

# Consider Approval of a Resolution Executing an agreement for Consulting Engineering Services

City Council Meeting

Crystal Caldera, PhD

City Manager

October 17, 2023



# Purpose

- To approve a Resolution authorizing the City Manager to enter into an agreement with Ardurra Engineering for Professional Consulting Engineering Services

# Background

- Professional engineering services are used:
- By the Planning and Zoning Department for plan and plat reviews, zoning, impact fees, and floodplain development
- By the Public Works Department for capital improvements, street maintenance, stormwater, flooding, surveying, architectural, structural concerns, traffic studies, rate studies, GIS mapping, and other special projects

# Background

- A Request for Qualifications (RFQ) was advertised for thirty days, and the city received responses from 10 firms
- Each company's capabilities, competence, and qualifications were considered, and references were checked
- After the review, 3 companies were selected for interviews:
  - Ardurra Engineering
  - 6S Engineering
  - Bain Medina Bain Engineering and Surveying

# Background

- After careful consideration by the Fire Chief, the Planning and Zoning Director, the Public Works Director, and the Assistant Public Works Director, it was recommended that the city select Ardurra Engineering for all services required
- Ardurra is the current city engineering consultant
- On September 5, 2023 the City Council reviewed the RFQs and selected Ardurra group as the City's engineer
- Directed the City Manager to negotiate the agreement with Ardurra group for engineering services

# Contract points

- The agreement is for 3 years
- Engineering services can not exceed \$500,000 per fiscal year without council approval
- Insurance requirements
  - \$1,000,000.00 Occurrence Limit
  - \$2,000,000.00 General Aggregate
  - \$2,000,000.00 Products/Completed Operations Aggregate
  - \$1,000,000.00 Contractual Liability
- Review of subdivision plats and plans cost remain the same as the 2017 agreement

# Fiscal Impact

	2018	2019	2020	2021	2022	YTD
Annual Cost	\$254,101	\$399,003	\$526,489	\$905,833	\$392,175	\$417,784

# Recommendation

- Staff recommends: Approval