



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Mary-Ellen Harper, County Manager
2. **Department:** Board of County Commissioners
3. **Meeting Date:** Tuesday, April 8, 2025

4. **Requested Action:**

Requesting the Levy County Board of County Commissioners determine the number of firms to invite to make presentations for the design of the Levy County Public Safety Complex and set a date for the presentations.

5. **Cost & Funding Source:**

This project is partially funded by a grant from the State of Florida.

6. **Justification of Request:**

The following is from RFQ_2025_002– DESIGN OF THE LEVY COUNTY PUBLIC SAFETY COMPLEX. Please note that the County Manager recused herself from the Professional Services Committee due to being related to an owner of one of the proposing firms. The Facilities Manager replaced the County Manager on the Professional Services Committee.

RQ-08 CCNA PROCESS/PROFESSIONAL SERVICES COMMITTEE/RANKING/NEGOTIATIONS: In accordance with the CCNA (Section 287.055, Florida Statutes), the County will evaluate all complete responses based on capabilities, adequacy of personnel, past record, experience, whether the respondent is a certified minority business enterprise and other factors determined by the County to be applicable to the particular requirements of this Project.

First, the Professional Services Committee (consisting of the County Manager, Emergency Management Director and the Levy County Sheriff) will evaluate responses and develop a ranking of no less than three (3) respondents to recommend to the Board.

Next, the Board will review the Committee's recommended ranking, may add respondents to the ranking and/or re-rank the respondents and may conduct interviews with/hear presentations from as many/few respondents as the Board determines. After which, the Board will rank the respondents and authorize negotiations in the order of ranking.

Any portion of a meeting at which a respondent makes an oral presentation, answers questions, or engages in negotiations as part of a competitive solicitation is exempt from the public meeting requirements in Section 286.011, Florida Statutes and S. 24(b), Article I of the Florida Constitution. The Board reserves the right to reject any response, or any part of a response, reject all responses, to waive any irregularities in any responses, and to award the Contract as it deems to be in the best interest of the County. The Board shall be the final judge of the merits of any response, discussions, presentations, and interviews and its decision(s) shall be final.



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Committee: Emergency Management Director Leath Keene, Facilities Manager Doug Partin, and Undersheriff Brett Beauchamp

Proposer Company Name	Scorer 1	Scorer 2	Scorer 3	Total
Clemons, Rutherford and Associates, Inc.	100	89	95	284
Dewberry Architects, Inc.	100	83	98	281
Rispoli and Associates Architecture, Inc.	92	79	82	253
Bentley Group Inc.	100	83	66	249
PQH Group Design, Inc.	94	76	76	246
Walker Architects, Inc.	92	71	81	244
KZM Design, Inc.	94	80	66	240
Long and Associates Architects/engineers, Inc.	88	78	61	227
Brame Heck Architects, Inc.	100	79	44	223
DLZ	Incomplete RFQ-No Score			