment and world around us. Russell joined Brame Heck Architects shortly after moving to Gainesville just over 26 years ago and has used computer aided drafting software ever since. He has worked on a wide variety of projects, including dozens of projects for State, County and local governments. As modeling and 3D software was introduced in the office, his ability to learn quickly and adapt to the new design environment was helpful for others in the office to learn from his new skill sets.

Russell brings to the Brame Heck Architects team invaluable skill sets as lead CAD, Revit Specialist and LEED AP BD+C accredited professional with USGBC. He can focus on small details of a project that brings together its completeness in the finish executed design. His talent and abilities keep expanding and growing as technology keeps changing year after year. As the project develops into the final stages of documentation, he coordinates and communicates with the other disciplines to make the working set harmonious for the builders to understand. Russell works closely with the principal architect to finalize the overall motif of the project. He is sitting for his architect license in Arizona and hopes to be licensed this year.

#### Relevant Experience:

Hernando County Fire Station No. 6 - Hernando Beach, FL  
Sr. BIM Specialist

Bradford County Emergency Operations Center(EOC) - Starke, FL  
Sr. BIM/CAD Specialist

Central Florida Electric Coop. EOC - Cheifland, FL  
BIM /CAD Specialist

City of Macclenny Public Safety Fire Station No. 1 - Macclenny, FL  
BIM/CAD Specialist

Meridian Crisis Stabilization Unit Addition - Gainesville, FL  
Sr. BIM Specialist

Alachua County Fire Station No. 40 - Waldo, FL  
Sr. BIM Specialist

North Central Florida Retirement Village - Gainesville, FL  
Sr. BIM/CAD Specialist

Micanopy Area Cooperative School Cafetorium - Micanopy, FL  
BIM/CAD Specialist

Alachua Co. Public Defender Office Building - Gainesville, FL  
BIM/CAD Specialist / Construction Administration

## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - BRAME HECK ARCHITECTS INC.



Ana Arenas

Project Manager

Email: [a.arenas@brameheck.com](mailto:a.arenas@brameheck.com)

#### Residency

Gainesville, FL

#### Education and Scholarships

Massachusetts Institute of Technology - *Master of Architecture*, 2022

University of Florida - *Bachelor of Design*, Minor in Landscape Architecture, 2018

University of Florida Center for Undergraduate Research University Scholar, 2014-2018

Machen Florida Opportunities Scholar, 2014-2018

#### Community

Committee Member for MIT Graduate Christian Fellowship, 2021-2022

Survey and Data Analysis Graduate Community Fellow for MIT Department for Diversity, Equity, and Inclusion, 2020-2021

President of UF National Organization of Minority Students, 2017

#### Expertise

|                    |          |
|--------------------|----------|
| Architecture       | 10 Years |
| Sustainable Design | 5 Years  |
| AutoCAD            | 9 Years  |
| Rhino              | 9 Years  |
| Project Management | 1 Year   |
| Landscape Design   | 1 Year   |
| Revit              | 2 Years  |

#### Publications

"The Borders of Boston" *Co-Author*  
out of frame (MIT Architecture)

"Schools that Breathe: Studio Education in the Pandemic"

*Research Contributor*

Journal of Architectural Education

"Housing Beyond and Within the Market: Parts 1-3"  
*Research Assistance*

PLATFORM and Shelterforce

"From Home to Housing" *Author*  
out of frame (MIT Architecture)

#### Awards and Honors

Architecture Academic Achievement Award, 2018

Harold Horowitz Student Research Fund, 2022



Ana Arenas joined Brame Heck Architects with a wealth of knowledge and experience providing full architectural services. Her passion for design centers around environmental conservation and social welfare. Previously, in her position as Senior Designer at AW-ARCH Ms. Arenas collaborated in design, documentation, and construction administration of a large private residential project and initiated community service projects within the firm.

Prior to this, Ms. Arenas completed her Masters in Architecture from the Massachusetts Institute of Technology (MIT) where she was also a Teacher and Research Assistant. During her time at MIT, she interned for BINYAN architecture studio Inc. where she produced stunning 3D renderings and various drawings for residential renovations and building addition projects, while balancing and maintaining client expectations. Arenas also previously interned with Leers Weinzapfel Associates where she assisted principals with programming phase research, reports, and prepared client presentations. During this time, she also participated in conceptual design collaboration with the office of Diller Scofidio + Renfro, including the development of programmatic testing of design schemes.

While participating in the MIT Future Urban Collaboratives Lab, Ms. Arenas collaborated with artist Marisa Morán Jahn to design interior wall graphics of Carehaus, the first intergenerational care-based co-housing project in the US.

Ms. Arenas has nearly completed the requirements for her Architectural License and anticipates licensure this year.

#### Relevant Experience:

Eastside High School Security Upgrades

Project Manager

Campus Credit Union Office Renovation

Project Manager

Kincell Bio Airlock Renovation, Bldg. A & B

Construction Administrator

Safe Storage Conversion

Project Manager

Public Schools Pandemic-Resilience Report

Research Assistant

Large Private Residential Project

Project Manager / Construction Administrator

Carehaus Co-Housing

Research + Design Assistant

Cartagena K-8 School Master Plan

Designer

## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - BRAME HECK ARCHITECTS INC.



Ethan White

Architectural Intern

Email: [e.white@brameheck.com](mailto:e.white@brameheck.com)



Residency  
Gainesville, FL

Education  
University of Florida, *Master of Architecture*, Expected 2025  
University of Florida, *Bachelor of Design in Architecture*, 2023

Teaching  
Graduate Teaching Assistant, Architectural Theory, 2023

Awards  
UF SoA Luminaire Design Competition 2022 | First Prize

Expertise

|                    |         |
|--------------------|---------|
| Design             | 6 Years |
| Revit              | 5 Years |
| Rhinoceros         | 4 Years |
| AutoCAD            | 5 Years |
| Photoshop/InDesign | 6 Years |
| Research           | 5 Years |

Relevant Experience

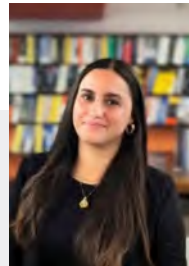
Alachua County Jonesville Park - Jonesville, FL  
BIM Specialist / Assistant Project Manager

Bartram Apts Building Envelope Phase 2 - Gainesville, FL  
Research Assistant

Sunrise Inn Due Diligence Report- Gainesville, FL  
Research Assistant

Sweetwater Art Gallery Design - Gainesville, FL  
Designer

With an education in architecture, Ethan brings a community oriented approach to the design process at Brame Heck. During his time at the University of Florida, he was awarded First Place in the SoA Luminaire Design Competition. Ethan is currently pursuing a Master's of Architecture from the University of Florida. Through his previous internships at RM Plus Design & Development and Lawson Design, Ethan developed a wealth of material knowledge, particularly in custom concrete design and production. Ethan's experience in materials helps to inform his preliminary design drawings and makes him an asset to the team.



Veronica Alfonzo

BIM Specialist

Email: [v.alfonzo@brameheck.com](mailto:v.alfonzo@brameheck.com)



Residency  
Gainesville, FL

Education  
University of Florida, *Bachelor of Design in Architecture*, 2024  
Santa Fe College, *Associate in Arts*, 2021

Teaching  
Santa Fe College Spanish Language Tutor, 2020

Community  
Volunteer for San Ignacio Social Catholic Organization  
Volunteer for Yoga en los Barrios

Expertise

|                      |         |
|----------------------|---------|
| Design               | 6 Years |
| Revit                | 4 Years |
| Rhinoceros           | 4 Years |
| Lumion 3D            | 4 Years |
| AutoCAD              | 4 Years |
| Photoshop / InDesign | 4 Years |

Relevant Experience

Hampton Inn Building Envelope Repair - Alachua, FL  
BIM/CAD Specialist

Campus Credit Union Due Diligence Report - Leesburg, FL  
Research Assistant

Bartram Apartments Building Envelope - Gainesville, FL  
BIM/CAD Specialist

Burned Block House Restoration - MacLenny, FL  
BIM/CAD Specialist

As a part of the Brame Heck Architects team, Veronica exhibits her educational experience in architecture and sustainability in a collaborative setting. Throughout her educational career, she has expanded her design and drafting skills and has applied these skills to several projects at Brame Heck. Veronica has previously interned at MTRA Arquitectos in her home country, Venezuela, and she plans to pursue her Master's of Architecture and Construction Management Certificate after gaining office experience.



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 LICENSES & CERTIFICATIONS - BRAME HECK ARCHITECTS INC.

#### *State of Florida Department of State*

I certify from the records of this office that BRAME HECK ARCHITECTS INC. is a corporation organized under the laws of the State of Florida, filed on March 19, 1971.

The document number of this corporation is 379023.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 2, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.



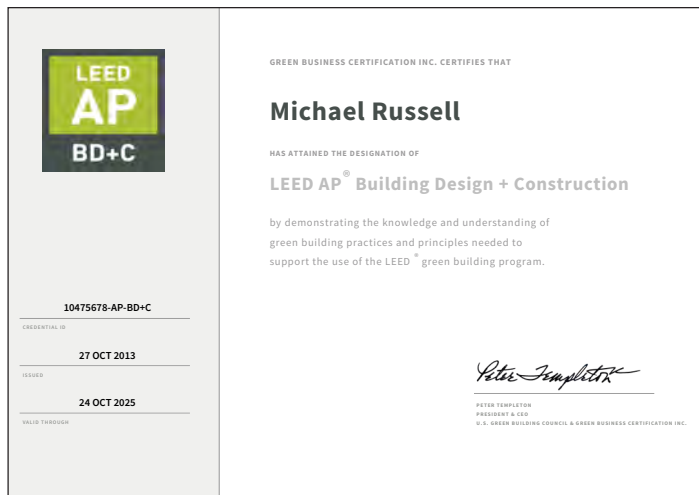
*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Second day of January, 2025*

*[Signature]*  
Secretary of State

Tracking Number: 0862589264CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - H2 ENGINEERING



**ROLE**  
Mechanical Engineer

**EDUCATION**  
Mechanical Engineering, BS  
University of South Florida, 2000

**YRS EXPERIENCE/FIRM**  
22/22

**CERTIFICATIONS**  
Professional Engineer  
(Mechanical & Electrical), Florida  
No. 63101  
Commissioning Authority  
No. 1008-376  
LEED Accredited Professional  
No. 10012923

**CONTACT INFORMATION**  
H2Engineering, Inc.  
2246 NW 40th Terrace, Suite B  
Gainesville, FL 32605  
P 352.888.5872  
C 850.210.5861  
RChewning@H2Engineering.com

## RYAN CHEWNING, P.E.

### PRINCIPAL

#### BACKGROUND

Ryan joined H2Engineering, Inc. in 2000, quickly becoming an invaluable member of the team. In 2007 he became Vice President and a principal owner of H2E. His energetic hands-on leadership has created a productive and efficient work environment. Ryan's vision of the future has spurred company efforts to evaluate and continuously improve. Ryan's strategic leadership focus on quality, and customer service is what continues to make H2Engineering Your First Choice. Ryan has experience designing mechanical and plumbing systems for new construction, renovations, additions, and restoration on multiple facility types including government, higher education, office, correctional, public safety, and K-12 schools.

#### RELATED EXPERIENCE

Bradford Emergency Operation  
Center New Construction  
Starke, FL  
\$2,591,000; 7,664 SF

Sumter County Public Safety  
Complex New Construction  
Wildwood/Bushnell, FL  
\$21,754,990/\$9,099,310;  
49,500 SF/24,800 SF

FDOT Transportation Management  
Center & Emergency Operation  
Center New Construction  
Jacksonville, FL  
\$11,000,000; 25,000 SF

Glades County Emergency  
Operations Center  
New Construction  
Fernandina, FL  
\$4,200,000; 20,700 SF

Leon County Public Safety Center  
New Construction  
Tallahassee, FL  
\$33,000,000; 95,000 SF

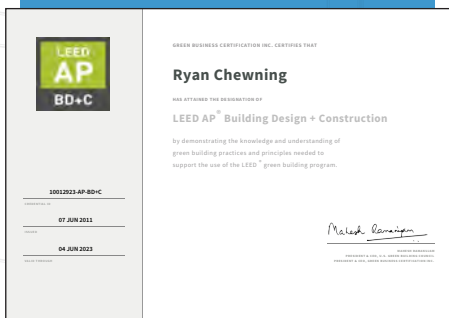
DMS State Emergency Operations  
Center New Construction  
Tallahassee, FL  
EST \$1,000,000

Wakulla County Fire & EMS Station  
New Construction  
Crawfordville, FL  
\$1,300,000; 13,700 SF

Baker County Jail & Emergency  
Operation Center New  
Construction  
MacClenny, FL  
\$23,398,024; 141,000 SF

Suwannee County Emergency  
Operations Center  
New Construction  
Live Oak, FL  
\$2,200,000; 8,000 SF

Taylor County Emergency  
Operations Center  
New Construction  
Perry, FL  
\$960,000; 8,000 SF



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - H2 ENGINEERING



### MATT THOELE, P.E.

#### SENIOR PROJECT MANAGER

#### BACKGROUND

Matt joined H2Engineering in 2024 as a Senior Project Manager. He is an analytical and resourceful engineer with a proven, diverse project portfolio in design/retro-design, energy analysis, and commissioning. Matt is a strong problem solver with a proven track record in management oversight, auditing, and construction. He has exemplary problem-solving and interpersonal skills to address day-to-day operational functions and provide a team-building approach. He possesses numerous technical skills, including OSHA certifications, to ensure a safe, hazard-free work environment. His commitment to excellence secures lasting success.

#### RELATED EXPERIENCE

#### ROLE

Project Manager & Mechanical Lead

#### EDUCATION

Mechanical Engineering, BS  
University of Florida, 2009

**YRS EXPERIENCE/FIRM**  
15/<1

#### CERTIFICATIONS

Professional Engineer  
(Mechanical), Florida No. 69845  
BCxP #8354116  
LEED Accredited Professional  
No. 10374941  
CGBE #863  
EM #21889

#### CONTACT INFORMATION

H2Engineering, Inc.  
9393-2 Mill Springs Dr  
Jacksonville, FL 32257  
P 352.448.5246  
MThoele@H2Engineering.com

FSCJ Burn Ship Prop Fire Training  
Support Building  
Jacksonville, FL  
Mechanical Engineer & CxA

AC-130 Squadron Operations  
Building  
Hurlburt Field, FL  
Mechanical Engineer

FSCJ ATC Building Retro-  
Commissioning  
Jacksonville, FL  
Mechanical Engineer & CxA

Littoral Warfare Systems Facility  
LEED Project  
Panama City, FL  
Mechanical Engineer & LEEP AP

Naval Air Station P-8A Integrated  
Training Center  
Jacksonville, FL  
CxA

Glades Moore Haven Bus Garage  
New Construction  
Moore Haven, FL  
\$3,500,000; 9,100 SF  
Mechanical Engineer

UF Fine Arts D AHU-4  
Gainesville, FL  
\$95,800  
Project Manager/Mechanical  
Engineer

UF IFAS Microbiology 981 Addition  
Gainesville, FL  
\$49,000  
Project Manager/Mechanical  
Engineer

UF IFAS Microbiology 981 Suite  
1012 Renovation  
Gainesville, FL  
\$33,000  
Project Manager/Mechanical  
Engineer

UF IFAS Animal Sciences 459 HVAC  
Renovation  
Gainesville, FL  
\$1,700,000  
Project Manager/Mechanical  
Engineer

UF IFAS Apopka 4022 Boiler  
Replacement  
Apopka, FL  
\$350,000  
Project Manager/Mechanical





## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - H2 ENGINEERING



### DANNY HABERFELD, P.E., RCDD

#### SENIOR PROJECT MANAGER

##### BACKGROUND

Danny began his career as an intern with H2Engineering in 2012 and became a senior project manager in 2023. Danny has 12 years of experience designing lighting and power systems. In addition, he possesses valuable experience in working with telecommunications, security, AV systems, and assists with construction administration. Through his substantial analytical skills, he has the ability to design efficient systems while maximizing value for clients and end users. Danny has experience working on a variety of project types including K-12, higher-education, laboratories, municipal government, correctional facilities, food services, and parking garages.

##### RELATED EXPERIENCE

##### ROLE

Electrical Lead

##### EDUCATION

Industrial Engineering, BS  
University of Florida, 2010

##### YRS EXPERIENCE/FIRM

12/12

##### CERTIFICATIONS

Professional Engineer (Electrical),  
Florida No. 91238

Registered Communications  
Distribution Designer No. 397184

##### CONTACT INFORMATION

H2Engineering, Inc.  
114 East 5th Avenue  
Tallahassee, FL 32303  
P 850.224.7922  
C 850.404.4026  
DHaberkfeld@H2Engineering.com

Sumter County Public Safety  
Complex

New Construction  
Wildwood/Bushnell, FL  
\$21,754,990 | \$9,099,310;  
49,500 SF | 24,800 SF  
Electrical Engineer

Sumterville Sumter County Service  
Center, Central Fire Training  
Complex & Sheriff's Office Training  
Facility  
New Construction  
Sumterville, FL  
EST \$31,000,000  
Project Manager/Electrical  
Engineer

COT Fire Station No. 16  
New Construction  
Tallahassee, FL  
\$2,930,500; 11,543 SF  
Electrical Engineer

City of Lynn Haven New City Hall &  
Police Department  
New Construction  
Lynn Haven, FL  
\$13,466,000; 42,810 SF  
Electrical Engineer

Glades County Emergency  
Operation Center  
New Construction  
Fernandina, FL  
\$4,200,000; 20,700 SF  
Electrical Engineer

Bradford Emergency Operation  
Center  
New Construction  
Starke, FL  
\$2,591,000; 7,664 SF  
Electrical Engineer

National Guard Armory Lake City  
FMS # 8 Fleet Maintenance Facility  
Renovation  
Lake City, FL  
\$1,183,000; 3,000 SF  
Electrical Engineer

COT Electric & Gas Utility Logistics  
Facility New Construction  
Tallahassee, FL  
Electrical Engineer  
\$2,441,000; 7,560 SF  
Electrical Engineer



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 TEAM LICENSES & CERTIFICATIONS - H2 ENGINEERING, INC.

#### State of Florida Department of State

I certify from the records of this office that H2ENGINEERING, INC. is a corporation organized under the laws of the State of Florida, filed on March 17, 1977.

The document number of this corporation is 527996.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 3, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Third day of January, 2025*

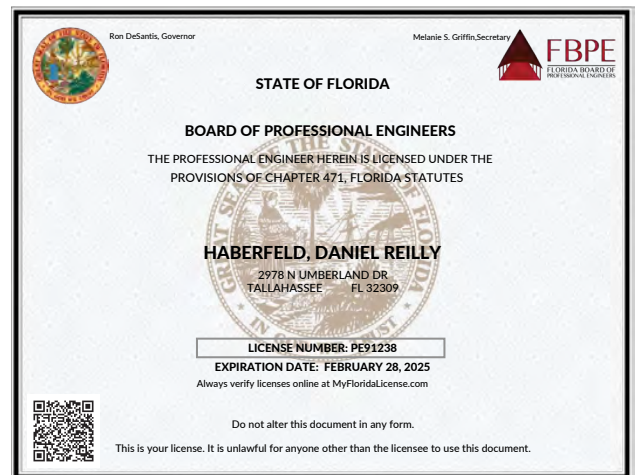


*Secretary of State*

Tracking Number: 2779366995CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - LJA

#### CHRIS POTTS, PE

👤 PIC/ Senior PM/Civil  
Engineering Lead/Engineering  
Plan Review



**17 YEARS OF  
EXPERIENCE**

#### 🎓 EDUCATION

BS, Civil Engineering, University  
of Florida

#### 🏠 PROFESSIONAL LICENSE

Professional Engineer,  
Florida #73842

Professional Engineer,  
Georgia #PE047853

Professional Engineer, North  
Carolina #057965

#### 🧠 SUMMARY OF QUALIFICATIONS



Chris has **17 years** of experience. Born and raised on the Space Coast, he has been a licensed Professional Engineer since 2011. Chris has experience in the implementation of Improvement Districts in Florida, along with a comprehensive knowledge-base of residential, institutional, and commercial land development projects, focusing on design and permitting, master planning, utility design and system modeling, roadway design, and stormwater drainage design. He has worked extensively with the public and private sector, providing solutions to their development needs from small office buildings and restaurants to large residential subdivisions and shopping centers. He remains up to date on local and state regulatory rules and land development criteria for multiple counties throughout the State of Florida.

#### ⚙️ PROJECT EXPERIENCE

**Veteran's Memorial Park Recreational Improvements, Alachua County, FL (2023-2024)** – Served as principal for the Veteran's Memorial Park Recreational Improvements project. The recreational improvements included a new playground with slides, a large spider web for climbing, swings, and a rubber play surface. The improvements also included a new parking lot with sidewalks and walking trails, stormwater management facilities, utilities, and landscape improvement

**Westwood Middle School Renovation, Gainesville, FL (2020-2024)** – Served as a supervising engineer for the Westwood Middle School Renovation project. This project includes the replacement of several existing buildings, the renovation of 5 buildings, stormwater management improvements, a student drop-off loop, parking addition, and infrastructure improvements

**UF-642 – SW Campus Transportation Improvement, Gainesville, FL (2019-2021)** – Served as a project engineer and construction manager for the UF SW Campus Transportation Improvements project. This project involves a full redesign of several major transportation corridors, the undergrounding of extensive overhead electric distribution networks, and the design and installation two new roundabouts at congested intersections on the University of Florida campus.





## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - LJA

#### JAKLYNN RIVERO

👤 Project Engineer/ Project Coordinator/Engineering Plan Review/Civil/Site



4

YEARS OF  
EXPERIENCE

#### 🎓 EDUCATION

MS, Environmental Engineering Sciences, University of Florida

BS, Environmental Science, University of Florida

#### 🧠 SUMMARY OF QUALIFICATIONS



Originally from South Florida and a resident of Alachua County for over a decade, Jaklynn recently graduated from the University of Florida with a degree in Environmental Engineering Sciences. During her four years of rigorous academic and field experience, she gained practical expertise across multiple facets of environmental and civil engineering. Her work spans residential, institutional, and commercial sectors, with a strong focus on water and wastewater system design, ecological assessments, and geological surveys.

Her skill set is comprehensive, covering everything from regulatory compliance to technical design. She has worked extensively with water management district regulations, ensuring projects meet the highest standards for environmental stewardship and sustainability. Her capabilities in design and permitting allow her to navigate complex regulatory landscapes smoothly, facilitating seamless project approvals and compliance. She is proficient in master planning, where she applies a systems-thinking approach to integrate utility, stormwater, and land-use elements in ways that align with both community needs and environmental standards.

Additionally, she is adept at utility design and system modeling, providing essential infrastructure planning for both new developments and existing facilities. Her experience with stormwater management involves not only designing effective drainage systems, but also considering the broader environmental impacts, such as water quality and flood mitigation, essential for resilient urban planning.

Known for her commitment to continuous learning, she stays up to date with the latest regulatory standards and land development guidelines, spanning multiple Florida counties. Her background and skills enable her to offer effective, sustainable solutions tailored to both public and private sector needs, from small commercial sites to large residential subdivisions.

#### ⚙️ PROJECT EXPERIENCE

**Waccasassa Bay River Maker Restoration and Replacement, Levy County, FL (2023-2024)** – Served as the Project Engineer and Project Coordinator with the United States Coast Guard to restore 13 river makers running along the Waccasassa River per the continuing contract for professional services with Levy County.

**Lift Station Drawdown Annual Reporting, Gainesville Regional Utilities, Alachua County, FL (2021-2022)** – Served as Project Coordinator with several other colleagues to perform lift station drawdowns to test the performance of the system in isolated sections to ensure proper and effective flow of all sewer and stormwater systems for prevention of CSO (combined sewer overflow) and aging water system infrastructure for residents.

**30 Year Utility Masterplan, Gainesville Regional Utilities, Alachua County, FL (2022)** – Served in the preliminary stages of the technical designing and planning of the masterplan with Water/Wastewater Engineering Department in the restoration, replacement and addition of infrastructure for all water/wastewater systems in the regional area.



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - LJA

#### JEFFREY NEWTON, PE

Value Engineering



**40 YEARS OF  
EXPERIENCE**

#### EDUCATION

BS, Mechanical Engineering, Johns Hopkins University

#### PROFESSIONAL LICENSES & CERTIFICATIONS

Professional Engineer,  
Florida #55033

Qualified Stormwater Management  
Inspector #1144

#### SUMMARY OF QUALIFICATIONS

Jeff has over **40 years** experience as both a land developer and an engineering consultant has provided him with a unique perspective on the various nuances of land development. He has nearly 40 years of experience in the design, permitting and construction of a wide range of developments ranging in size from small parcels to large tracts containing thousands of acres of land. He has played a key role in the establishment and funding of multiple Community Development Districts and currently serves as District Engineer for several districts.

#### PROJECT EXPERIENCE

**Midtown Improvement District, Orlando, FL** – District Engineer involved in the creation, funding, implementation, and ongoing operations of the ±389-acre Midtown Improvement District. The currently contemplated Development Program includes both residential and non-residential uses as well as community amenities and recreational facilities. Provided technical assistance during the process of establishing the District, including preparation of the Engineer's Report and Capital Improvement Program. Provided engineering design and construction phase services related to significant roadway, drainage, and utility infrastructure improvements within the Midtown District. Estimated \$16M± in capital infrastructure improvements.

**Poitras East Community Development District, Orlando, FL** – District Engineer involved in the creation, funding, implementation, and ongoing operation of the Poitras East CDD, which encompasses ±1,060-acres of land containing both residential and non-residential uses as well as a school, community park, and fire station. The currently contemplated Development Program includes both residential and non-residential uses as well as community amenities and recreational facilities. Provided technical assistance during the process of establishing the District, including preparation of the Engineer's Report and Capital Improvement Program. Provided engineering design and construction phase services related to significant roadway, drainage, and utility infrastructure improvements within the Midtown District. Estimated \$55M± in capital infrastructure improvements.

**Boggy Creek Improvement District, Orlando, FL** – District Engineer involved in the funding, implementation, and ongoing operations of the Boggy Creek ID, which encompasses ±1,126-acres of land containing a variety of uses including retail, hospital/office, research and development, hotel rooms, restaurants, and civic/community facilities. Estimated \$80M± in capital infrastructure improvements.

**Greeneway Improvement District, Orlando, FL** – District Engineer involved in the funding, implementation, and ongoing operation of the Greeneway ID, which encompasses ±817-acres of land containing retail/commercial uses, office uses, civic/community facilities, and both single family and multi-family dwelling units. Estimated \$75M± in capital infrastructure improvements.



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - LJA

#### JOHN TOWNSEND, PE

Value Engineering



**30 YEARS OF  
EXPERIENCE**

#### EDUCATION

MS, Civil Engineering, University of Alabama

BS, Civil Engineering, University of Alabama

#### PROFESSIONAL LICENSES & CERTIFICATIONS

Professional Engineer,  
Florida #52127

#### SUMMARY OF QUALIFICATIONS



John has over **30 years** engineering and land development experience. He has overseen the design and permitting of numerous development projects, including the design of roadways, stormwater collection and management systems, sewage collection and transmission systems and water distribution systems, as well as cost estimating and construction phase services. John has, with great enthusiasm, designed and permitted projects in nearly every Central Florida county and city over the past 30 years and has been able to successfully guide complicated projects from land entitlements, design, permitting and final construction.

#### PROJECT EXPERIENCE

**Riverwalk Community Development District, Orlando, FL** – District Engineer for the ±404.22-acre Riverwalk Community Development District. The currently contemplated Development Program includes both residential and non-residential uses. Provided technical assistance during the process of establishing the District. Prepared the Engineer's Report and Capital Improvement Program for the District as required in preparation for District financing. Prior to establishment of the Riverwalk Community Development District, engaged by Pulte Home Corporation to provide professional surveying, engineering, and construction phase services related to significant roadway, drainage, and utility infrastructure improvements with the Vista Park PD. These services are ongoing at this time. Estimated \$118M± in capital infrastructure improvements.

**Vista Park PD, Orlando FL** – Project Director for the civil engineering design and permitting for a 4,300 mixed use residential development with commercial, recreational, and municipal uses across ±1,572 acres. Oversaw the master utility and stormwater design and permitting processes as well as various individual infrastructure phases of the project. Estimated cost \$100M+.

**Lake Nona Boulevard, Phase 3, Orlando, FL** – Project Manager and Engineer of Record for the civil engineering design and permitting through approval and construction of 6,700 LF of 4-lane divided boulevard with provisions for 6-laning for Boggy Creek Improvement District. Estimated cost \$7.5M.

**Del Webb Sunbridge, Osceola County, FL** – Project Manager and Engineer of Record for the civil engineering design and permitting for 1,384 units age restricted residential subdivision and substantial recreational amenities on ±711 acres including construction of a ±10,000 LF Spine Road and all associated utility, drainage, and roadway infrastructure. Estimated infrastructure cost \$50-\$60M.

**Latitude, Daytona Beach, FL** – Project Manager and Engineer of Record for the civil engineering design and permitting for 3,400 unit age restricted residential subdivision and substantial recreational amenities on ±1,600 acres including all site grading, utilities, drainage, and roadway improvements including 2,100 LF of Volusia County collector road bisecting the development infrastructure. Cost range from \$50-\$60M.





## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - LJA

#### BRENT C. GUILLOT, RLA

👤 Landscape Architect



**22 YEARS OF  
EXPERIENCE**

#### 🎓 EDUCATION

BLA, Landscape Architecture,  
Louisiana State University, Baton  
Rouge, 2001

#### 🏢 PROFESSIONAL LICENSES & AFFILIATIONS

FL Licensed Professional Landscape  
Architect No. LA6667385

LA Landscape Architect  
No. 13-0607

American Society of  
Landscape Architects

#### 🧠 SUMMARY OF QUALIFICATIONS



Brent has over **22 years** of professional landscape architectural experience in Florida. He has led teams to design and construct award winning parks, campuses, and communities across the US. Developments include commercial shopping centers, residential subdivisions, high-rise towers, golf course clubhouses, public parks, municipal gateways, streetscapes, and roadway enhancement projects. Brent is experienced managing all aspects of the project lifecycle from conception to close-out.

#### ⚙️ PROJECT EXPERIENCE

##### PUBLIC PROJECTS:

- » St. John's Episcopal Church, Naples, FL
- » East Naples Community Park, Naples, FL
- » Immokalee Pioneer Museum at Roberts Ranch, Immokalee, FL
- » Marco Island Pickleball Center, Marco Island, FL
- » Lowdermilk Park ATV Storage, Naples, FL
- » Norris Community Center Courtyard, Naples, FL
- » River Park Community Center, Naples, FL
- » Marco Island Beach Access, Marco Island, FL

##### PRIVATE DEVELOPMENT PROJECTS:

- » Shadow Wood Country Club, Estero, FL
- » Wildcat Run Country Club, Estero, FL
- » Audubon Country Club, Collier County, FL
- » Commons Club at the Brooks, Estero, FL
- » Jasper Flats, Naples, FL
- » Career Pathway Learning Lab, Immokalee, FL
- » Mediterra Country Club, Collier County, FL
- » Pelican Isle Yacht Club, Collier County, FL
- » Pelican's Nest, Bonita Springs, FL
- » Regency Towers, Naples, FL

##### COMMERCIAL DEVELOPMENT PROJECTS:

- » Ferrari of Naples, Naples, FL
- » Arthrex Production Studio, Naples, FL
- » Bonita Springs YMCA, Bonita Springs, FL
- » Erdman Assisted Living Facility, Bonita Springs, FL
- » Germain BMW, Naples, FL
- » Germain Lexus, Naples, FL
- » Neapolitan Plaza Publix, Naples, FL
- » Revs Institute, Naples, FL
- » Bonita Metro Plaza, Bonita Springs, FL



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - LJA

#### MARGARET EMBLIDGE, AICP

Planner



**34 YEARS OF  
EXPERIENCE**

#### EDUCATION

MA, Urban and Regional Planning,  
Indiana University of Pennsylvania

BA, Geography, University  
of Edinboro

#### PROFESSIONAL CERTIFICATIONS

American Institute of Certified  
Planners #102954

#### SUMMARY OF QUALIFICATIONS

Margaret has over **34 years** of professional planning experience in Florida. She has managed projects varying in size and scope in both the public and private sectors. Projects include due diligence, zoning and comprehensive plan amendments, community outreach, land development code amendments and expert witness services.

#### PROJECT EXPERIENCE

##### PLANNED DEVELOPMENT PROJECTS:

- » Promenade at Bayshore
- » The Nest of SWFL
- » Bonita Bay
- » Brooks
- » Highland Woods
- » Mediterra
- » Shadow Wood Preserve
- » Verandah
- » Twin Eagles
- » Big Cypress Stewardship District
- » Marina 31
- » North River Village
- » South LaBelle Village

##### PUBLIC AND PRIVATE PROJECTS:


- » Comprehensive Plan Amendments
- » Land Development Code Amendments
- » Community Planning Projects
- » Review and Implement Sector Plans
- » SR 80/US 27 Corridor Studies
- » Airglades Airport and Area Planning Projects
- » Collier County Communication Towers LDC Amendments
- » Collier County Guest House Rentals Pilot Program
- » Everglades City Comp Plan and LDC Amendments
- » Hendry County Miscellaneous Planning



## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 TEAM LICENSES & CERTIFICATIONS - LJA

12/23/24, 1:55 PM Detail by Entity Name DIVISION OF CORPORATIONS

 **Division of Corporations**  
unofficial site of Florida entities

[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

**Detail by Entity Name**

Foreign Profit Corporation  
LJA ENGINEERING, INC.

**Filing Information**

|                             |              |
|-----------------------------|--------------|
| <b>Document Number</b>      | F15000001316 |
| <b>FEI/EIN Number</b>       | 76-0540328   |
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| <b>Last Event</b>           | AMENDMENT    |
| <b>Event Date Filed</b>     | 04/01/2024   |
| <b>Event Effective Date</b> | 05/31/2023   |

**Principal Address**  
3600 W Sam Houston Pkwy S  
Houston, TX 77042

Changed: 10/22/2024

**Mailing Address**  
3600 W Sam Houston Pkwy S  
Houston, TX 77042

Changed: 10/22/2024

**Registered Agent Name & Address**  
REGISTERED AGENT INC  
7901 4TH ST N  
STE 300  
ST. PETERSBURG, FL 33702

Name Changed: 11/21/2022

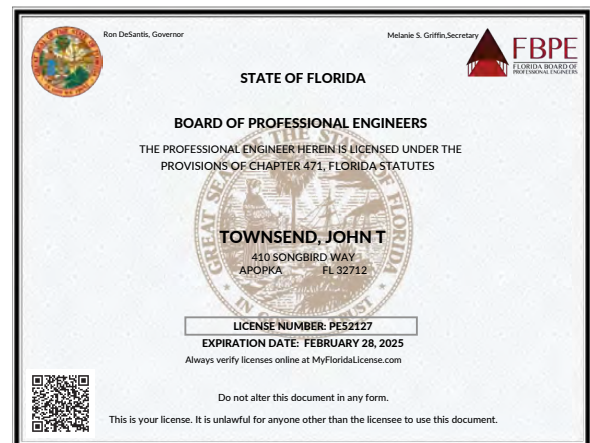
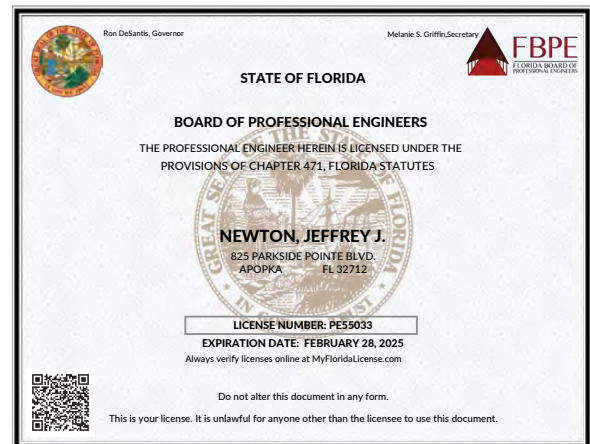
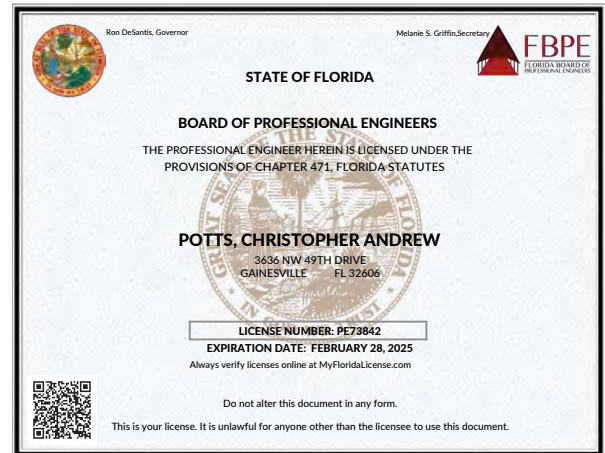
Address Changed: 11/21/2022

**Officer/Director Detail**

**Name & Address**

|                           |
|---------------------------|
| Title President, Chairman |
|---------------------------|

<https://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=LJAENGI...> 1/4





## 2. COMPANY, RELATED EXPERIENCE, & STAFF

### 2.5 RESUMES - MILLER ENGINEERING, LLC

**MARK A. MILLER, PE, FRSE**  
**PRINCIPAL / PROFESSIONAL ENGINEER**



#### PROFESSIONAL EXPERIENCE:

Mark Miller has over 37 years of professional engineering experience including structural design, contract administration, project management and inspections of a variety of project types. Project types include: Multi-story Office Buildings, Schools, University Buildings, Churches, Banks, Healthcare Facilities, Commercial Buildings, Warehouses, Industrial, Renovations and continuing service projects.

With project management duties on over 800 projects from small size to \$50 million plus Mr. Miller has a wealth of knowledge in engineering and project management gained over his many years performing structural engineering.



#### REPRESENTATIVE PROJECTS:

- **Bradford County Emergency Operations Center**  
Starke | FL
- **CCF - Jack Wilkinson Levy Campus**  
College of Central Florida | Chiefland, FL
- **DMS Hardened Computer Facility**  
Department of Management Services | Tallahassee, FL
- **National Guard Readiness Center – LEED Gold / Blast Design**  
Palm Coast | FL
- **City of Alachua Operations Center & Warehouse**  
Alachua | FL
- **SFC Alachua Center Phase III Biotech Wing**  
Alachua, FL
- **SFC - Perry Center for Emerging Technologies**  
Santa Fe College | Alachua, FL
- **UF - Exotic / Aquatic Plant Quarantine Facility**  
University of Florida | Ft. Pierce, FL
- **Hernando County Fire Station 6**  
Hernando, FL
- **St. Johns County Sheriff's Office Addition**  
St. Augustine | FL
- **CCF - Building 14 Law Enforcement**  
College of Central Florida | Ocala, FL
- **SVMC Emergency Power Upgrade**  
Jacksonville | FL
- **Else Tomlin Center**  
Groveland | FL

#### EDUCATION:

**University of Florida**  
 Bachelor of Science Civil Engineering,  
 with honors - 1986  
 Master of Engineering - 1987

#### REGISTRATIONS:

**Florida Registrations:**  
 Professional Engineer: No. 45319  
 Special Inspector: No.1027  
 FL Board Recognized Structural Engineer

**Georgia Registration:**  
 Professional Engineer: No. 24421

**National Registration:**  
 SECB: No. 2328 - 0708

#### PROFESSIONAL AFFILIATIONS:

American Concrete Institute  
 American Institute of Steel Construction  
 American Society of Civil Engineers  
 APA - The Engineered Wood Association  
 Light Gauge Steel Engineers Association  
 Steel Framing Alliance  
 Structural Engineering Institute

#### EMPLOYMENT EXPERIENCE:

2019 to Present: Miller Engineering, LLC  
 1988 to 2019: Structural Engineers Group  
 and its Predecessor Firm

#### CERTIFICATIONS:

Alachua County Small Business Enterprise  
 Duval County Public Schools SBE and MBE  
 (former – relocated out of county)

## 2. COMPANY, RELATED EXPERIENCE, & STAFF

## 2.5 TEAM LICENSES & CERTIFICATIONS - MILLER ENGINEERING, LLC

## TECHNICAL APPROACH

## TAB 3



## North Florida Retirement Village Rendering - 2020



## 3. TECHNICAL APPROACH

### 3.1 PROPOSED PROJECT APPROACH

Our project approach for the Levy County Public Safety Complex will be similar to that of our previous successful Emergency Operations Facilities projects. We will first thoroughly assess the existing site conditions, the project requirements, and analyze the program based on the scope of the work, the complexity of the work, the expected quality of the work, the budget, and the schedule. We will adjust our approach based on all these related factors. We will prioritize the project's constraints by asking questions and learning as much as we can about your specific needs and procedures. Then we can proceed with a design process that is responsive, tailored to the unique requirements of Levy County, while being flexible enough to allow for growth and adaptation to future needs.

To develop the project schedule, we undertake a few exercises after a design fee proposal has been accepted, which set the guidelines of the project. We first analyze the project scope, budget, quality, and requested timeline, and make recommendations for any additional information or services that may be needed. We will then take the lead in producing documentation that records the Owner's Program Requirements (OPR) for reference during the remainder of the design process. These early steps ultimately produce the schedule for an entire project, taking into account the amount of time required by our team, including consultants, to complete each phase. While our team can work under tight timetables, it is important that we develop a realistic schedule that will meet the needs of all stakeholders.

The project schedule and deadlines are set in conjunction between the Architect and the different Engineering teams. Each team determines its own realistic timeline for their contribution to each phase of the project, and with these dates in consideration, the Architect will solidify deadline dates that will allow the adequate amount of document coordination and review prior to submitting a consolidated set of documents. It is important to provide sufficient time for internal review and edits in order to ensure quality, thoroughness, and accuracy of the documents. After the submission of each phase of document production, we allow a period of Owner review, which allows the Owner to give feedback on the design and ensure that the design is fully aligned with their needs and expectations.

We know that the optimal way to ensure the efficiency and timeliness of the design process is to establish open communication between the design team, the Owner's Representative(s), User Groups, Maintenance Staff, Construction Manager, and Permitting Authorities to ensure that all decision makers are in agreement on project specifics, so that questions/concerns can be addressed quickly and completely. By regularly involving everyone in the process, there are no surprises or misunderstandings later that could slow down our progress. Of course, minutes and written documentation will be maintained and provided for all meetings, decisions, questions, and issues that arise throughout design and construction.

We have a solid track record of responsiveness to our clients' design needs and deadlines, and the County can be assured that this project will be prioritized within our workflow scheduling, ensuring that our internal deadlines are set to support your overall project timeline and critical milestones. We want Levy County to be a repeat client, and will do what it takes to make this project a successful one.

The project timeline below is a rough estimate based on current understanding of scope and constraints, and would be subject to adjustment upon discussions with the Owner and subconsultants and further knowledge of site conditions.

|                        | Month 1 |      |      |      | Month 2 |      |      |      | Month 3 |       |       |       | Month 4 |       |       |       | Month 5 |       |       |       | Month 6 |       |       |       | Mo. 7 |
|------------------------|---------|------|------|------|---------|------|------|------|---------|-------|-------|-------|---------|-------|-------|-------|---------|-------|-------|-------|---------|-------|-------|-------|-------|
| PHASE                  | Wk 1    | Wk 2 | Wk 3 | Wk 4 | Wk 5    | Wk 6 | Wk 7 | Wk 8 | Wk 9    | Wk 10 | Wk 11 | Wk 12 | Wk 13   | Wk 14 | Wk 15 | Wk 16 | Wk 17   | Wk 18 | Wk 19 | Wk 20 | Wk 21   | Wk 22 | Wk 23 | Wk 24 | Wk 25 |
| Conceptual Design      |         |      |      |      |         |      |      |      |         |       |       |       |         |       |       |       |         |       |       |       |         |       |       |       |       |
| Owner Review           |         |      |      |      |         |      |      |      |         |       |       |       |         |       |       |       |         |       |       |       |         |       |       |       |       |
| Schematic Design       |         |      |      |      |         |      |      |      |         |       |       |       |         |       |       |       |         |       |       |       |         |       |       |       |       |
| Owner Review           |         |      |      |      |         |      |      |      |         |       |       |       |         |       |       |       |         |       |       |       |         |       |       |       |       |
| Design Development     |         |      |      |      |         |      |      |      |         |       |       |       |         |       |       |       |         |       |       |       |         |       |       |       |       |
| Owner Review           |         |      |      |      |         |      |      |      |         |       |       |       |         |       |       |       |         |       |       |       |         |       |       |       |       |
| Construction Documents |         |      |      |      |         |      |      |      |         |       |       |       |         |       |       |       |         |       |       |       |         |       |       |       |       |
| Bidding / Permitting   |         |      |      |      |         |      |      |      |         |       |       |       |         |       |       |       |         |       |       |       |         |       |       |       |       |

# CURRENT AND PROJECTED WORKLOADS

TAB 4



Meridian Behavioral Healthcare Crisis Stabilization Unit (CSU) Addition - Reception 2024

## 4. CURRENT AND PROJECED WORKLOADS

### 4.1 WORKLOAD CHART

Brame Heck Architects has the resources to give top priority to this important project. We currently have seven (7) projects in the design phase, ten (10) projects under construction or bidding and six (6) projects in closeout. Therefore, the design of the Complex will be particularly well-timed concerning our workload; staffing in our office will be immediately available to begin work.

Our anticipated workloads can be predicted up to the next year; all our projects under contract will terminate between now and the end of 2025, and any potential project awards are small projects to be completed within one year.

Our team of engineering consultants also report ample staffing available to give the Complex top priority and to deliver a functional, lasting, and beautiful facility.

|    | Project Owner   | Project Location     | Project Name                          | On Hold | Design Phase | Bidding/Permitting | Construct Phase | Closeout Phase |
|----|---|----------------------|---------------------------------------|---------|--------------|--------------------|-----------------|----------------|
| 1  | Alachua Co.   | Jonesville, FL       | Jonesville Park                       |         | 70%          |                    |                 |                |
| 2  | Alachua Co.   | Gainesville, FL      | Budget Inn Conversion                 |         |              | 50%                |                 |                |
| 3  | Alachua Co. Coalition for the Homeless and Hungry           | Gainesville, FL      | Grace Marketplace Dormitory Reno      |         |              | 50%                |                 |                |
| 4  | Alachua Co. Public Schools                                  | Gainesville, FL      | Gainesville HS Stage Exit + Bus Loop  |         |              | 10%                |                 |                |
| 5  | Alachua Co. Public Schools                                  | Gainesville, FL      | Gainesville HS Auditorium Renovation  |         |              | 10%                |                 |                |
| 6  | Alachua Co. Public Schools                                  | Gainesville, FL      | Eastside HS Single Point Entry        |         |              | 5%                 |                 |                |
| 7  | Alachua Co. Public Schools                                  | Gainesville, FL      | Eastside HS Lockers                   |         |              |                    |                 | X              |
| 8  | Alachua Co. Public Schools                                  | Gainesville, FL      | Loften HS Single Point Entry          |         |              | 5%                 |                 |                |
| 9  | Alachua Co. Public Schools                                  | Hawthorne, FL        | Hawthorne HS Single Point Entry       |         | 10%          |                    |                 |                |
| 10 | Alachua Co. Public Schools                                  | Gainesville, FL      | Eastside HS Gymnasium Reroofing       |         | 10%          |                    |                 |                |
| 11 | Alachua Co. Public Schools                                  | Alachua, FL          | Santa Fe HS Security Upgrade          |         |              |                    |                 | X              |
| 12 | Alachua High Point LLC                                      | Alachua, FL          | Hampton Inn Building Envelope Repairs |         | 29%          |                    |                 |                |
| 13 | Campus USA Credit Union                                     | Leesburg, FL         | CCU Leesburg Renovation               |         | 95%          |                    |                 |                |
| 14 | City of Macclenny   | Macclenny, FL        | Burnsed Block House                   |         |              | 75%                |                 |                |
| 15 | Elm Spring Inc.   | Gainesville, FL      | Bartram Apts Building Envelope Ph. I  |         |              |                    | 98%             |                |
| 16 | Elm Spring Inc.   | Gainesville, FL      | Bartram Apts Building Envelope Ph. II |         |              |                    | 59%             |                |
| 17 | Joint Task Force (JTF)                                      | Guantanamo Bay, Cuba | HVAC Upgrades                         |         | 75%          |                    |                 |                |
| 18 | Joint Task Force (JTF)                                      | Guantanamo Bay, Cuba | Dorm HVAC Upgrades                    |         | 30%          |                    |                 |                |
| 19 | Gainesville/Alachua Co. Regional Airport Authority (GACRAA) | Gainesville, FL      | GNV Airport Hangar GA-37              |         |              | 10%                |                 |                |
| 20 | Grand Haven CDD   | Palm Coast, FL       | Grand Haven Café Renovation           |         |              |                    | 25%             |                |
| 21 | Inceptor Bio  | Gainesville, FL      | Kincell Bio Buildings A & B Reno.     |         |              |                    |                 | X              |
| 22 | L3 Healthcare Design  | Roswell, NM          | Roswell Surgery Center                |         |              |                    |                 | X              |
| 23 | Meridian Behavioral Healthcare Inc.                         | Gainesville, FL      | Meridian CSU Addition + Reno.         |         |              |                    |                 | X              |
| 24 | Moore's Metal Works   | Hawthorne, FL        | New Warehouse and Office              |         | 75%          |                    |                 |                |
| 25 | Decker Construction (Owner Rep)                             | Gainesville, FL      | Stayable Suites GNV                   | X       |              |                    |                 |                |
| 26 | FMOC, Ltd.  | Bell, FL             | Safe Storage Conversion               |         | 80%          |                    |                 |                |
| 27 | StorQuest Express   | Cocoa, FL            | StorQuest Express Cocoa               |         |              | 10%                |                 |                |
| 28 | Union County  | Lake Butler, FL      | Courthouse Reroof                     |         | 10%          |                    |                 |                |
| 29 | Watson Healthcare, LLC                                      | Jasper, FL           | Watson Healthcare Office + Imaging    |         | 10%          |                    |                 |                |

## 4. CURRENT AND PROJECED WORKLOADS

### 4.2 WORKLOAD CONTACT LIST

| Owner Name                                    | Contact Person                  | Title  | Email                               | Phone                 |
|---|---------------------------------|--|-------------------------------------|-----------------------|
| Alachua County Public Schools                 | Suzanne Wynn                    | Director of Facilities Planning & Construction | wynnsm@gm.sbac.edu                  | (352) 955-7400 x1445  |
| Alachua Coalition for the Homeless and Hungry | Kevin Spellicy (Owner Rep)      | Board Chair                                    | spellicy@campbellspellicy.com       | (352) 372-6967        |
| Alachua County                                | Ed Williams                     | Capital Projects Coordinator                   | ewilliams@alachuacounty.us          | (352) 240-4168        |
| Alachua High Point, LLC                       | Roger Stephens (Owner Rep)      | General Contractor, RS Construction            | rstephensconst@gmail.com            | (352) 262-0114        |
| Campus USA Credit Union                       | Troy Battle                     | Vice President Project Management / Facilities | Tbattle@campuscu.com                | (352) 335-9090 x10116 |
| City of Macclenny                             | Melissa Thompson                | Finance Director                               | melissa@cityofmacclenny.com         | (904) 259-0972        |
| Elm Spring Inc.                               | Rey Lopez                       | Director, Leasing and Management               | rlopez@elmspringinc.com             | (305) 384-7116        |
| FMOC, Ltd.                                    | Fred Lassetter                  | Construction Coordinator                       | fred@fmocltd.com                    | (512) 485-4334        |
| Joint Task Force                              | George Lebo III (Owner Rep)     | Principal, Lebo Engineering                    | george@leboengineering.com          | (352) 448-5450        |
| GACRAA Board                                  | Doug Wilcox (Owner Rep)         | CEO, Scherer Construction                      | info@flygainessville.com            | (352) 373-0249 x111   |
| Grand Haven CDD                               | Barry Kloptosky                 | Operations Manager                             | Bkloptosky@ghcdd.com                | (386) 447-1888        |
| Inceptor Bio                                  | Kelley Kennerknecht (Owner Rep) | Project Manager, DPR Construction              | KelleyK@dpr.com                     | (407) 747-1421        |
| Meridian Behavioral Healthcare, Inc.          | Lauren Cohn                     | President/CEO                                  | lauren_cohn@MBHCI.org               | (352) 374-5600 x8353  |
| Moore's Metal Works                           | Karlin Warkentin (Owner Rep)    | Project Manager, Decker Construction           | karlin@deckercm.com                 | (352) 318-9149        |
| Decker Construction                           | Karlin Warkentin                | Project Manager, Decker Construction           | karlin@deckercm.com                 | (352) 318-9149        |
| StorQuest                                     | Doug Wilcox (Owner Rep)         | CEO, Scherer Construction                      | dougwilcox@scherernfl.com           | (352) 371-1417        |
| Union County                                  | James Williams                  | County Coordinator                             | countycoord@unioncounty-fl.gov      | (386) 496-0027        |
| Watson Healthcare, LLC                        | Jennifer Watson                 | President/CEO                                  | jennifer@watsonhealthcarejasper.com | (386) 792-0700        |



UF RecSports CORE Facility - 2016



# REQUIRED AND OPTIONAL FORMS

## TAB 5



Alachua County Public Defender Office Building - 2016

## 5. REQUIRED AND OPTIONAL FORMS

### 1) COVER PAGE

|  |  |  |
|--|--|--|
|   | <b>LEVY COUNTY BOARD OF COUNTY COMMISSIONERS</b><br><b>PROCUREMENT DEPARTMENT</b><br>P.O. BOX 310<br>318 MONGO STREET, ROOM C<br>BRONSON, FL 32621<br>PHONE: (352) 486-5218 EXT. 2<br>FAX: (352) 486-5167<br>EMAIL: <a href="mailto:TRETHERWAY-ALI@LEVYCOUNTY.ORG">TRETHERWAY-ALI@LEVYCOUNTY.ORG</a> |  |
|  | <b>COVER PAGE</b><br><b>RFQ_2025_002– DESIGN OF THE LEVY COUNTY PUBLIC SAFETY COMPLEX</b>  |  |
| <b>LAST DAY FOR QUESTIONS: 1/9/2025, 4:00 PM</b>   |  | <b>DUE DATE &amp; TIME: 1/16/25, 2:00 PM</b> |
| <b>SUMMARY OF SCOPE:</b> Levy County is seeking to solicit qualifications from qualified respondents experienced in providing architectural and engineering planning and design services for County Public Safety complexes/Emergency Operations centers.  |  |  |
| <b>SUBMITTAL OF BID:</b> Levy County only accepts electronic submittals through “E-Bidding” on the DemandStar platform <a href="http://www.DemandStar.com">www.DemandStar.com</a> . In order to submit a bid in response to this solicitation the bidder must be registered with DemandStar.   |  |  |
| For questions relating to the RFQ, contact Ali Tretheway, Procurement Coordinator at <a href="mailto:tretheway-ali@levycounty.org">tretheway-ali@levycounty.org</a> .  |  |  |
| <b>ITEMS THAT MUST BE INCLUDED WITH RESPONSE:</b> Submitting an incomplete document may deem the response non-responsive, causing rejection. Please check each box for each item submitted with response. Prior to submitting my response, I have verified that all forms are attached and are considered as part of my proposal:  |  |  |
| <input checked="" type="checkbox"/> COVER PAGE<br><input checked="" type="checkbox"/> INTRODUCTORY LETTER<br><input checked="" type="checkbox"/> COMPANY, STAFF & TEAM QUALIFICATIONS<br><input checked="" type="checkbox"/> TECHNICAL APPROACH<br><input checked="" type="checkbox"/> CURRENT AND PROJECTED WORKLOAD<br><input checked="" type="checkbox"/> REQUIRED AND OPTIONAL FORMS |  |  |
| Company Name: <u>Brame Heck ARCHITECTS INC.</u><br>Name: <u>Michael P. Richmond, President</u><br>Email Address (Required): <u>m.richmond@brameheck.com</u><br>Address: <u>606 NE 1st Street   Gainesville, FL 32601</u><br>Mailing Address (if Different): <u>Same as above.</u><br>Telephone: <u>(352)372 - 0425</u> FEIN: <u>59-1348740</u>   |  |  |
| By signing this form, I acknowledge I have read and understand, and my firm complies with all General Conditions and requirements set forth herein:<br><b>SIGNATURE OF AUTHORIZED REPRESENTATIVE:</b> <br><b>DATE SUBMITTED:</b> <u>1/16/2025</u>  |  |  |

## 5. REQUIRED AND OPTIONAL FORMS

### 2) RESPONSE SIGNATURE FORM

#### RESPONSE SIGNATURE FORM

The undersigned attests to his/her authority to submit this response and to bind the entity/firm herein named to perform in accordance with an agreement entered into with the County, if the entity/firm is awarded the agreement by the County. The undersigned further certifies that he/she has read the entire Request for Qualifications package, and any other documentation relating to the Request for Qualifications, and that this response is submitted with full knowledge and understanding of the requirements and time constraints noted herein.

Type of Organization (please check one):

|               |                                     |
|---------------|-------------------------------------|
| INDIVIDUAL    | <input type="checkbox"/>            |
| PARTNERSHIP   | <input type="checkbox"/>            |
| CORPORATION   | <input checked="" type="checkbox"/> |
| JOINT VENTURE | <input type="checkbox"/>            |
| LLC           | <input type="checkbox"/>            |

Firm Name: Brame Heck ARCHITECTS INC.

Home Office Address: 606 NE 1st Street

City, State, Zip: Gainesville, FL 32601

Address (Servicing Levy County if Different from Above): Same as above.

Name/Title of Levy County Rep: Michael P. Richmond

Telephone: (352) 372 - 0425 Fax: None

Signature:  Date: 01/08/2025


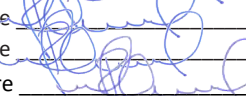
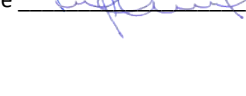

Is Respondent a small or minority business, women's business enterprise, or labor surplus area firm?

☒ Yes ☐ No (Check which is applicable)

As Addenda are considered binding as if contained in the original Request for Qualifications, it is critical each respondent acknowledge receipt of same. The submittal may be considered void if receipt of addendum is not acknowledged.

Receipt of Addenda Acknowledged:


|                       |                         |
|-----------------------|-------------------------|
| Addendum No. <u>1</u> | Dated <u>12/12/2024</u> |
| Addendum No. <u>2</u> | Dated <u>12/16/2024</u> |
| Addendum No. <u>3</u> | Dated <u>12/19/2024</u> |
| Addendum No. <u>4</u> | Dated <u>1/10/2025</u>  |

|           |   |
|-----------|---|
| Signature | <u></u> |
| Signature | <u></u> |
| Signature | <u></u> |
| Signature | <u></u> |

25 – RFQ\_2025\_002 DESIGN OF LEVY COUNTY PUBLIC SAFETY COMPLEX

## 5. REQUIRED AND OPTIONAL FORMS

### 3) STATEMENT OF FINANCIAL STABILITY



Company Name: **BRAME HECK ARCHITECTS INC.**

Dun & Bradstreet D-U-N-S® Number: **08-136-5017**

SCORES AS OF:

**1/1/2023**

### Overview of Your Dun & Bradstreet Business Credit Scores

**PAYDEX®**

Score

**76**

100 – 70

69 – 60

59 – 40

39 – 21

20 – 0

Low Risk

Low-Moderate Risk

Moderate Risk

Moderate-High Risk

High Risk

**Delinquency Predictor**

Class

**1**

1

2

3

4

5

Low Risk

Low-Moderate Risk

Moderate Risk

Moderate-High Risk

High Risk

**Financial Stress**

Class

**3**

1

2

3

4

5

Low Risk

Low-Moderate Risk

Moderate Risk

Moderate-High Risk

High Risk

**Supplier Evaluation Risk Rating**

Rating

**3**

1 – 4

5 – 6

7

8 – 9

Low Risk

Moderate Risk

Moderate-High Risk


High Risk

If you would like to speak further about the activity in your Dun & Bradstreet business credit file, please call **1-800-383-3250** OR visit **[DNB.com/duns-number/duns-manager.html](https://DNB.com/duns-number/duns-manager.html)** to learn more about business credit services that may be available to you.

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 **Brame Heck**  
ARCHITECTS INC  
FOUNDED 1911

42



## 5. REQUIRED AND OPTIONAL FORMS

### 4) SUMMARY OF LITIGATION

#### ATTACHMENT B

#### CLAIMS, LIENS, LITIGATION HISTORY

Respondents must complete all questions below and provide information requested as applicable. Failure to appropriately complete the questions below or provide requested information may be grounds for disqualification. Any material misrepresentation of information may also be grounds for disqualification.

1. Within the past 7 years, has your organization filed a suit or a formal claim against a project owner (as a prime or subcontractor) or been sued by or had a formal claim filed by an owner, subcontractor or supplier resulting from a contract dispute? Yes \_\_\_\_\_ No ✓ If yes, please attach additional sheet(s) to include:

Description of every action Captions of the Litigation or Arbitration

Amount at issue: \_\_\_\_\_ Name (s) of the attorneys representing all parties:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount actually recovered, if any: \_\_\_\_\_

Name(s) of the project owner(s)/manager(s) to include address and phone number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. List all pending litigation and or arbitration.

Brame Heck ARCHITECTS INC. does not currently have any pending litigations  
or arbitrations.

\_\_\_\_\_  
\_\_\_\_\_

3. List and explain all litigation and arbitration within the past seven (7) years - pending, resolved, dismissed, etc.

Brame Heck ARCHITECTS INC. has had no litigations or arbitrations within the  
past seven (7) years.

\_\_\_\_\_  
\_\_\_\_\_

## 5. REQUIRED AND OPTIONAL FORMS

### 4) SUMMARY OF LITIGATION

4. Within the past 7 years, please list all Liens, including Federal, State and Local, which have been filed against your Company. List in detail the type of Lien, date, amount and current status of each Lien.

There have been no liens, including Federal, State and Local filed against  
Brame Heck ARCHITECTS INC. in the past seven (7) years.

5. Have you ever abandoned a job, been terminated or had a performance/surety bond called to complete a job?

Yes \_\_\_\_\_ No ☒ If yes, please explain in detail:

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6. For all claims filed against your company within the past five (5) years, have all been resolved satisfactorily with final judgment in favor of your company within 90 days of the date the judgment became final? Yes \_\_\_ No \_\_\_ If no, please explain why?

There have been no claims filed against Brame Heck ARCHITECTS INC. in the past  
five (5) years.

7. List the status of all pending claims currently filed against your company:

There are no pending claims currently filed against Brame Heck ARCHITECTS INC.

#### **Liquidated Damages**

1. Has a project owner ever withheld retainage, issued liquidated damages or made a claim against any Performance and Payment Bonds? Yes \_\_\_ No ☒ If yes, please explain in detail:

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(Use additional or supplemental pages as needed)

## 5. REQUIRED AND OPTIONAL FORMS

### 5) CERTIFICATE OF GOOD STANDING

# *State of Florida Department of State*

I certify from the records of this office that BRAME HECK ARCHITECTS INC. is a corporation organized under the laws of the State of Florida, filed on March 19, 1971.


The document number of this corporation is 379023.

I further certify that said corporation has paid all fees due this office through December 31, 2025, that its most recent annual report/uniform business report was filed on January 2, 2025, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Second day of January, 2025*



  
*Secretary of State*

Tracking Number: 0862589264CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>

## 5. REQUIRED AND OPTIONAL FORMS

### 6) DRUG-FREE WORKPLACE FORM

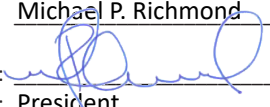
#### DRUG FREE WORKPLACE FORM

The undersigned Respondent in accordance with Section 287.087, Florida Statutes, hereby certifies that the Respondent Brame Heck ARCHITECTS INC. (name of firm or individual) does:

1. Publish a statement notifying employees that the unlawful manufacture, distributions, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
  2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintain a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
  3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
  4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
  5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
  6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.
- As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

NAME OF RESPONDENT:

Michael P. Richmond

Signature: 

Title: President

Date: 01/08/2025

26 – RFQ\_2025\_002 DESIGN OF LEVY COUNTY PUBLIC SAFETY COMPLEX



## 5. REQUIRED AND OPTIONAL FORMS

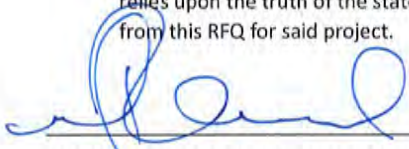
### 7) NON-COLLUSION AFFIDAVIT

#### NON-COLLUSION AFFIDAVIT

I, Michael P. Richmond of the County of Alachua

According to law on my oath, and under penalty of perjury, depose and say that:

1. I am President of the firm of Brame Heck ARCHITECTS INC. providing this response to RFQ 2025-002 for Design of Levy County Public Safety Complex, and that I executed the said response with full authority to do so.
2. This response has been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to qualifications or responses of any other responder or with any competitor; and no attempt has been made or will be made by the responder to induce any other person, partnership or corporation to submit, or not to submit, a response for the purpose of restricting competition;
3. The statements contained in this affidavit are true and correct, and made with full knowledge that Levy County relies upon the truth of the statements contained in this affidavit in awarding contracts for any services resulting from this RFQ for said project.



Signature of Respondent Representative

JAN 8, 2025

Date

STATE OF: Florida

COUNTY OF: Alachua

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 8 day of January, 2025, by Michael P. Richmond (name), as President (title) for Brame Heck ARCHITECTS INC. (name of respondent). ☒ Personally known OR ☐ Produced Identification (type of identification)



**KAITLYNN JAMES**  
Notary Public  
State of Florida  
Comm# HH469998  
Expires 12/4/2027



NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

27 – RFQ\_2025\_002 DESIGN OF LEVY COUNTY PUBLIC SAFETY COMPLEX

## 5. REQUIRED AND OPTIONAL FORMS

### 8) SWORN STATEMENT ON PUBLIC ENTITY CRIME

#### SWORN STATEMENT ON PUBLIC ENTITY CRIME

Sworn Statement Pursuant to Section 287.133(3)(a), Florida Statutes on Public Entity Crime

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Levy County BOCC

By Michael P. Richmond, President

(Print this individuals name and title)

For Brame Heck ARCHITECTS INC.

(Print name of entity submitting statements)

Whose business address is 606 NE 1st Street | Gainesville, FL 32601

and if applicable whose Federal Employer Identification Number (FEIN) is 59-1348740.

If the entity has no FEIN, include Social Security Number of the individual signing this Sworn Statement:

- \_\_\_\_\_.
2. I understand that a "public entity crime" as defined in paragraph 287.133(1)(a), Florida Statutes, mean violation of any state or federal law by a person with respect to and directly related to the transactions of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a Jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- A predecessor or successor of a person convicted of public entity crime; or
  - An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

## 5. REQUIRED AND OPTIONAL FORMS

### 8) SWORN STATEMENT ON PUBLIC ENTITY CRIME

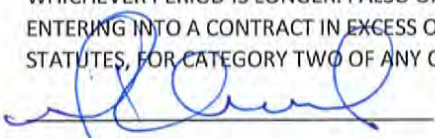
6. Based on information and belief, the statement which I have marked below is true in a relation to the entity submitting this sworn statement. (Please indicate which statement applies).

☒ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months AND (Please indicate which additional statement applies).

☐ The entity submitting the sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months. However, there has been a subsequent proceeding before a Hearing Officers of the State of Florida, Division of Administrative Hearings and the Final Order by the Hearing Officer determined that it was not in the public interest place the entity submitting this sworn statement on the convicted vendor list. (Attached is a copy of the final order).

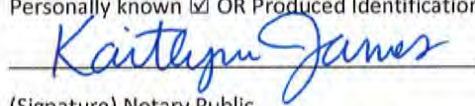
I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THE PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED AND FOR THE PERIOD OF THE CONTRACT ENTERED INTO, WHICHEVER PERIOD IS LONGER. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

  
(Signature)

State of Florida

County of Alachua

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this 8 day of January, 2025, by Michael P. Richmond (name), as President (title) for Brame Heck ARCHITECTS INC. (name of bidder) Personally known ☒ OR Produced Identification ☐ (type of identification).

  
(Signature) Notary Public

(SEAL)

Kaitlynn James

(Printed, typed or stamped commissioned name of notary public)

My Commission expires 12/4/2027



**KAITLYNN JAMES**  
Notary Public  
State of Florida  
Comm# HH469998  
Expires 12/4/2027



## 5. REQUIRED AND OPTIONAL FORMS

### 9) CONFLICT OF INTEREST DISCLOSURE STATEMENT

#### CONFLICT OF INTEREST DISCLOSURE STATEMENT

The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All respondents must disclose with their responses or bids whether any officer, director, employee or agent is also an officer or an employee of the Board of County Commissioners. All respondents must disclose whether any officer, partner, director or proprietor is the spouse or child of one of the members of the Board of County Commissioners. All respondents must disclose the name of any County officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the firm or any of its branches or affiliates. All respondents must also disclose the name of any employee, agent, lobbyist, previous employee of the Board, or other person, who has received or will receive compensation of any kind in connection with the response to this RFQ. All respondents are also required to include a disclosure statement of any potential conflict of interest that the respondent may have due to other clients, contracts, or interest associated with the performance of services under this RFQ and any resulting agreement. Use additional sheets if necessary.

Names of Officer, Director, Employee or Agent that is also an Employee of the Board:

\_\_\_\_\_

Names of Officer, Partner, Director or Proprietor who is spouse or child of Board Member:

\_\_\_\_\_

Names of County Officer or Employee that owns 5% or more in Respondent's firm:

\_\_\_\_\_

Names of applicable person(s) who have received compensation:

\_\_\_\_\_

Description of potential conflict(s) with other clients, contracts or interests:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

None of the above applicable: ☒

Signature:  Printed Name: Michael P. Richmond

Respondent Name: Brame Heck ARCHITECTS INC.

Date: 01/08/2025

28 – RFQ\_2025\_002 DESIGN OF LEVY COUNTY PUBLIC SAFETY COMPLEX



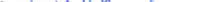
## 5. REQUIRED AND OPTIONAL FORMS

## 10) CONTRACT EXCEPTION FORM

## CONTRACT EXCEPTION FORM

Any proposer who requires/requests revision(s) to the Form of Contract (contained in Section III of this RFQ) must submit this completed Contract Exception Form during the Question portion of the RFQ process. The County is under no obligation to grant any exceptions and proposals that are contingent on exceptions to the Contract being granted will not be accepted. If an exception is rejected by the County and the proposer subsequently submits a proposal, the proposer is deemed to have waived their request for a Contract exception.

[illegible]

Signature:  Printed Name: Michael P. Richmond

Proposer Name: **Brame Heck ARCHITECTS INC.**

Date: 01/08/2025

## 5. REQUIRED AND OPTIONAL FORMS

### 11) VENDORS ON SCRUTINIZED COMPANIES LIST

#### VENDORS ON SCRUTINIZED COMPANIES LIST

By executing this Certificate, the bid proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the bid proper immediately or immediately terminate any agreement entered into for cause if the bid proposer is found to have submitted a false certification as to the above or if the Contractor is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the bid proposer has submitted a false certification, the County will provide written notice to the bid proposer. Unless the bid proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the bid proposer. If the County's determination is upheld, a civil penalty shall apply, and the bid proposer will be ineligible to bid on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by bid proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: 01/08/2025

SIGNATURE: \_\_\_\_\_



COMPANY: Brame Heck ARCHITECTS INC.

NAME: Michael P. Richmond

(Typed or Printed)

ADDRESS: 606 NE 1st Street

TITLE: President

Gainesville, FL 32601

E-MAIL: m.richmond@brameheck.com

PHONE NO.: (352) 372 - 0425

30 – RFQ\_2025\_002 DESIGN OF LEVY COUNTY PUBLIC SAFETY COMPLEX

## 5. REQUIRED AND OPTIONAL FORMS

### 12) VENDOR INFORMATION SHEET

#### VENDOR INFORMATION SHEET

DATE: 12/17/2024

COMPANY NAME: Brame Heck ARCHITECTS INC.

PHYSICAL ADDRESS: 606 NE 1st Street

MAILING ADDRESS: Same as above.

CITY: Gainesville STATE: Florida ZIP: 32601

TELEPHONE NUMBER: (352) 372 - 0425

FAX NUMBER: None

TOLL FREE NUMBER: None

EMAIL: m.richmond@brameheck.com

FEID NUMBER: 59-1348740 OR SSN: \_\_\_\_\_

CONTACT PERSON: Michael P. Richmond

TITLE: President

CONTACT NUMBER: (352) 372 - 0425

.....

The information requested above is necessary to update our files or to add your name to the County's vendor list. You are a vital part of the operation of Levy County and we want to thank you for your support. The information on this form will allow us to pay you for the goods and/or services we have received in a timely manner and give us the ability to contact the necessary person in case there is a problem or question in processing.

## 5. REQUIRED AND OPTIONAL FORMS

13) W9

|  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
|--|--|--|-------------------------------|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|-----------|--|--|--|--|--|--|--|--|--|--|---------------------------------------|--|--|--|--|--|--|--|--|--|--|---|---|---|---|---|---|---|---|---|---|--|
| <b>Form W-9</b><br>(Rev. March 2024)<br>Department of the Treasury<br>Internal Revenue Service   | <b>Request for Taxpayer<br/>Identification Number and Certification</b><br>Go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a> for instructions and the latest information.   | <b>Give form to the<br/>requester. Do not<br/>send to the IRS.</b> |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>Before you begin.</b> For guidance related to the purpose of Form W-9, see <i>Purpose of Form</i> , below.  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>Print or type.<br/>See Specific Instructions on page 3.</b>   | <b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)<br><b>Brame Heck Architects Inc.</b>  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
|  | <b>2</b> Business name/disregarded entity name, if different from above.   |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
|  | <b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.<br><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate<br><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____<br><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.<br><input type="checkbox"/> Other (see instructions) _____ |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
|  | <b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br>Exempt payee code (if any) _____<br>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____<br><i>(Applies to accounts maintained outside the United States.)</i>  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
|  | <b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/>   |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>5</b> Address (number, street, and apt. or suite no.). See instructions.<br><b>606 NE 1st Street</b>  |  | <b>Requester's name and address (optional)</b>                     |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>6</b> City, state, and ZIP code<br><b>Gainesville, FL 32601</b>   |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>7</b> List account number(s) here (optional)  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>Part I Taxpayer Identification Number (TIN)</b>   |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later.</p> <p><b>Note:</b> If the account is in more than one name, see the instructions for line 1. See also <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.</p>   |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td colspan="11" style="text-align: center;"><b>Social security number</b></td></tr><tr><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td><td style="width: 30px;"> </td></tr><tr><td colspan="11" style="text-align: center;"><b>or</b></td></tr><tr><td colspan="11" style="text-align: center;"><b>Employer identification number</b></td></tr><tr><td style="width: 30px;">5</td><td style="width: 30px;">9</td><td style="width: 30px;">-</td><td style="width: 30px;">1</td><td style="width: 30px;">3</td><td style="width: 30px;">4</td><td style="width: 30px;">8</td><td style="width: 30px;">7</td><td style="width: 30px;">4</td><td style="width: 30px;">0</td><td style="width: 30px;"> </td></tr></table>   |  |  | <b>Social security number</b> |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | <b>or</b> |  |  |  |  |  |  |  |  |  |  | <b>Employer identification number</b> |  |  |  |  |  |  |  |  |  |  | 5 | 9 | - | 1 | 3 | 4 | 8 | 7 | 4 | 0 |  |
| <b>Social security number</b>  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
|  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>or</b>  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>Employer identification number</b>  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| 5  | 9  | -  | 1                             | 3 | 4 | 8 | 7 | 4 | 0 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>Part II Certification</b>   |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"><li>The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and</li><li>I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and</li><li>I am a U.S. citizen or other U.S. person (defined below); and</li><li>The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.</li></ol> <p><b>Certification instructions.</b> You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.</p> |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>Sign Here</b>   | Signature of U.S. person<br>   | Date <b>01/08/2025</b>   |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <b>General Instructions</b>  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <p>Section references are to the Internal Revenue Code unless otherwise noted.</p> <p><b>Future developments.</b> For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a>.</p> <p><b>What's New</b></p> <p>Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.</p>   |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |
| <p>New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).</p> <p><b>Purpose of Form</b></p> <p>An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they</p>  |  |  |                               |   |   |   |   |   |   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |  |  |  |  |  |  |  |  |  |  |                                       |  |  |  |  |  |  |  |  |  |  |   |   |   |   |   |   |   |   |   |   |  |

Cat. No. 10231X

Form **W-9** (Rev. 3-2024)



## 5. REQUIRED AND OPTIONAL FORMS

### 14) ATTACHMENT E - REGARDING DEBARMENT, SUSPENSION, ETC.

#### Attachment E


#### Certification Regarding Debarment, Suspension, Ineligibility And Voluntary Exclusion

##### **Subcontractor Covered Transactions**

- (1) The prospective subcontractor, Brame Heck ARCHITECTS INC., of the Recipient certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the Recipient's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

##### **SUBCONTRACTOR:**

Brame Heck ARCHITECTS INC.

By:   
Signature

Levy County  
Recipient's Name

Michael Richmond, President  
Name and Title

F0138  
DEM Contract Number

606 NE 1st Street  
Street Address

RFQ\_2025\_002  
Project Number

Gainesville, FL 32601  
City, State, Zip

12/17/2024  
Date

## 5. REQUIRED AND OPTIONAL FORMS

### 14) ATTACHMENT F - FOREIGN COUNTRY OF CONCERN ATTESTATION

**Attachment F**  
**FOREIGN COUNTRY OF CONCERN ATTESTATION**  
**(PUR 1355)**

This form must be completed by an officer or representative of an entity submitting a bid, proposal, or reply to, or entering into, renewing, or extending, a contract with a Governmental Entity which would grant the entity access to an individual's Personal Identifying Information. Capitalized terms used herein have the definitions ascribed in [Rule 60A-1.020, F.A.C.](#)

Name of entity is not owned by the government of a Foreign Country of Concern, is not organized under the laws of nor has its Principal Place of Business in a Foreign Country of Concern, and the government of a Foreign Country of Concern does not have a Controlling Interest in the entity.

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated in it are true.

Printed Name: Michael P. Richmond

Title: President

Signature:



Date: 01/08/2025

PREPARED FOR:

LEVY COUNTY BOCC

PREPARED BY:

Brame Heck Architects and Team



Santa Fe College Lyceum Auditorium E Renovation - 2020